Kirk O’ Shotts Primary School and Nursery Parent Council – ACTION PLAN

The Parent Council will carry out the following:

Hold Parent Council meetings normally once a month (during term time).

Send at least one newsletter per year to parents on the work and events organised by the Parent Council.

Make sure that Parent’s views are communicated to the school and local authority if necessary. Let parents know how to get in touch and make their views known.

Create poster/information area in reception for parent council.

Review school policies in collaboration with the school.

Update noticeboard with information and events.

**Membership of the Parent Council**

Invite new members annually.

**Support the school**

Work with Head teacher and staff to take school and nursery forward.

* Support health promotion in the school with an action group to take this forward.
* Support with enhancing reading and writing experience by creating a ‘Reading for enjoyment group’ and working on improving the school library.

Provide Parent Council information at Parents evening

Organise fundraising to provide further experiences for the children

Questionnaires to parents:

* Asking about their understanding of the role of the parent council and futher information they would like
* Enquiring into workshops they would attend
* Fundraising events they would like to attend.
* Asking about reading and library challenge

**External meetings**

Members, when available, will take part in training provided by NLC and take part in the Learning Festival.

**Fundraising**

Organise and run events to include families and the local community. Have an ongoing fundraising programme over the year.

Ask parents if there are events they would like to take part in.

Organise a ‘Friends of Kirk O’Shotts’, former pupils, members of the community and parents to assist with fundraising and sharing skills with pupils.

**Involving our local community**

Contact local suppliers and businesses to let them know about our events and if they could donate or support it.

Ensure local residents and groups are kept informed of events via posters in local area, contacting the Community Council and local press.

Actively seek volunteers who might not be able to join the PC but may have a skill that they would be willing to volunteer for a community project, creating scenery or costumes for school shows, volunteer to work on raised beds and maintain the garden area.