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Date: 4 May 2022



Education and Families
Head Teacher (Acting)
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& Nursery Class**
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Dear Parent/Carer

A parent's consultation evening for you to discuss your child's progress has been planned for Wednesday 8 June 2022. As we slowly start to come out of restrictions, we are offering face to face consultations and we are really looking forward to seeing you again in person.

We are now using the NLC Parent Portal booking system in line with the rest of the authority for booking appointments, please double click on the link below to access the booking system.

The link below will take you to the booking page where you can login by putting in your name and your child's information. Please make sure you put in your child's legal surname, so the system recognises you:

www.parents-booking.co.uk/newmonklandprimary

Below is the link to a video that will show you how to book an appointment, please double click link:

<https://knowledge.parents-booking.com/support/instructions-for-parents/>

The booking system will open on 25 May at 9am and close on 1 June at 3pm. If you do not book an appointment, we will take it that you are happy with the progress your child is making and do not wish to meet with their teacher.

If there are unforeseen circumstances where you really cannot attend, then please contact us and we will try to arrange an alternative.

Can we also ask that where possible only adults attend as it will only be the hall that will be open, classes and the rest of the building will remain closed for cleaning purposes. We would ask that children do not attend as we will not have the facilities open to accommodate everyone. If you have no other alternative, then you can bring your child but please keep in mind they are your responsibility, and we do not have enough staff available to monitor children during parents' evenings. Jotters will be available for you to view in the hall and your child's class teacher will direct you to these on the night.

We know that some people remain anxious and cautious about attending events again so please feel free to wear a mask if you wish. Hopefully as we continue to get some normality back, we can open the school up again in the future for you all to come in and have a look around.

Kind Regards

Mrs M Reid

Head Teacher (Acting)

