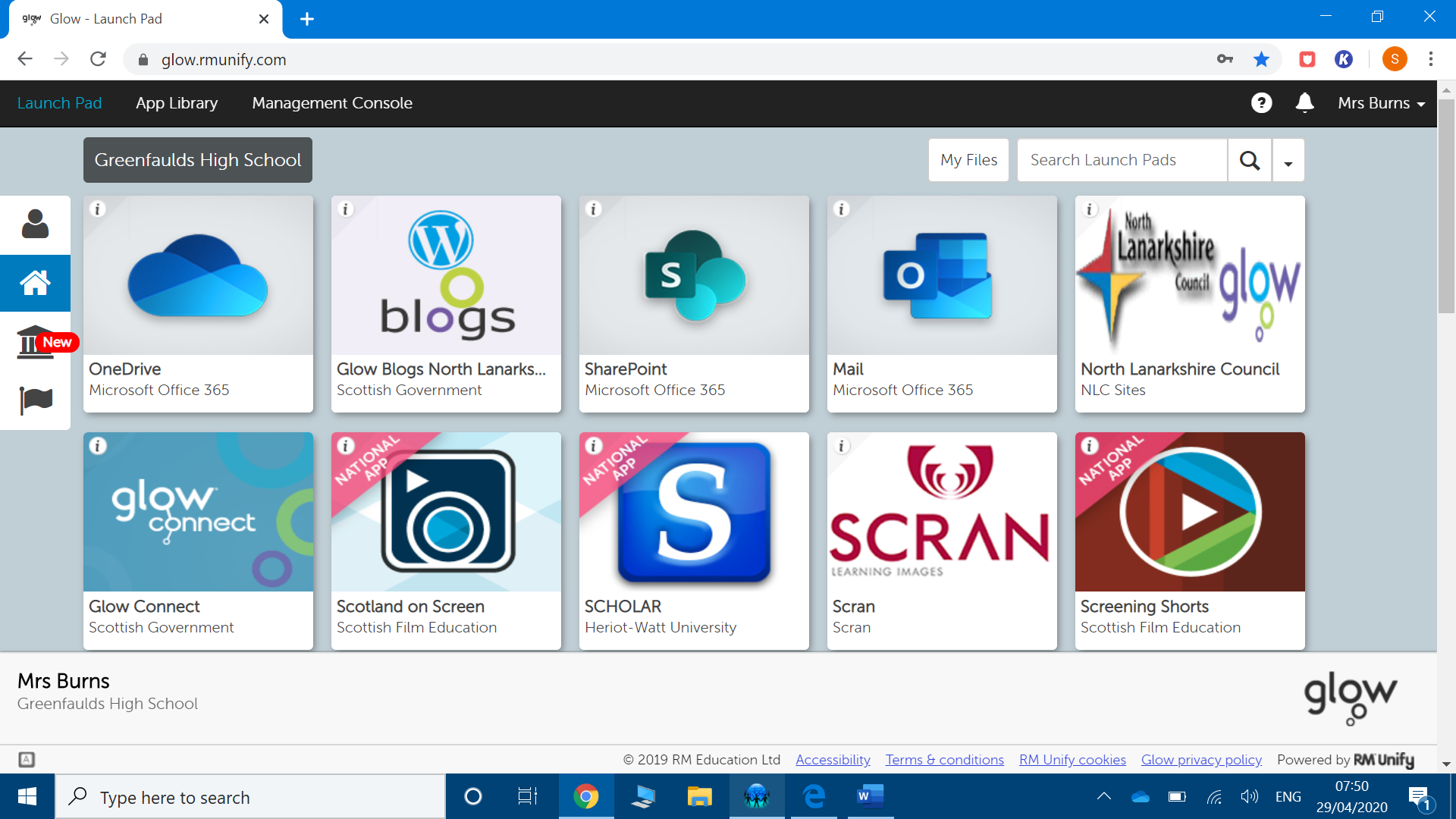
**Greenfaulds High School English Department**

