Our Ref

Your Ref

Contact

Tel: 01698 274984 Jill Woodward

Email: enquiries@orchard.n-lanark.sch.uk Head Teacher

Date: 28th Novemeber 2016 Orchard PS

 Castlehill Rd

 Wishaw

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Dear Parent/Carer

**NURSERY ADMISSION 2017/18**

Applications for free nursery places in session 2017/18 can now be submitted. Children attending nursery establishments in North Lanarkshire are eligible to start nursery in line with the following:-

• Children who reach three years of age between 1 March 2017 and 16 August 2017 can start nursery on 17 August 2017

• Children who reach three years of age between 17 August 2017 and 28 February 2018 can start nursery the day after their third birthday

Applications for children due to start nursery at any time in session 2017/18 should be completed and submitted to the nursery of your first choice no later than **Friday 16 December 2016**.

If you have any children in your family or know of any child/children who may be eligible for nursery in session 2017/18 I should be grateful if you would inform the parents that applications need to be submitted by this date. Submitting applications on time increases the opportunity of parents being granted a place in a nursery of their choice. Letters informing parents of the nursery allocation decisions will be sent out in the post on Friday 10 March 2017.

Applications forms with guidance on completing the form and establishment contact details can be collected from any establishment with nursery provision or can be downloaded from the council website at www.northlanarkshire.gov.uk/nurseryplaces

If you need further information regarding the content of this letter please contact either your local nursery or the Family Information Service, Early Years & Childcare on telephone 01236 812281.

Please note that children should have a 27 – 30 month health review. You should contact your Health Visitor about this if you have not received an appointment.

Your assistance in this matter is very much appreciated.

Yours sincerely

Mrs Woodward

Head Teacher