

Co-Chair: Gemma Boggs
Co-Chair: Angela Hughes
Vice Chair: Chris Blair



Secretary: Deborah Bruce
Treasurer: Robin Bell

Parent Council

MINUTES - Monday 15th January 2024 Teams Meeting @ 7.00pm

1. WELCOME, INTRODUCTIONS & APOLOGIES

Present - Gemma Boggs, Angela Hughes, Chris Blair, Debs Bruce, Robin Bell, Charlotte McKinstry, Andy Fairchild, Amanda Currie, Fiona Gunn, William Watson

Apologies - Lynsey Foster, Funmi Sanusi and Dave Slater

2. MINUTES & ACTIONS FROM PREVIOUS MEETING

- AH will speak with AM regarding FS place on PC as still haven't heard from her and group chat items not being shared. AM had requested more time but having done that, no further forward.
- GB checked that relevant paperwork for LF has been completed; yes!

3. LETTER TO NLC

- It was decided that, given things are progressing and things seeming a bit better, there is no need for the letter to NLC at this time.

4. UPDATE ON REPORTS FROM AGM

- GB asked that RB has a look at the attachments in meeting invite and amend as needed. If it could be jazzed up a bit with better graphics, then should be completed.

5. UPDATE ON MISSING AUDIT INFO

- We need to send receipts for items that do not have a receipt or description of in's and out's. RB will do a list of what is missing for us to fill the gaps.

6. TREASURER UPDATE

- There is around £5606 in the account.
- Mrs Murray has sent a request for over £600 for playground equipment.
- Recently received £290 from M&S for the school uniform commission and £260 from Cauliflower cards from the Christmas cards orders.

7. CHRISTMAS EVENT DEBRIEF

- We received some valuable feedback on how the Christmas events were run. You can read these [here](#). We should take these on board to

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improve on other events. Feedback was shared on WhatsApp. We could meet with school to discuss ours and their feedback to make it run better in future. We should have these meetings minuted to make it easier to know/remember who is doing what.

8. EVENTS & ACTIVITIES FOR 2024

- We need to get a list from the school to see what they have planned so there are no duplications or asking parents for too much.
- We should do a poll on the group chats to see what kind of events they would like us to do.
- We should ask the school what they want us to do with the money. Needs to be fair/even for all year groups.
- For the February meeting we should make some suggestions and discuss with the school to get a plan together. Ideally pick 3 or 4 events and make them well organized.
- AF will check dates for club availability for potential gala day, discos, tribute night and race night. CB will check prices/availability for the acts for the tribute night.

9. ACTION PLAN/ALLOCATE LEADS

- Once dates are decided we should allocate a person to plan, organize and allocate tasks. Make it so that every person helping knows exactly what they are doing, where to be etc. Will help events run better.

10. ISSUES SCHOOL HAVE ASKED US TO DISCUSS

- No items were reported back.

11. BRICKWORX 27TH JANUARY 2024

- This has been booked for 2:30 for 10 people for dinner and drinks. Some people have still to advise if they can go or not. Those will get back to CB.

12. A.O.B

- **ROAD SAFETY**
- AH will re-do the road safety leaflet.
- Parents standing on the same side as the school at pick-up time makes it more challenging to see your child and child see their parent. Should discuss with the school.
- AH is to meet with the JRO's, will speak to school to get a date.
- 20's plenty sign is up but no information as to when it will be operational. Greg Lennon is looking in to this.
- **CO-OP FUND**

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- AH informed that the way Co-op funding worked is changing. We may not get as much money from it as no longer get money from people shopping but will still get a donation from their pot which last payment was larger than expected.

13.D.O.N.M

- Monday 5th February 2024 via Teams at 7pm with school attendance.