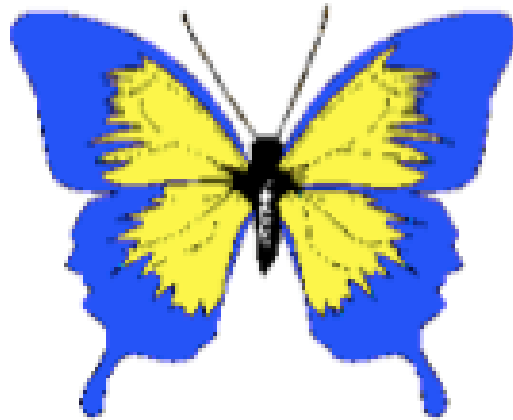


New Monkland Nursery Class



Getting it Right for Every Child

Policy for Changing Children



Review: February 2024

Procedures for Changing Children

- Inform another member of staff that you are leaving the playroom.
- Reassure child prior to changing and provide preparation time if able.
- The child's bag will be taken from the cloakroom by the member of staff changing, be sat on the shelf and returned after each change.
- If the child hadn't provided a change or has run out of available changes, use spare items of clothes or nappies from nursery. Sealed boxes of these items are located within the bathroom on the shelf.
- Staff will always wear disposable gloves and aprons when changing children.
- Always respect the child's dignity.
- Encourage the child to help change their clothes.
- Always use the changing cubical for nappy changes.
- Where possible use the end cubicle for any changes such as wet/muddy clothing from outdoor or messy play.
- Use nappy sack for all nappy changes and place in the nappy bin in the end cubicle.
- Put the child's own clothes in a labelled nappy sack, if clothes are soiled due to bodily fluids, they should always be double bagged and labelled before being placed directly in the child's bag to return home.
- Child supported and reminded to wash their hands.
- Child to return to playroom.
- Staff will clean the cubicle to prevent spread of infection.
- Staff will remove disposable gloves and apron and place in a nappy sack then in the nappy bin for incineration. Staff to use the sink in changing cubicle to wash their hands.
- Staff will follow child's home toilet training routines and verbally feedback to parents/guardians as necessary.
- A toilet training advice booklet may be given following discussion – Solihull Approach.
- Staff to keep informed of any changes/updates as necessary and implement them.

Document link

Nappy changing for early learning and childcare settings - [nappy-changing-guidance-2024.pdf \(careinspectorate.com\)](https://www.careinspectorate.com/nappy-changing-guidance-2024.pdf)

UNCRC Links

Article 3: All adults should do what is best for you. When adults make decisions, they should think about how their decisions will affect children.

Article 16: You have the right to privacy.

Article 19: You have the right to be protected from being hurt and mistreated, in body or mind.

Article 37: No one is allowed to punish you in a cruel or harmful way.