

## OVERTOWN PRIMARY SCHOOL PARENT COUNCIL

Minutes of meeting held in Overtown Primary School on 6<sup>th</sup> October 2015

Present:      Jacqueline Smith                      Lisa Gardner                      Denise Brock  
                    Lesley Mitchell                      Yvonne Taylor                      Lesley Brownlie  
  
                    Ashley Potts                      Laura Gibb

### WELCOME

Jacqueline Smith welcomed everyone to the meeting.

### APOLOGIES

Rhona Campbell, Jan Devanny, Jenny MacLeod, Denise Farrell

### FINANCE

Denise advised that the Parent Council now have a yearly fee of £20 to pay for the gambling act if they want to be able to do raffles etc for fundraising. Jumping Clay has been bought after speaking with Mrs Hamilton and Mrs Forrest for craft suggestions. Each class will receive 2 class packs of jumping clay. There is approximately £2000 in the bank. Lorna James said money from Parent Council could be used for Maths resources and buses. £450 craft grant has now been spent.

### FUNDRAISING

Discussion took place regarding fundraising and it was proposed to have a Christmas Fayre afternoon in school on Friday 4<sup>th</sup> December. This will be agreed with Lorna James. Jacqueline suggested having an after school craft club with possibility of two for different age groups. This would be to make crafts to sell at the Christmas Fayre. Jacqueline has purchased lots of crafts and suggested a night at her house to decide what to make. Hoping a class could be set aside for the children to buy gifts for parents with classes having time slots. Ideas were discussed for gifts. Jacqueline felt the Parent Council should have a stall at the switching on the lights in Overtown as this would be the last for the school before merging into the joint campus. Christmas Hampers will be organised (1 for each class), Lesley Brownlie will bring suggestions to the next meeting.

## ANY OTHER BUSINESS

Halloween Disco is on 27<sup>th</sup> October - Parent Helpers are needed. Ailsa will do a flyer with a tear off and send it out after the October holiday. Lisa Gardner asked if this information couldn't be put on a facebook page. Jacqueline advised this had been discussed last year with Lorna and Morag Hay and the council were not keen for it to be set up. Ashley advised that all information can be found on the school blog. Lisa Gardner also asked about letters being sent out to parents from Parent Council asking them to come along to the meetings and letting them know who the PC members are. Jacqueline advised this has been done by Lorna at the beginning of the year and that she had also attended a Rising 5's afternoon to let the new P1 parents know about the Parent Council. Jacqueline has contacted Castlehill Parent Council to invite them to have a joint meeting. This cannot be organised at present as they have not held their AGM.

Denise asked about the cycle to school. She asked if her children could come with their bikes on the same day as they travel by bus. At present each class are having a day to bring bikes as a trial. Mrs Brownlie agreed that they system doesn't suit her either. Discussion took place on having an event for closure of school - possibly a ceilidh.

## HEAD TEACHER REPORT

Ashley gave the Head Teacher's Report as follows:

- Assault course raised a total of £1515.00.
- Lorna's final day in school will be Friday 13<sup>th</sup> November. Still waiting to hear what will happen with the Acting position. Will let parents know as soon as we are told.
- Eco day proposed for Friday 30<sup>th</sup> October.
- School fund quite healthy - Hopscotch Theatre, Jack and the Beanstalk booked for Monday 9<sup>th</sup> November (no cost to pupils).
- Panto also booked for Monday 21<sup>st</sup> December and will be discounted using the school funds.
- Teacher position interviewed on Tuesday 29<sup>th</sup> October - this will be done through personnel matrix system.

CHAIR \_\_\_\_\_ DATE \_\_\_\_\_

## AGENDA

- |   |                    |   |                               |
|---|--------------------|---|-------------------------------|
| 1 | Welcome            | 2 | Sederunt                      |
| 3 | Finance            | 4 | Head Teacher Report           |
| 5 | New School         | 6 | Christmas Fayre               |
| 7 | Any Other Business | 8 | Date and Time of Next Meeting |