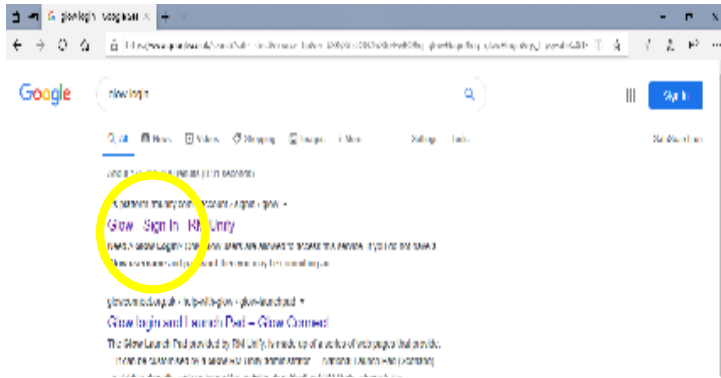
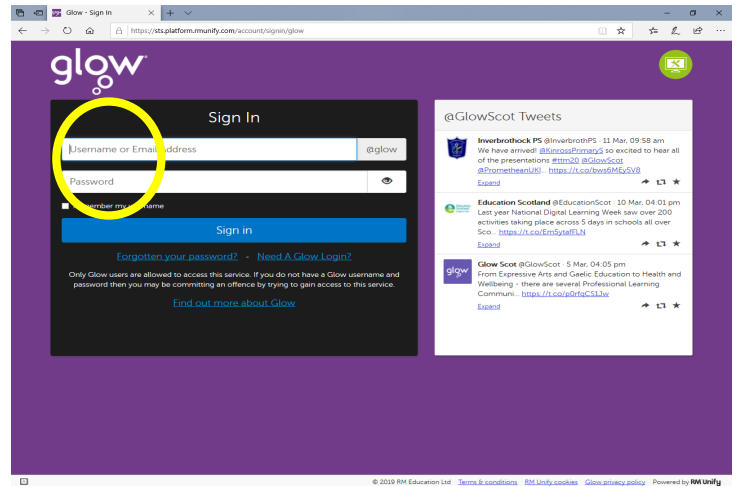


Parent / Carer Guide to using Glow

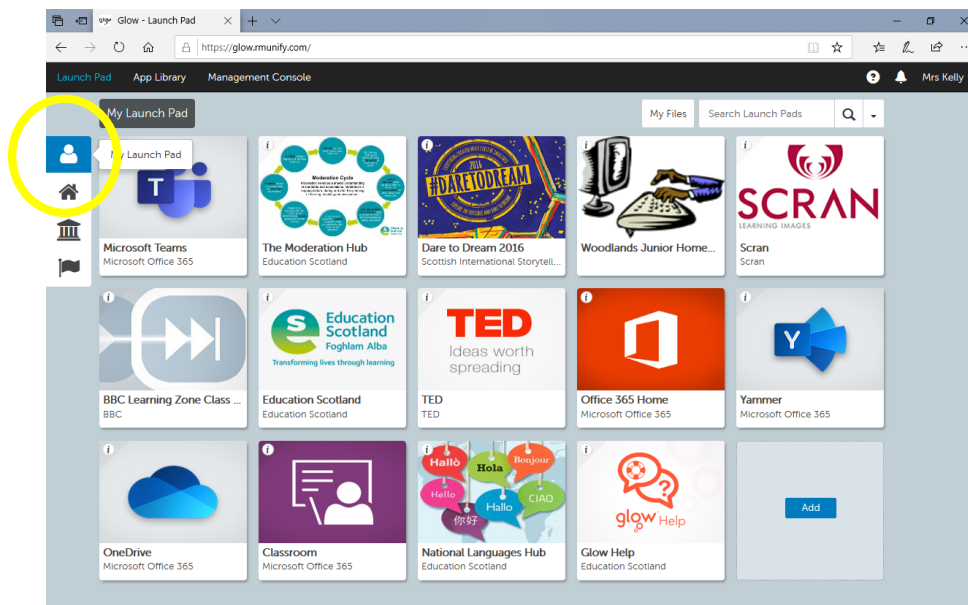
1. Type "glow login" into Google and select the first result (Glow - Sign In - RM Unify)



