

Co-Chair: Gemma Boggs
Co-Chair: Angela Hughes
Vice Chair: Chris Blair



Secretary: Deborah Bruce
Treasurer: Robin Bell

Parent Council

MINUTES -Monday 6th November 2023
TEAMS @ 7 PM

1. WELCOME, INTRODUCTIONS & APOLOGIES

Present -Gemma Boggs, Angela Hughes, Chris Blair, Debs Bruce, Robin Bell, Charlotte McKinstry, Lynsey Foster, Andy Fairchild

Apologies - Fiona Gunn, Amanda Currie, Funmi Sanusi and Dave Slater

2. MINUTES & ACTIONS FROM PREVIOUS MEETING

- GB will get the reports over to DB to finalise last minutes.
- AH will speak with FS regarding place on PC as haven't heard from her and group chat items not being shared.

3. LETTER TO NLC

- GB has still to draft this letter.

4. TREASURER UPDATE

- There is around £3600 in the bank.
- RB deposited £1005 takings from the last disco.
- Funds not in from Co-op yet.
- Money is in from wreath workshops.
- No feedback received yet from the bank re the mandate forms.
- Nothing back from Vicki yet re class trip/bus money. We should ask the school for Invoice and get this paid, so it's done and draws a line under last year's items.
- Do we need to evidence spend for Co-op grant? AH will check with Isla.

5. WREATH WORKSHOP

- There are 2 booked, 22nd and 29th November. 22nd has 12 people and 29th has 15 people.
- AF will get full list of drinks prices so AH can decide if we provide 1 or 2 drinks.
- AH has asked Gary if Co-op will provide mince pies.
- AH will help set up at first workshop. CM can tidy up at second but can't help set up due to work finish time. AH will help set up at both.
- We should make around £399 profit minus the drinks.

6. CHRISTMAS FAYRE

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- This is booked for Saturday 2nd December inside the school.
- We are setting up on Friday 1st as well as tree decorating.
- Stalls PC have are Tombola, raffle, guess the Elf name, cake & candy (there is an external stall selling cakes but they are aware that we have cake/candy and are ok with that), pocket money toys, Lapland lucky dip, hair dazzles by Lorna, facepainting by Mel and balloons by Gloria.
- Gloria's costs have gone up but she has agreed as a favour to CB to charge her costs only, which are £140. We should charge for balloons. CM will order novelty balloons for under 3's as Gloria doesn't do balloons for under 3's due to rules/regulations.
- We should charge for hair dazzles and facepainting. Lorna and Mel both giving their time at no cost, we will order in the products required.
- Flier to go out to request helpers.
- We should get a task list and identify/allocate someone for each task.
- There will be a one-way system in place.
- Santa will be in the old huts.
- External stalls could go in new huts as we were very tight on space last year.
- Would be good if we had a map showing where everything is.
- We should have another Christmas fayre catch up before the event.

7. CHRISTMAS MOVIE NIGHT

- Let has been booked for 6-9pm on Tuesday 5th December.
- Movie picked was the original Grinch.
- Movie will start at 6:30pm
- A space should be reserved then pay at the door.
- We will provide a tuck shop with least messiest items to sell on the night. CM will buy these.
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8. 2024 EVENTS

- We have previously discussed a colour run, race night and summer fayre as well as the discos.
- Summer fayre was a big miss last year.
- Colour run may not happen due to lack of space and facilities.
- Race night seems a popular idea.
- AF will check dates available in the club diary and we should get dates booked and start planning events.
- AF will also try to find out what's happening with the grass area.

9. A.O.B

- Who is available to help at the book fayre at the parents' evening? P7's will be running this with hopefully someone from PC just keeping an eye or there if needed. We could do this in slots as per our times for our own kids parents' meetings.
- CB is having a difficult time trying to get a traveling panto for Christmas. He is continuing to look in to.

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10.D.O.N.M

- Monday 4th December 2023.