

**Chair: Andy Fairchild
Vice-Chair: Rachel Meadows**



**Secretary: Avril Storrie
Treasurer: Karen Black**

Parent Council

**AGENDA - AGM - Monday 05th October 2020
ZOOM @ 6.30 PM**

- 1. WELCOME, INTRODUCTIONS & APOLOGIES**
- 2. MINUTES & ACTIONS FROM PREVIOUS MEETING**
- 3. UPDATE FROM MRS McFARLANE**
- 4. CONSTITUTION & ELECTION**
 - a. Parent Council Report**
- 5. ROAD SAFETY UPDATE**
- 6. TREASURER REPORT UPDATE**
 - a. Playground funds**
- 7. FUNDRAISING UPDATE**
 - a. Summary of meeting held on 21/09/20**
- 8. ITEMS RAISED THROUGH PARENT COUNCIL FROM PARENTS**
 - a. PE - how often are the children getting it?**
- 9. A.O.B**
- 10. REVIEW OF AGREED ACTIONS AND OWNERS**
- 11. Date of next meeting:**

MINUTES OF MEETING OF GARTCOSH PRIMARY SCHOOL PARENT COUNCIL

05/10/2020 @ 6.30 PM on ZOOM

Present - Mrs McFarlane, Mrs Fisher, Andy Fairchild, Karen Black (treasurer), Rachel Meadows, Sheila Darkins, Avril Storrie (secretary), Dave Slater, Kevin Key, Angela Hughes, Gemma Boggs

Apologies: Elaine Black, Lorna Todd

1. WELCOME INTRODUCTIONS & APOLOGIES

Meeting chaired by Andy Fairchild

2. MINUTES & ACTIONS FROM PREVIOUS MEETING

Agreed.

3. UPDATE FROM MRS MCFARLANE

New School - No update at this time and nothing expected until after Christmas. One of our pupil parents is involved in local school building projects and has offered up some support and guidance during this process.

School closure – Mrs McFarlane advised that she has no more information than the rest of the public with regards to school closures or a ‘circuit breaker‘.

School Improvement Plan – this is due which will give us the model to use. Going forward the focus will be on Health & Wellbeing. SILs (School Improvement Leads) will work between the cluster schools and a Health & Wellbeing base will be set up at the High School.

Parents Evening – The school had originally hoped to be able to do individual phonecalls but this will no longer be a possibility for various different reasons. An interim report will be given out in November instead. Mrs McFarlane would like to stress that if any parent has any concerns about their child they can phone the school to discuss this at any time. Likewise, if the school have any significant concerns about a child, they will get in touch with the parent.

Homework – Homework will be issued on GLOW after the October break. Teachers learned how to use the one-note system at the last in-service day. Mrs Simpson has created ‘pupil and parent guides‘ on ‘how to access and complete homework‘ on one-note which will be sent to the Parent Council to try out before they are distributed to the rest of the school. It is important to remember that these systems are all very new to the teachers as well, and some teachers may be more experienced in these systems than others. Everyone at the school is

working hard and doing their best to work together to learn these new systems to provide the best support for the pupils so patience and understanding will be greatly appreciated.

ACTION

- **Mrs Simpson will send out the parent/pupil guides to the PC for feedback and comments about ease of use etc.**

Halloween - Unfortunately Halloween will be different this year as the school is not allowed to have a disco, do a halloween walk, or ask the children to get sponsors for fancy dress etc, as a result of covid restrictions. Instead, the children will still be allowed to ‘dress up‘ or ‘dress down‘, if they wish and House Captains have been working hard to come up with some spectacularly spooky ideas and activities for the children to enjoy. Parents will be asked to offer a donation to this day to help with fundraising. Mrs Stewart will set up a link for this.

Playground - 5 of the children’s benches have been painted and 5 have still to be painted.

P7 School Trip - As we are all aware the P7 trip to Kilbowie has been cancelled (this was not as a result of covid but due to funding cuts within NLC) and instead the P7 children will be going on a week of day trips to Strathclyde Park with Active Schools the week beginning 19th October. The children will be dropped off and picked up from the school. They will be doing lots of fun outdoor activities including cycling and water sports (all sporting equipment will be provided). All children are encouraged to take part in all activities, the same as they would have in Kilbowie, however if any parents have any concerns about any of the activities they are encouraged to speak to the school about this individually. These opportunities are great for our children and often they come back from trips like this having learned a new skill that they thought they would not achieve. No child will be forced to take part in an activity that they feel uncomfortable with but all children are encouraged to try.

ACTION – Mrs McFarlane will reiterate to all parents that all children will be encouraged to try but no child will be forced to take part in an activity that they do not feel they can manage. If any parents have concerns regarding activities on this trip they should speak to the school directly.

