

**Kirkshaws Primary School & Nursery Parent Council**  
**Minutes of AGM**  
**23rd May 7pm webex**

In Attendance:

Cheryl Grant, Chairperson (minutes)  
Lynn Muirhead , Vice Chairperson  
Fiona Colin, Secretary  
Sudan Harrison  
Victoria McMillan  
Julie Law  
Alison Nicolson, Head Teacher  
Colin Sharp, Principal Teacher

Apologies: Emma Kier Treasurer, Mhari Barclay

**Meeting time start: 7.00pm**

Welcome and review of previous minutes-no amendments required.

Nomination and vote to confirm positions held  
Cheryl Grant confirmed as Chairperson  
Lynn Muirhead confirmed as Voce Chairperson  
Emma Kier confirmed as treasurer  
Fiona Collin confirmed as Secretary.

**Head teacher update**

Allison shared the notes compiled and shared before the meeting.

Key point the RRSa accreditation and evidence gathering.

Will continue in the format presented to be shared before meeting and only additional questions to be discussed

**Treasurer updates.**

Laura, Cheryl and Emma held a handover and changed details and the bank.

Float, account balance and fund from hamper raffle bring balance to roughly £900 (exact amount to be noted)

Books to be audited and to be handed into school office for processing by June and possibly posted to the council Cheryl and Emma dealing with that process.

### **Fund Raising/Events**

**EK** looking into Bonus ball options

Dates to be secured in diary for any let's ASAP for Halloween Disco

Other fundraising activities to be set on the diary

Coffee morning September

Parent night November (tuck shop/bring and buy stall)

Christmas Markets December

Christmas disco

Valentine disco

Summer fair 2023.

### **P7 hoodies/leavers treat**

Paid in full for hoodie with 7 day lead time CG/LM to collect and deliver to school. Poetic scrolls printed and delivered delivered school FC.

Leavers assembly and fun day Parent Council to fund treats for the fun day CG and EK confirming amounts.

### **AOCB**

School let's need to be booked by June 6<sup>th</sup> which can be funded through "Parent Council Admin" budget through school.

### **Date of Next meeting**

next meeting will be Monday 29<sup>th</sup> August (web ex) 7pm

**Meeting closed 8.00pm**