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Education and Families

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Dear Parents and Carers

STAFFING AND CLASSES FOR AUGUST 2021

Leaving staff

I would like to thank Mrs Rebecca Savva for some 17 years dedicated service at Muirhouse Primary and wish her very well with her future career. Mrs Savva will be dearly missed by the children, staff and parents.

Support staff

At the time of writing, I am unable to say with any certainty what support staff we will have. Our support staff do a wonderful job and we hope to see them all returning in August. There are however, likely to be changes as the year progresses.

School classes for August 2021

The class structure outlined below is, as ever subject to change and is based on current staffing information. There is every chance that changes could be made over the summer and beyond. Likewise, we cannot accurately predict what restrictions, if any will be in place on our return. Staggered start, finish and lunchtimes have been allocated just now, however we may be able to lift these in due course. If they can be lifted we will revert to 8.55am start and 3pm finish with lunch from 12.30pm to 1.20pm for all.

We are also scheduled to have our roof replaced which will mean that some classes will need to be decant for parts of the year. The schedule of works is not yet available, but the most likely starting class locations have been shown on this letter.

The class your child has been allocated has been highlighted.

Class	Teacher/staff	Base location	Entry and Exit arrangements	Lunch sitting
P1a	Miss L McCallum	Ground floor- Room 3	Pupils only enter at infant gate. Line up at yellow zone markers at infant door at 8.55am. Exit by infant door. Pupils exit by infant door at 2.55 pm and escorted to infant gate to meet parent.	12.15-1pm
P1b	Mrs S Meek	Ground floor- Room 4	Pupils only enter at infant gate. Line up at yellow zone markers at infant door at 8.55am. Exit by infant door. Pupils exit by infant door at 2.55pm and escorted to infant gate to meet parent.	12.15-1pm
P2a	Mrs N Purdie Mrs L Smith (cover)	First floor- Room 7	Pupils only enter at back gate. Line up at red zone markers at senior door at 9am	12.30-1.15pm

			Exit by senior door and escorted to back gate at 3pm	
P2b	Miss E Conlon	First floor- Room 6	Pupils only enter at back gate. Line up at red zone markers at senior door at 9am. Exit by senior door and escorted to back gate at 3pm.	12.30-1.15pm
P3	Mrs L Brown	First floor -Room 8	Pupils only enter at back gate. Line up at blue zone markers at senior door at 9am. Exit by junior door and escorted to back gate at 3pm	12.30-1.15pm
P3/4	Miss S Wiseman Mrs S McPherson	Second floor- Room 12	Pupils only enter at back gate. Line up at blue zone markers at junior door at 8.55am. Exit by junior door and escorted to back gate at 3pm.	12.15-1pm
P4a	Miss M Naeem Mrs Smith	Second floor- Room 9	Pupils only enter at back gate. Line up at blue zone markers at junior door at 8.55am. Exit by junior door and escorted to back gate at 2.55pm.	12.15-1pm
P5a	Miss L Steele	Second floor- Room 10	Pupils only enter by back gate and line up at blue zone markers just after 8.55am. Exit by junior doors and escorted to back gate just after 2.55pm.	12.30-1.15pm
P5b	Miss G Napier	Starting session in Rm 5 (first floor) Will move to 3 rd floor after works	Pupils only enter by back gate and line up at blue zone markers just after 8.55am. Exit by junior doors and escorted to back gate just after 2.55pm.	12.30-1.15pm
P6	Miss S Finnie	Ground floor- Room 1	Pupils only enter by back gate and line up at blue zone markers at junior door at 8.50am. Exit by senior door at 2.50pm.	12.15-1pm
P6/7	Mrs Cunningham Mrs Park	Third floor- Room 14	Pupils only enter by back gate and line up at red zone markers at senior door just after 8.50am. Exit by senior door just after 2.50pm	12.15-1pm
P7	Mrs L Wilson	Third floor- Room 13	Pupils only enter by back gate and line up at red zone markers at senior door at 8.50am. Exit by senior door at 2.50pm.	12.30-1.15pm

Mrs Ross and Mrs McKay will be delivering PE

Provided there are no changes, Mrs McPherson, Mrs Cunningham and Mrs Smith (Acting PT) and Mrs McMahon (PT) will be delivering support and interventions, on a part time basis, during the first term.

