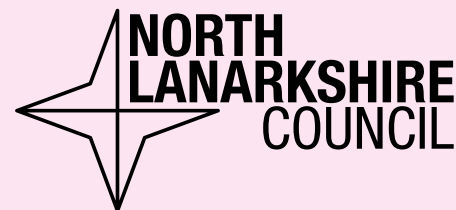


Placing Request Form PC1a

Please email to: ef.placingrequests@northlan.gov.uk



1 Mr/Mrs/Miss/Ms

Surname

Forename

2 Home Address

Postcode

Telephone*

Mobile/Work*

Email*

***It is important that you provide the various contact details should the authority require to contact you for further information regarding your request.**

3 Are you resident in North Lanarkshire Council Yes No

If no, where are you resident?

Child's Details

4 Surname Forename

5 Gender Male Female

6 Date of birth

7 Does your child have a brother or sister at the school to which placing request is sought? Yes No

8 Does your child have a relevant medical condition? If yes please attach details. Yes No

9 Does your child require any educational support? If yes please attach details. Yes No

For Office Use Only

Date Received in Contracts Section

Date Acknowledged

- 10** Please give details of the school your child presently attends, or at which he/she is registered for admission

Name of School

Address

- 11** If your child is already at school, please indicate class or stage class/stage
If your child has not yet started school, please indicate start date
date on which he/she would normally start school

School to which placing request is sought

- 12** Name of School

Address

Reason for Request

- 13** In order to ensure that all information in relation to a placing request is considered, it is important that applicants clearly state the full reasons for making the request, clearly demonstrating relevance to the priorities for admission. Where there is insufficient space on the application form, applicants may attach a separate supplementary submission making any supporting reasons for the request.

Declaration

- 14** I have read and understood the statement made on transport (see page 5) and undertake to make arrangements for the journey to and from school:
Please read the two statements below, tick whichever one applies and sign below
- A I agree that, if granted, this placing request will take effect at the start of the next session
- B Having considered the educational advice given against the mid-session transfer/admission, I wish this placing request if granted, to take effect at the first available opportunity
- Signature of parent/carer date

If you are applying for a placing request to a school outwith North Lanarkshire apply directly to that authority.

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