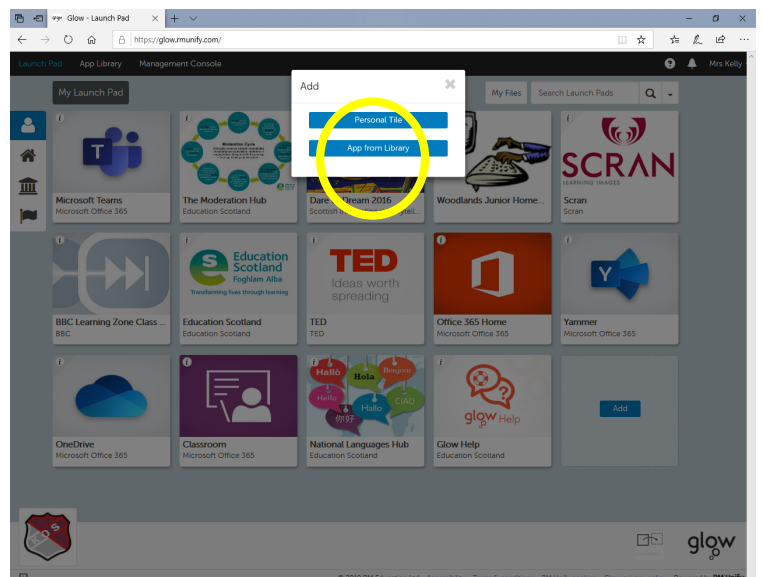
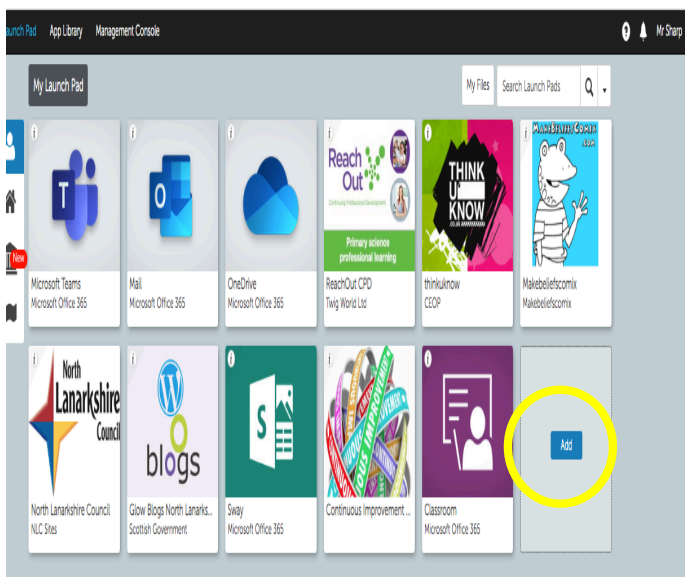
2. Type in pupil Glow username and password



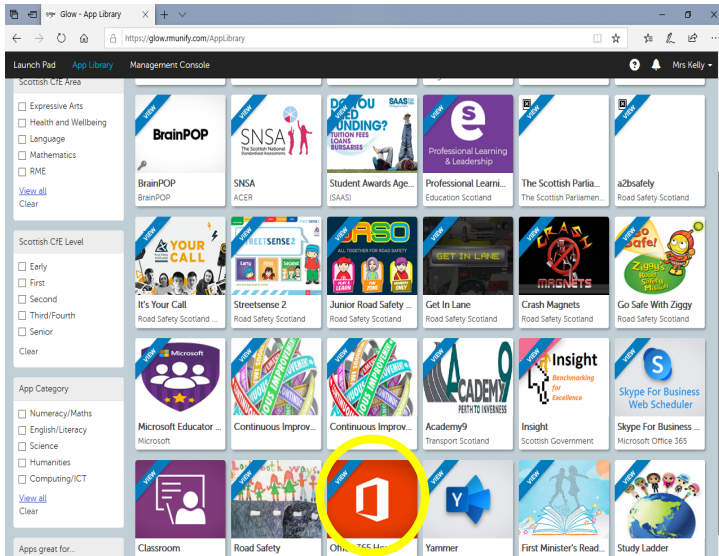
3. (Your Launch Pads at the left-hand side) Click on the person icon on the left-hand side to access 'My Launch Pad'



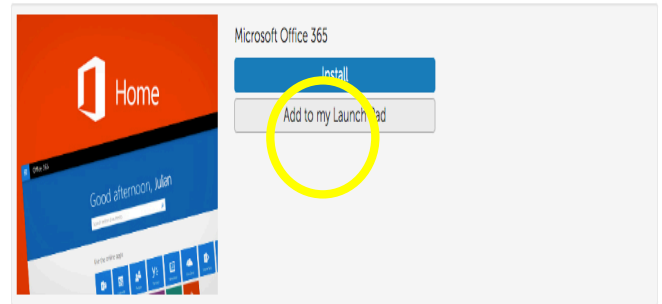
4. To add a app (tile) click on the "add" button then click on "App from Library"



5. Within the App Library you can search for and add apps (tiles) to your Launch Pad to keep for quick access when you next login. To add an app (tile) simply click on it and select **"Add to my Launch Pad"**.









Office 365 Home



Description

Microsoft Office 365 is great for schools that are ready to take advantage of the cloud. Office 365 offers free email, instant messaging, group video and voice chat, and online document viewing and editing. This RM Unity App gives direct web based access to your Office 365 welcome page.

6. We would suggest adding the following apps (tiles):

<p>Microsoft Teams: Access the Kirkshaws Primary School Team from here</p>	<p>Mail: Access your Glow email inbox here</p>	<p>OneDrive: An unlimited storage space for all your files</p>
 <p>Microsoft Teams Microsoft Office 365</p>	 <p>Mail Microsoft Office 365</p>	 <p>OneDrive Microsoft Office 365</p>
<p>Office 365 Home: provides FREE access to all Microsoft Office 365 software (Word, PowerPoint, Excel, Sway etc.)</p>	<p>Download Office Now: Use this app (tile) to download FREE Office 365 software to your device using your Glow details</p>	<p>Glow Help: A useful website to find answers to any Glow Qs you may have</p>
 <p>Office 365 Home Microsoft Office 365</p>	 <p>Download Office Now Microsoft Office 365</p>	 <p>Glow Help Education Scotland</p>