Our Ref

Your Ref

Contact

Tel: 01698 274984 Jill Woodward

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Date: 26th October 2016 Orchard PS

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### Dear Parents/Carers,

I am delighted to be able to confirm that following an interview Mrs Linzi Bowden has been successfully appointed the 0.2Principal Teacher for Orchard Primary on a permanent basis.

This will mean that she job shares our second Principal Teacher post with Mrs Elaine Dyer. Mrs Bowden will be Principal Teacher on a Monday, with Mrs Dyer the Tuesday-Friday.

Mrs Marie McGuire has joined the school staff of Orchard Primary until June 2017. To allow Mrs Bowden to lead whole school developments and to ensure the continuity for Primary 2, Mrs McGuire will become the permanent P2 teacher from Monday 31st October. Mrs McGuire has been working with Mrs Bowden this week and is excited to take on the role of Primary 2 class Teacher.

Mrs Bowden will also work with myself and Mrs Mackenzie to develop inclusion and support within classes and across the different areas of the school. We are looking forward to the work she will develop in her new role.

If you have any questions on this please contact me at the school.

Yours Sincerely

***Jill Woodward***

***Head Teacher***