



## HOLY FAMILY PRIMARY INFORMATION FOR PARENTS 13.6.20

I have created this information sheet to share the details of our planning for the safe return of your children to Holy Family Primary in August 2020.

Please note that North Lanarkshire Council has yet to confirm the pattern of days for school attendance but all children should have two days face to face schooling within each school week in a working group of approximately half of their class size. As soon as I have confirmation of the final NLC model I will inform you immediately via text of your child's allocated days.

Thank you all for your support and patience now and over the past 12 weeks. I will be in school over the holidays and will update you by text if there have to be any changes to our plans to reflect government advice.

Mrs F Wilson HT

### **Class Groups / Bubbles**

You will shortly be informed of your child's allocated days to attend school.

Our teachers have worked hard to create 2 working groups within each class which I will now refer to as groups/bubbles. These have been planned primarily to accommodate sibilgs being in school together and to reflect working groups. This is to ensure more focused stage appropriate teaching of a core curriculum of literacy, numeracy and health and wellbeing on the days when your child will be in school for face to face teaching.

We have planned that all siblings will be in school on the same pattern of days.

### **Use of Individual Pupil Numbers**

Each child will be issued with a number from 1 to 15.

This will be the number on their desk and learning wallet and will also be used for lining up order and any group movement within the building. The purpose of this is to reduce the risk of virus spread and ensure we move safely at a social distance throughout the day.

### **Teaching Method**

On the days your child is at school the focus will be on the teaching of new concepts within a core curriculum of literacy, numeracy and health and wellbeing. Less time will be spent in class on consolidation work than would be the case in a normal 5 day week. These

consolidation or follow up tasks will form a large part of your child's work during their days at home and will be completed in the jotters/workbooks provided within their individual learning pack which will travel between home and school.

Class teachers will make this clear on their weekly class posts. It is here that you will also find work for other curricular areas such as IDL (inter disciplinary learning / topic work)

We have agreed that core learning will be marked with a small star or asterix so that families can prioritise which tasks they complete as I am aware this will be a concern to many as more workplaces reopen.

### **Start and Finish Times**

BLOCK 1 P1- P3 will start at 9.00am and finish at 3.00pm – entering by Gate A (nearest the nursery) and exiting by Gate B (nearest the chapel house)

BLOCK 2 P4-P7 will start at 9.10am and finish at 3.10pm - entering by Gate B (nearest the chapel house) and exiting by Gate A (nearest the nursery )

This will allow for a quieter entering and exiting of the school building for all pupils. In the morning all children should make their way to the back yard where they will line up in their class zone /bubbles in their numbered order using the painted markers to ensure social distancing. Staff will escort them from there to their classrooms using the guidelines in our entering, exiting and movement document. (see attached)

### **Movement Inside The School Building**

We have created a one way system within the school to reduce the risk of contamination and this will be marked out within the building itself during the summer holidays.

The stairs nearest the clerical office are for upward travel only and the stairs at the HT office side are for downward travel.

A one way system on each landing will also be implemented with children entering their classroom in order according to their designated seat number

### **Clothing**

As previously stated there is no change to the uniform for school. Should you wish to avoid ties etc. for reasons of hygiene then that is your choice as a parent. Children will not require to bring PE kit to avoid additional changing of clothing.

Please note that we will be unable to supervise wet lunchtimes safely indoors as it would be inappropriate to use P7 monitors. All children will be required to be outdoors so please

ensure they have a robust jacket with a hood and sturdy footwear. This will also assist with planned outdoor learning opportunities.

### **School Bags**

We have purchased A3 clear wallets for every pupil which we have stocked with stationery and textbooks/workbooks as appropriate to their stage of learning.

This is to avoid the need for any sharing of resources. This wallet is wipe down to facilitate easy cleaning and as it is transparent it makes it easy for your child to locate the resources they need for a specific activity. It will be placed on the double desk your child will be sitting at throughout their direct teaching days and will travel home with them at the end of each day.

Each wallet is labelled with your child's name and will have a number on it that corresponds to their lining up order and desk number.

This wallet will act as your child's school bag and therefore no additional school bag will be needed.

If you have already purchased a school bag then while I appreciate this may be disappointing news please bear in mind that these restrictions are hopefully temporary and that we will be aiming to return to normal practice as soon as government advice permits.

### **Breaks**

Your child's day will be split into a morning of 3 hours and an afternoon of 2 hours.

In the course of the morning the class teacher will supervise a short break either in class or outdoors where the children can eat snack and have a drink and toilet break. Please note the teacher will be with the class for the full 3 hours of the morning.

### **Lunches**

All children will have a lunch break of 1 hour but the use of the dinner hall will be staggered.

There will be a choice of hot meal or snack to go from the dinner hall. Packed lunches can also be brought from home as usual.

BLOCK 1 P1- P3 will eat in the dinner hall and gym hall between 12pm and 12.25pm

BLOCK 2 P4-P7 will eat in the dinner hall and gym hall between 12.35pm and 1pm.

This will enable us to accommodate everyone safely at a social distance and allow for cleaning of tables during the change over period.

Children will therefore have a balance of 35 minutes outside in the yard which will be supervised. Please note each class has a designated zone within the playground which will be marked off clearly (see draft playground zoning ). This is the area for their group / bubble and they are not allowed to move outwith this for reasons of safety.

## **Toilets**

We have created a timetable for toilet use to reduce the risk of spreading the virus in this area where door and toilet handles, toilet seats, taps etc increase the risk of transmission. This timetable allows for 4 set out toilet breaks for each class/bubble after which there is a time for them to be cleaned by an adult before the next class/ bubble uses them.

We will have a cleaner on the premises throughout the day to assist with this. While I know this is not ideal we are trying to plan logically and fairly to reduce risk in this area. Where a child was in real need of the toilet outwith their prearranged time we would allow them to go but we would encourage you to speak to your child about the importance of using their set toilet breaks effectively to avoid this if possible.

## **Illness procedure**

### **Protocols in event of someone developing symptoms of Covid 19 at school –**

If children develop any symptoms such as a new continuous cough, a loss of (or change in) their normal sense of taste or smell or a high temperature we will take immediate action. We have a dedicated isolation room where they will be taken and cared for by a member of staff who is known to them until a parent/carer can come and collect them. Please follow national guidance by contacting your doctor or calling 111. Please self-isolate for 7 days and your whole household to self-isolate for 14 days. If anyone in your household is displaying symptoms please do not bring your child to school and follow the same procedures.

## **Building Entry For Parents**

Please notes that parents will no longer be able to enter the building without an appointment. Where possible any meetings with teachers will be conducted over the phone. Where this is required please phone the school and we will make arrangements for this.

\*\* Please note that these plans are subject to alteration should advice from the Scottish Government change in the coming weeks and months.