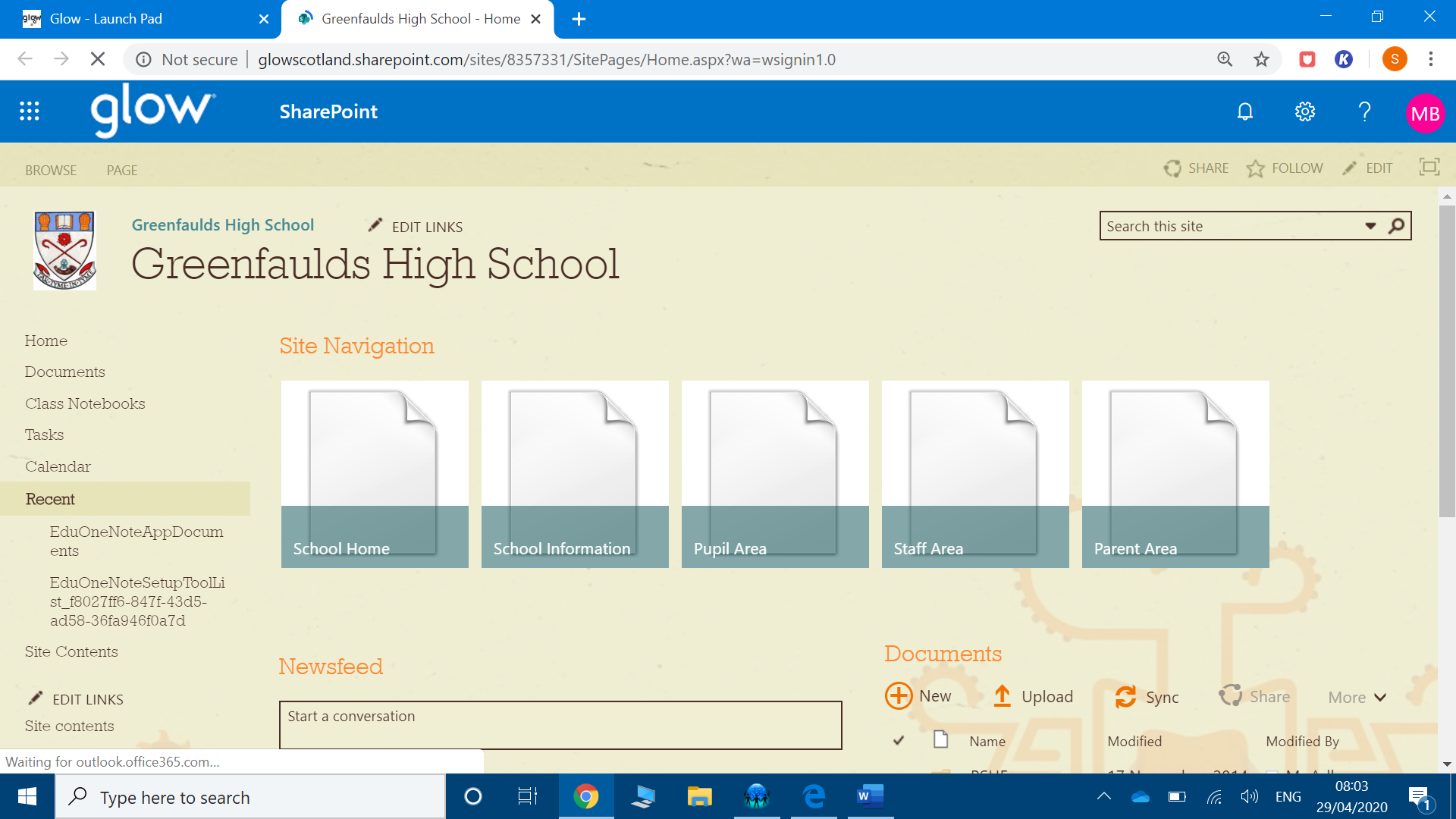
**Accessing Pupil SharePoint on Glow**

**If using a laptop or computer:**

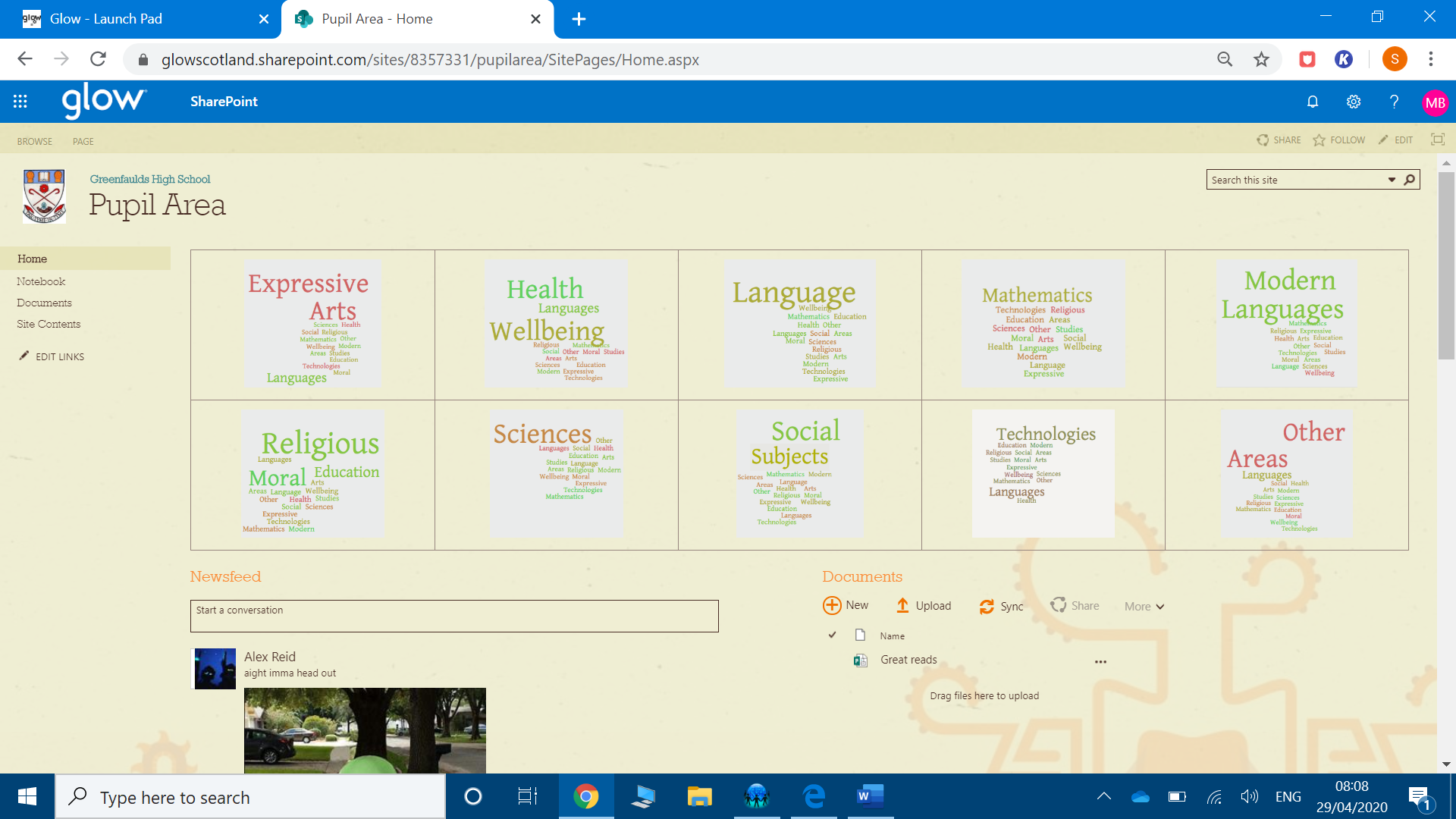
1. **Login to glow using** <https://glow.rmunify.com/account/signin/glow>
2. **In the Home section on the left panel, you will find the SharePoint tile. If not, search for it in the search bar at the top right of the page.**



