

Kirkshaws Primary School & Nursery Parent Council
Minutes of Meeting
7th November 7pm Webex

In Attendance:

Cheryl Grant, Chairperson
Lynn Muirhead , Vice Chairperson
Fiona Colin, Secretary (minutes)
Emma Keir, Treasurer
Julie Law ,
Lynsey Drake
Alison Nicolson, Head Teacher

Apologies: Mhari Barclay, Andrew Bustard

Agenda:

Welcome -CG
Head Teacher Update -AN/All
Treasury update- EM
Fund Raising/Events CG- All
AOCB-All
Date of Next Meeting.

Meeting time start: 7.00pm

Welcome and review of previous minutes-no amendments required.

Head teacher update

AN shared the notes compiled and shared before the meeting.

PEF can be used for buses for Health and Well being

Activities with school- Panto trip 17th Nov additional parent helpers required.

Future photograph days – clarity on arrangements relating to PE wear i.e not requiring to change from shirt/ dress as activity can be tailored or PE class will be after photo session for any particular class sections.

Will continue in the format presented to be shared before meeting and only additional questions to be discussed

Treasurer updates.

CG and LM to countersign paperwork from Bank with EK

Approx balance £1200 (to be confirmed exactly)

Fund Raising/Events

Halloween Disco – made some funds on this

Christmas arts and craft sessions – 3 sessions of craft club agreed and planned by CG and JL

Classes undertaking craft projects.

ACTION: EK to collect and provide additional materials as per request from school ASAP to enable classes to start on their projects.

Crafts created to be sold at the “Christmas Market” alongside the Christmas Assembly performances 19th PM, 20th and 21st AM sessions.

Festive Hampers prizes donations requested from pupils (perhaps deadline of Christmas jumper day) to be confirmed to AN for notice to be shared out to pupils in advance.

ACTIONS: CG to share list of items that can be prepared and sold alongside the crafts.

JL stated a number of items that can be used as raffle prizes and items that can be sold at the Fayre.

Parents night tea bar and stall EK and JL will lead on this – volunteers welcome sweetie cups etc can be made in advance

ACTION: ALL anyone available to prepare items in advance for any event posts within private facebook group will be updated with requirements and ownership of any tasks.

AOCB

WEBex meeting to be set by FC for planning / details of Christmas market and parent night details

Date of Next meeting

Monday 16th November 7-8 Webex (FC to issue invite via email)

Meeting closed 8.10pm