

**Kirkshaws Primary School & Nursery Parent Council**  
**Minutes**  
**Monday 3<sup>rd</sup> June AGM 2024 7pm Webex**

In Attendance:

Cheryl Grant, Chairperson  
Lynn Muirhead vice chair  
Fiona Collin, Secretary ( minutes)  
Emma Keir, Treasurer  
Julie Law ,  
Victoria McMillan  
Lynsey Drake  
Alison Nicolson Head Teacher  
Apologies:  
Colin Sharp Principle Teacher

Agenda:

Welcome/ review last minutes -CG  
Review of posts.  
Head Teacher Update -All  
Treasury update- EM  
Fund Raising/Events CG- All  
P7 leavers  
AOCB-All  
Date of Next Meeting.

**Meeting time start: 7.00pm**

Welcome and review of previous minutes- no amendments – all agreed

. CG advised the review of the constitution document is ongoing to be sent to AN for checking then verified with the parent council.

Review of posts.

CG happy to continue into 3<sup>rd</sup> final year no requests to change this.

LM happy to continue into final year no requests to change this

EK happy to continue no requests to change this

FC happy to continue into final year no requests to change this

AI agreed to be proactive in attracting new post holders as many people will be leaving the school next year.

**Head teacher update**

AN shared ahead of meeting. No further questions CG passed on thanks and appreciation to AN for the support and open relationship over the past 7 years .

**Treasury update-**

EK advised current balance £1753.02.

**Fund Raising/Events**

20<sup>th</sup> June 24 summer disco

LM to confirm available dates bingo 7<sup>th</sup> November.

Discussed more activities to be delivered jointly with school staff.

**P7/ Nursery Leavers:**

Leaver gift from Parent council agreed as school ties and leavers scroll.

FC to produce scrolls and pass to school for JL

P7 leavers VIP event to be agreed with P7 Parents within the Parent council.

CG will gauge numbers available to support and help on the summer disco night.

**AOCB**

Nothing raised at this time.

**Date of Next meeting**  
**Monday September 9<sup>th</sup>**

**Meeting closed 7.45pm**