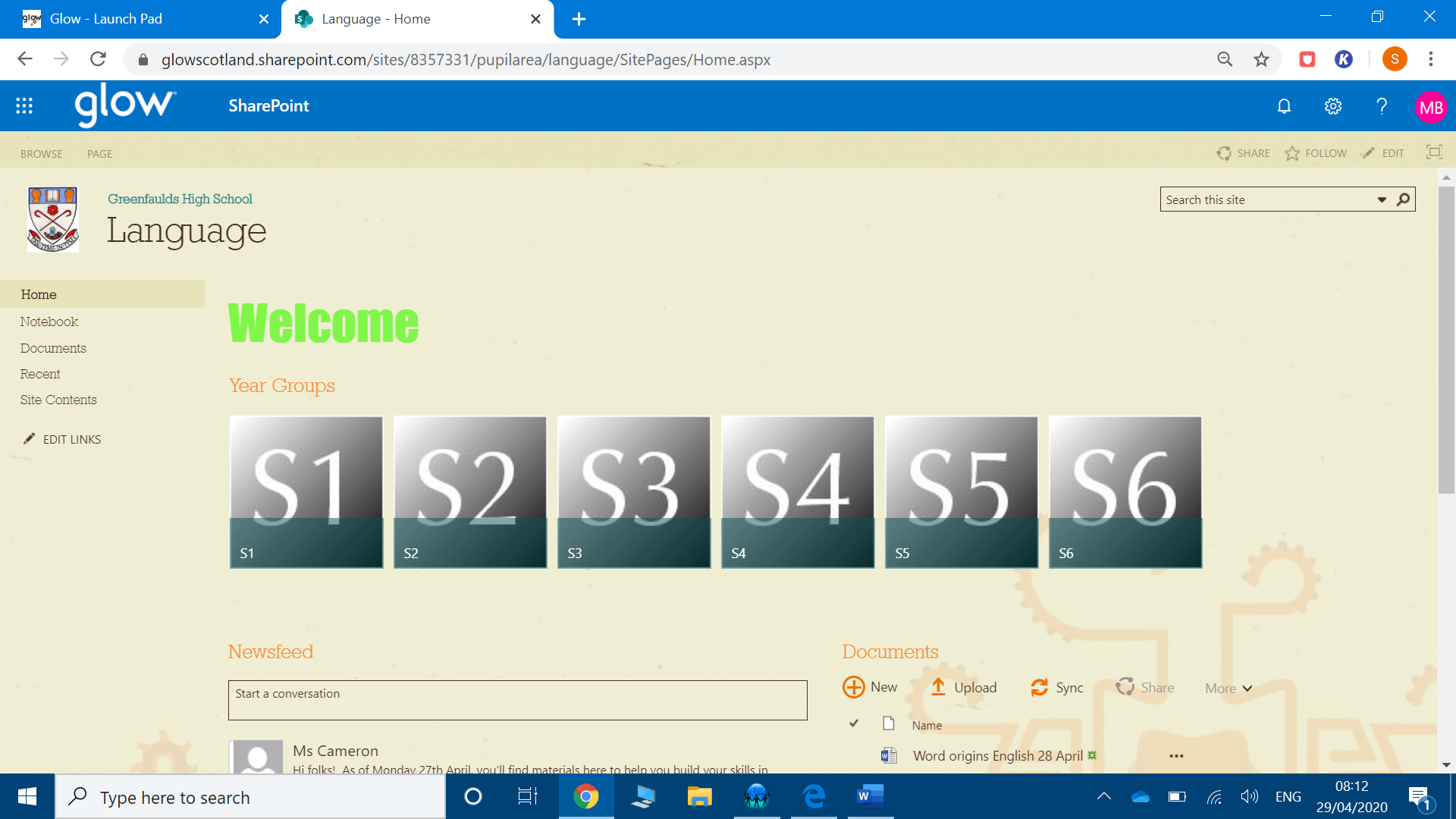
1. **Click on this to enter.**
2. **Select Pupil Area**



