

Our Ref: «PA/MMDf»
Your Ref:
Contact: Mr P Adler
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E-mail: Schooloffice@greenfaulds.n-lanark.sch.uk
Date: «18 April 2019



Education and Families
Mrs Linda Park
Head Teacher
Greenfaulds High School
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Cumbernauld
G67 4AQ
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Dear Parent / Guardian

SQA Examination Study Leave

The national examinations start on Thursday, 25th April.

Registration for most S4/5 pupils will be suspended from Thursday 25th of April with the exception of pupils who have been identified as sitting no national examinations. Therefore, for those sitting exams, their last day in school will be Wednesday 24th April. Pupils not sitting exams will be expected to complete a work placement during the exam period. The last day of study leave for pupils sitting examinations will be Friday 31st May.

Pupils will only be marked absent if they fail to attend for an examination. Pupils who wish to study in school during exam leave should sign in and out at the reception desk.

All pupils moving from S4 to S5 next session will collect their timetable for 5th Year at an assembly on Monday the 3rd of June at 9.30am in the theatre. All pupils moving from S5 to S6 next session will collect their timetable for 6th Year at an assembly on Monday 3rd of June at 11.30am in the theatre (pupils sitting an exam can collect it before or after the exam). The new timetable will start at 8.55am on Tuesday the 4th of June.

The 31st of May will be the official leaving date for any S4 pupils eligible to leave and wishing to do so. Please note any pupil wishing to leave requires to complete a leaver's form before this can be officially approved. Leaver's forms can be obtained from the school just prior to the 31st of May.

Thank you for your continued support and we hope this clarifies the position regarding the educational provision for your child over the next few weeks prior to the timetable change. All pupils who are sitting SQA examinations will be issued with an individual examination timetable. Please ensure pupils keep their examination timetable safe and arrive 15 minutes before every exam begins.

During Exam leave any student in S5/S6 have Access NL Leisure for free. Please collect a form from Mr Adler which required his signature.

Pupils must wear school uniform at all times when in the school building and deposit any mobile technology at the office prior to entering an exam or risk exclusion from the exam.

Finally, good luck.

A handwritten signature in black ink, appearing to be "PA".

P Adler
Acting Depute Head Teacher (S5/S6)

A handwritten signature in black ink, appearing to be "Suzanne Beattie".

S Beattie
Depute Head Teacher (S4)



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