Friends of Gartcosh – The school has been asked by the Friends of Gartcosh committee if they would like to be involved in the community garden. Once logistics have been worked out the school will liaise with F.O.G to facilitate this.

4. PARENT COUNCIL CONSTITUTION & ELECTION OF NEW PC MEMBERS

Please see attached report from PC Chair Andy Fairchild. This document was read out at the meeting and everyone agreed with and accepted the content.

There are 8 positions available within the Parent Council and at the time of this meeting there were 3 vacancies. At the time of writing up the minutes, 3 parents have come forward and have been elected to join the Parent Council. All positions in the Parent Council are now filled and consists of the following people:

Andy Fairchild - Chair
Angela Hughes – Vice Chair
Avril Smith – Secretary
Karen Black – Treasurer
Gemma Boggs – Fundraising Team Leader
Sheila Darkins – PC member
Funmi Sanusi – PC member
Sophie Barker - PC member

We are also very pleased to advise that Rev Dave Slater will continue to remain a very valued member of our Parent Council.

Some time will be dedicated at the next meeting to discuss the roles and responsibilities of the PC and the individual positions within the PC.

ACTION

- **Andy Farichild will collect all relevant information from the current Parent Council members and update Maureen Moore at NLC.**

5. ROAD SAFETY UPDATE

This is an ongoing issue for us and we are currently looking at a diagram that has been very helpfully put together by a parent to help us see the school and surrounding roads etc. from a bird's eye view which helps us assess possible risk. We will continue to liaise with the relevant authorities regarding this.

6. TREASURER REPORT UPDATE

Karen Black advised that our current balance is £2760.63.

The PC gave the school a lump sum of money to buy 40 footballs for the school playground which has been welcomed and enjoyed by the pupils.

The PC will give the school another lump sum to spend on more outdoor playground equipment ensuring that covid infection control is considered when deciding what to purchase.

Mrs McFarlane advised that there may be some other outdoor playground equipment (a climbing wall) in the school that she will look into to ensure that the children are getting good use of everyrthing the school can provide.

The PC books are due to be audited and this will be actioned in due course.

ACTION

- **Mrs McFarlane will get costing for playground items and get back to Karen with a figure.**
- **Karen will arrange to get the books audited.**

7. FUNDRAISING

We acknowledged the difficulty of fundraising in COVID-19 and agreed that as a committee we will need to be as creative as possible as we will no longer be allowed to run fayres/stalls/discos etc and most of our fundraising may need to be done online in the current climate.

We are very pleased to announce that one of our PC members, who has some great experience in fundraising has taken on the role of Fundraising Team Leader.

We had a lengthy discussion about fundraising ideas including picking something specific and using visuals around the school to help build up excitement and motivation (similar to the visual token system shopping markets use).

Mrs. McFarlane advised that our smart boards are showing signs of wear & tear and may need replaced in the near future. Mrs. McFarlane will do some costing and come back to us with a figure of what will be required.

Our Fundraising Team Leader advised that she will look into any local organisations (specifically house builders) that may be able to offer the school fundraising support.

ACTION

- **Mrs McFarlane will get costing for required technology and get back to Karen with a figure.**
- **All PC members to think about fundraising ideas in COVID eg speak to other parents from different schools/organisations and find out what they are doing so we can generate some ideas**
- **Fundraising TL to explore potential fundraising supports from local organisations**

Christmas cards – This has always been a successful fundraising idea and we will invite the children to take part in this activity again this year.

8. ITEMS RAISED THROUGH THE PARENT COUNCIL

P.E – We had a discussion about how often the children are getting P.E. Mrs McFarlane advised that P.E has been impacted on as a result of COVID-19 restrictions. Every child is timetabled for 2 hours of P.E per week, weather permitting. New double breaks, double lunches, limited space in the school, and children from different bubbles not being able to mix are naturally impacting on this. The school are doing everything they can to provide the children with P.E at this challenging time with so many restrictions. We discussed the possibility of using the grass across from the school and at the social club for P.E, however this is not easy to organise as due to pupil: teacher/adult, ratio required out with the school

grounds we would rely heavily on support from parents for this. Mrs McFarlane will look into any options that may help.

9. A.O.B

Gartcosh Parish Church – Dave gave us an update on how the church has been since COVID-19. There has been online worship since Easter and the first ‘in-house’ service will take place this weekend. The plan is to have in-house services fortnightly which allows for thorough cleaning of the church. The hall has not been re-opened yet but Dave will keep us updated with any changes re this. Dave also advised that he will have a think with the school about how we can mark remembrance Sunday under covid restrictions.

10. REVIEW OF AGREED ACTIONS

Next Meeting 16/11/20 18.30pm ZOOM.