

## Gastrostomy Procedure

Training is carried out by the Integrated Community Children's Nurse using Competency Based Teaching Packages and will follow the steps below:

Procedure discussed

Procedure observed

Procedure performed with supervision (probably at least twice)

Procedure performed alone (with trainer available for consultation)

Learner confident to practice

Staff are trained in a procedure not a child. Therefore if working with a child for the first time, it would only be necessary to consult the child's care plan, rather than being required to consult the trainer.

The Integrated Community Children's Nurse is responsible for keeping NHS care plans, feeding schedules and administration of medication forms updated.

Any other sheets are the school's responsibility. A person in each class has been nominated to ensure these are updated. These sheets can therefore be amended to tie up with the NHS sheets, as long as they are dated and initialled.

In order to ensure any changes to NHS sheets are captured, there will be a form at the front of each folder where the Integrated Community Children's Nurse will highlight any changes made. Anyone then working with the pupil must then always consult this page and initial and date that they have seen the changes

No matter which sheets are used, it is essential that NHS care plans (and any other sheets used) are consulted for each and every feed.

Gastrostomy set up, clean up and recording will normally be done in class. Recording must be done immediately after the feed / water / medication is given. Mistakes should be crossed out, dated, timed and signed in black pen. Tipex must not be used.

Gastrostomy

Training Procedure