

## **Dear Parents and Carers**

Please find below initial information for returning to school in August. I am sure that you will appreciate that a huge amount of work has been involved in creating this plan and also be aware that as it is an ever-changing picture then the information attached may change at some points. This plan has been created with the safety of our children and staff at the heart of it and as such we need your cooperation to ensure that it works. I will be in touch at regular intervals before our return in August but thought this would be helpful as a starting point.

### **Class Teams/Bubbles**

You will shortly be informed of your child's allocated days to attend school.

We have worked hard to create two/three teams within each class which will be referred to as teams/bubbles. These have been created based on family groups initially for ease of all parents but they also reflect working groups to ensure more focused stage appropriate teaching of a core curriculum of literacy, numeracy and health and wellbeing on the days when your child will be in school for face to face teaching.

We have planned that all siblings will be in school on the same pattern of days.

Each child will be issued with a number from 1 to 16 based on their position in the alphabet.

This will be the number on their desk and their wallet and will also be used for lining up order and any bubble movement within the building. The purpose of this is to reduce the risk of virus spread and ensure we move safely at a social distance throughout the day.

This will also be the order that you will collect your child at the end of the day so it is important that you remember the number.

### **Blended Learning**

On the days your child is at school the focus will be on the teaching of new concepts within a core curriculum of literacy, numeracy and health and wellbeing. Less time will be spent in class on consolidation work than would be the case in a normal 5 day week.

We will move to a Blended Learning Model in August and we are working closely with NLC to develop a comprehensive programme to ensure that no child misses out.

### **Entry and Exit points**

For children and families who would normally use the Main Gate of Calder Road – please continue to do so. This is called Zone One.

For children and families who use the car park or live in the direction of Clydesdale Road, you should now use the middle gate on Clydesdale Road at the traffic lights. This is called Zone Two.

Children will be escorted to the main playground via the infant playground and will either line up accordingly or enter immediately dependent on their start time.

**Under no circumstances should children be walking along the pavement between the two gates as the pavement is not wide enough.**

It is important that you line up in number order to collect your child at the end of the day to minimise congestion. Your child will be brought out in order and handed over to you. Please move away as soon as you have collected your child.

## **Start and Finish Times**

All children MUST arrive at their start time should not enter the playground until a member of staff allows them in.

Block One: Rooms 1, 2, 3, 10, 11, 12 will start at 8.45am and finish at 2.45pm with relevant breaks in between. These children should arrive at 8.45am and when invited in by a member of staff enter the building while keeping a distance of 2m.

Block Two: Rooms 4, 5, 6, Hall, 14 and 15 will start at 8.55am and finish at 2.55pm with relevant breaks in between. These children should arrive at 8.55am and when invited in by a member of staff enter the building while keeping a distance of 2m.

Block Three: Rooms 16, 18, Hall, 17, 19, 20 will start at 9.05am and should enter the playground when invited in by a member of staff and line up in their team/bubble starting from the back of the playground. We have deliberately chosen the older children to start last as they are more independent and are able to line up with minimal adult intervention. Where possible these children should be encouraged to walk to school independently or leave their parent/carer further away from the school. This will further minimise the amount of adults around the gate.

We are currently exploring the use of a holding area for siblings and will review this nearer the start of term.

## **Movement Within The School Building=**

We have created a partial one way system within the school to reduce the risk of contamination and this will be marked out within the building itself during the summer holidays.

The stairs nearest the office are for upward travel only and the stairs at the far side are for downward travel.

We cannot implement a full one way system but we will be introducing clear signage to remind pupils where they should be.

## **Clothing**

As previously stated there is no change to the uniform for school. Children will not require to bring PE kit to avoid additional changing of clothing. We will keep you posted if this changes.

Please note that we will be unable to supervise wet lunchtimes safely indoors as it would be inappropriate to use P7 monitors. All children will be required to be outdoors so please ensure they have a heavy, waterproof jacket with a hood and sturdy footwear. This will also assist with planned outdoor learning opportunities.

## **Resources**

We have purchased A3 clear wallets for every pupil which we have stocked with stationery and textbooks/workbooks as appropriate to their stage of learning.

This is to avoid the need for any sharing of resources. This wallet is wipe down to facilitate easy cleaning and as it is transparent it makes it easy for your child to locate the resources they need for a specific activity.

Each wallet is labelled with your child's name and will have a number on it that corresponds to their lining up order and desk number.

Children are able to bring a school bag for their packed lunch and snack but they must not bring anything into school from home.

## **Breaks**

Your child's day will be split into four blocks of learning. There will be a 15 minute break in the morning, 30 minutes for lunch and a further 15 minute break in the afternoon.

## **Lunches**

All children will have a lunch break of thirty minutes to allow the use of the dining hall to be staggered. There will be a choice of hot meal or snack to go from the dinner hall. Packed lunches can also be brought from home as usual. Children should be discouraged from having a Home Lunch to minimise movement to and from the building

This will enable us to accommodate everyone safely at a social distance and allow for cleaning of tables due to reduced numbers.

BLOCK 1 will eat their lunch at 11.45am

BLOCK 2 will eat their lunch at 12.15pm

BLOCK 3 will eat their lunch at 12.45pm

All children must top up their card as we will be unable to accept cash.

## **Toilets**

We are hoping creating a timetable for toilet use to reduce the risk of spreading the virus in this area where door and toilet handles, toilet seats, taps etc increase the risk of transmission.

The cleaning service is being re-configured to assist with this. Where a child is in real need of the toilet outwith their prearranged time we will allow them to go but we would encourage you to speak to your child about the importance of using their set toilet breaks effectively to avoid this if possible.

## **Illness procedure**

Protocols in event of someone developing symptoms of Covid 19 at school –

If children develop any symptoms such as a new continuous cough, a loss of (or change in) their normal sense of taste or smell or a high temperature we will take immediate action.

We have a dedicated isolation room where they will be taken and cared for by a member of staff who is known to them until a parent/carer can come and collect them. Please follow national guidance by contacting your doctor or calling 111. Please self-isolate for 7 days and your whole household to self-isolate for 14 days. If anyone in your household is displaying symptoms please do not bring your child to school and follow the same procedures.

## ***Building Entry For Parents***

Please notes that parents will no longer be able to enter the building without an appointment. Where possible any meetings with teachers will be conducted over the phone. Where this is required please phone the school and we will make arrangements for this.