

Education and Families

Ed Clinton
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Cumbernauld Primary- Guidance for Remote Learning 2021

Microsoft Teams is for pupils to interact with their teacher and each other. Parents should email the teacher with any questions, and should not be on camera for any 'live' sessions.

- Please only use the class Teams page for communication regarding school work and for check-ins with our class teachers. This is not a social media platform for uploading personal videos or pictures.
- Please follow the teacher's guidance on where they wish completed tasks to be uploaded.
- Teachers will be online for questions, interaction and check-ins throughout the day and will support pupils as much as possible during this time. However, teachers will be unable to reply to messages beyond normal working hours and will reply to any messages after this time the following school day.
- Teachers are also in school on a rota basis- they will let you know when they are in school and not available for direct communication. Should you wish to contact your child's class teacher, please email enquiries@cumbernauld-pri.n-lanark.sch.uk or call the school directly on 01236 632110. There will always be a member of staff in the school office to answer the phone and to direct emails.
- When taking part in live lessons or check-in calls with teachers, pupils should show respect for everyone in the chat, and adults should not be on camera during this time.
- Pupils must follow the guidelines set out by the class teacher for live lessons and chats at all times.

- Pupils should contribute to live lessons or class chats in a positive manner.
- Pupils should mute their microphone during live lessons and use the hands up function if they wish to ask a question. (unless directed by the teacher)
- Due to possible child protection issues, do not take screenshots or record any aspect of the online learning.
- Use only age appropriate websites and apps that you have permission to be on
- Please use search engines with care; only search for information that is required for the learning tasks.
- When using the internet for online learning, pupils will not be asked to sign up to any websites or give out their personal details. If this happens, please report this to the class teacher as soon as possible.
- If you have any issues or concerns regarding online learning, please contact Mr Clinton or Mrs Hart on 01236 632110 or email enquiries@cumbernauld-pri.n-lanark.sch.uk
- If you have any technical issues, or need your password reset- please email our Digital Champion, Mrs Craig, directly at CCraig@cumbernauld-pri.n-lanark.sch.uk

We would like to thank everyone for their efforts so far with remote learning- we know the tech can be challenging at times. We are finding that if you are able to download the materials for the day the night before or before 9am, it eases difficulties in access when the school day starts.

Thank you

Ed Clinton
Head Teacher