1. **Select Language to find English work that has been uploaded for pupils.**

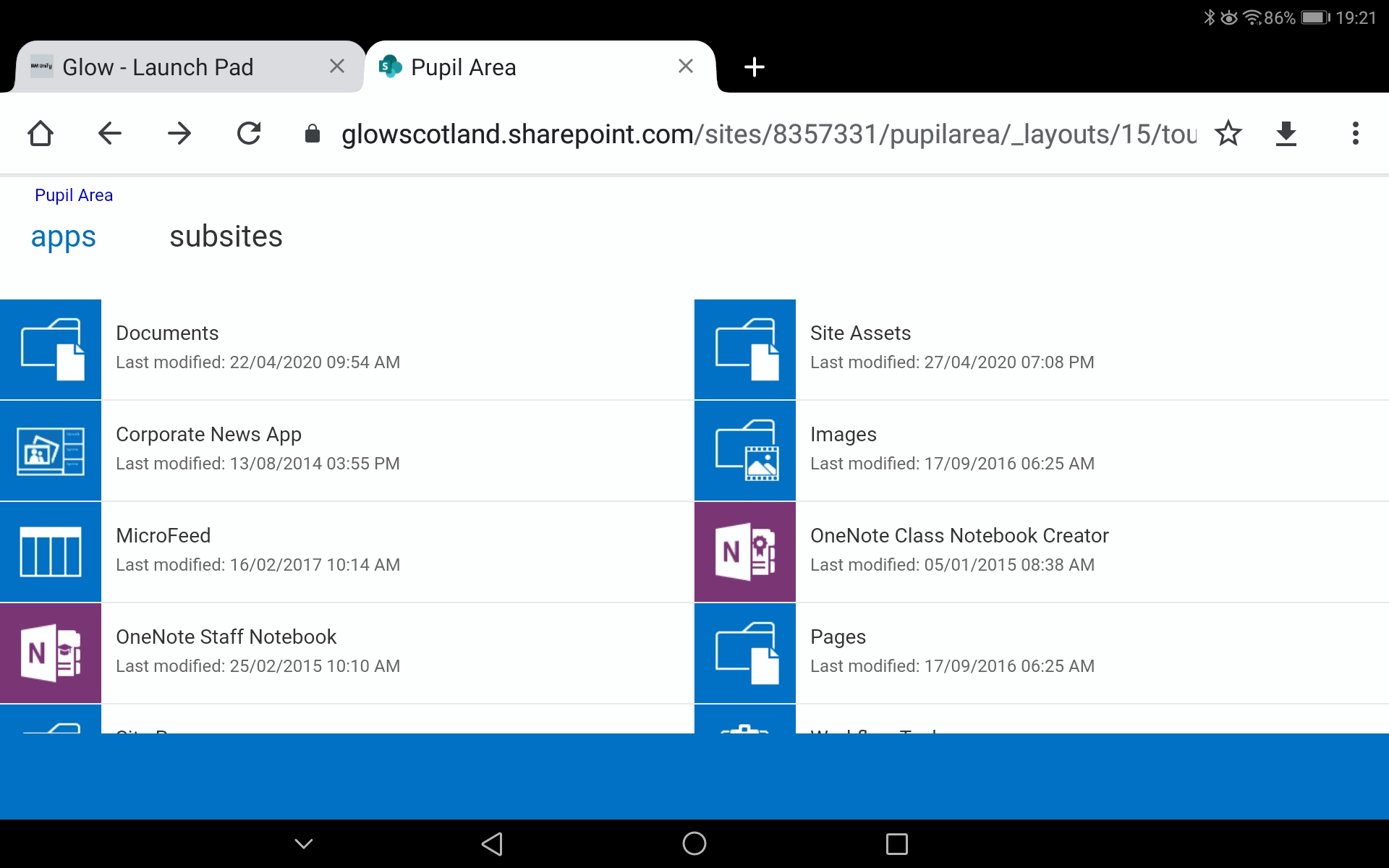


1. **The work is split into year groups.**



**If using a tablet:**

1. **Follow steps 1-3 above.**
2. **You will be brought to a page which looks like the one below. Click on ‘subsites’ button at the top right.**



**5. Then select ‘Language’ and then the correct year group, for example: ‘S1 documents’.**