School Leadership Team

Mrs G Matthews (Head Teacher)

Mrs F McMahon (Principal Teacher)

Mrs L Smith (Acting Principal Teacher)

Current support staff

Classroom Assistant- Mrs J Meek and Mrs L Davies

ASNAs-Mrs L Newby, Mrs D McFarlane, Miss L Dale, Miss L Cowan, Mrs M Cullen

Senior Clerical- Mrs M Clark

Clerical Assistant- Mrs C Redmond
Clerical Assistant- Mrs L Newby

Janitor- Mrs S McGill
Breakfast supervisor- Mrs M Downs
Lunchtime supervisor- Mrs B Blair

Kitchen staff
Cath Ferrie
Pauline Hattie
Lorraine Smith

Some general information

First day of term

This is Monday 16th August. P2-7 classes should enter and exit as outlined above.

First day for P1 Groups

For the first day only, P1a should line up at the main door at 9.15am where they will be met by the teacher and taken inside.

P1b should line up at the main door at 9.30am where they will be met by the teacher and taken inside.

We are not yet able to confirm if one parent will be allowed to enter the building at all.

Pupils in P1a will be brought to the infant gate at 2.40pm and P1b will be brought out at 2.55pm.

Thereafter children will follow the instructions above.

Entry and Exit points

Parents are not permitted to enter the school site at all unless a prior appointment has been made. This will be strictly adhered to so please do not be offended if you are refused entry. Pupils must enter and exit at the correct times and by the entry and exit points specified. Children will not be admitted into the building before their allocated entry time so please ensure that your children are dressed for the weather.

Parents coming to gates to drop off or collect are reminded to observe social distancing amongst themselves.

Parents and carers are asked to stick to the times allocated.

Uniform

Full school uniform is encouraged. Our uniform is grey trousers, skirt or pinafore with a blue shirt and tie or yellow polo-shirt. Jumpers, cardigans etc should be royal blue. Branded uniform items are available at several different stockists.

Yellow or blue summer dresses are also permitted.

As said above children could be out in the rain so dressing for the weather is important.

Children should wear PE clothes on PE days. The class teacher will advise which day(s) this is for your child on our return.

Belongings

Pupils are encouraged to bring as few personal belongings as possible. Anything that needs to be brought, including lunches, snack and water bottles should be contained within one small school bag and the bag and all its contents should be clearly labelled with your child's name.

Whilst we will not be routinely changing clothes, even for PE, you may wish to include a spare pair of indoor shoes which will be kept in school.

Free School Meals and Clothing Grants

Free school meals will be available to all pupils in P1-4 from August, however **all** parents who think they may be eligible, should apply for free school meals and clothing grant. You will not receive a clothing grant unless you apply for it.

Meals will only be free to pupils in P5-7 if parents meet the criteria and have applied for it.

Further information and an application form can be found at
[Free school meals and clothing grants | North Lanarkshire Council](#)

Breakfast Club

We operate a breakfast service from 8.15am as before. Pupils who are eligible for free school meals do not pay for this service. For those who are required to pay, the charge is £1.

Lunches

There will be staggered lunch breaks. Pupils can bring their own packed lunch or take a school lunch. The charge for those in P5-7 who are not eligible for free school meals is £3.10 per day. Children will order their own lunch in the morning. Payment is made online.

More information about menus and online payment can be found at:

[Primary school menu | North Lanarkshire Council](#)
[School meal payments | North Lanarkshire Council](#)

I hope all of our families have a great summer holiday and we look forward to welcoming you back in August. We will endeavor to keep you updated if and when further changes occur.

Yours sincerely,

Gillian Matthews
Head Teacher