



Rochsolloch Primary School & Nursery Class Establishment Fund Committee Meeting



Date	26/3/25
Present	Margaret Fraser (Joint Treasurer) Jamie Innes (Secretary) Lauren Fox (Nursery Representative) Helen Love (Parent Representative)
Apologies	Mark Wilson (Chairperson) Helen Miller (Joint Treasurer)

Agenda

1. Review spends up to £200 that are approved by Treasurer.
2. Discuss projected spends between £201 and £500 that can be approved by Committee.
3. Discuss projected spends over £500 that require whole staff approval.
4. Review checklist to ensure compliance.
5. State of fund

Minutes

1. No spends up to £200 needed to be approved.
2. Spend of £300 for Emotion Works renewal has been approved by committee. Nursery Easter Celebration spend between £201 and £500 anticipated for Easter eggs, craft material, snack etc. Lauren will add spend amount to MS Teams chat for approval.
3. No projected spends anticipated at this time.
4. Compliance checklist reviewed
5. Nursery fund is £2451.60; School fund is approximately £14064.07 (to be updated due to incoming trip monies). School trips to be deducted, which were approximately £3000 last year.