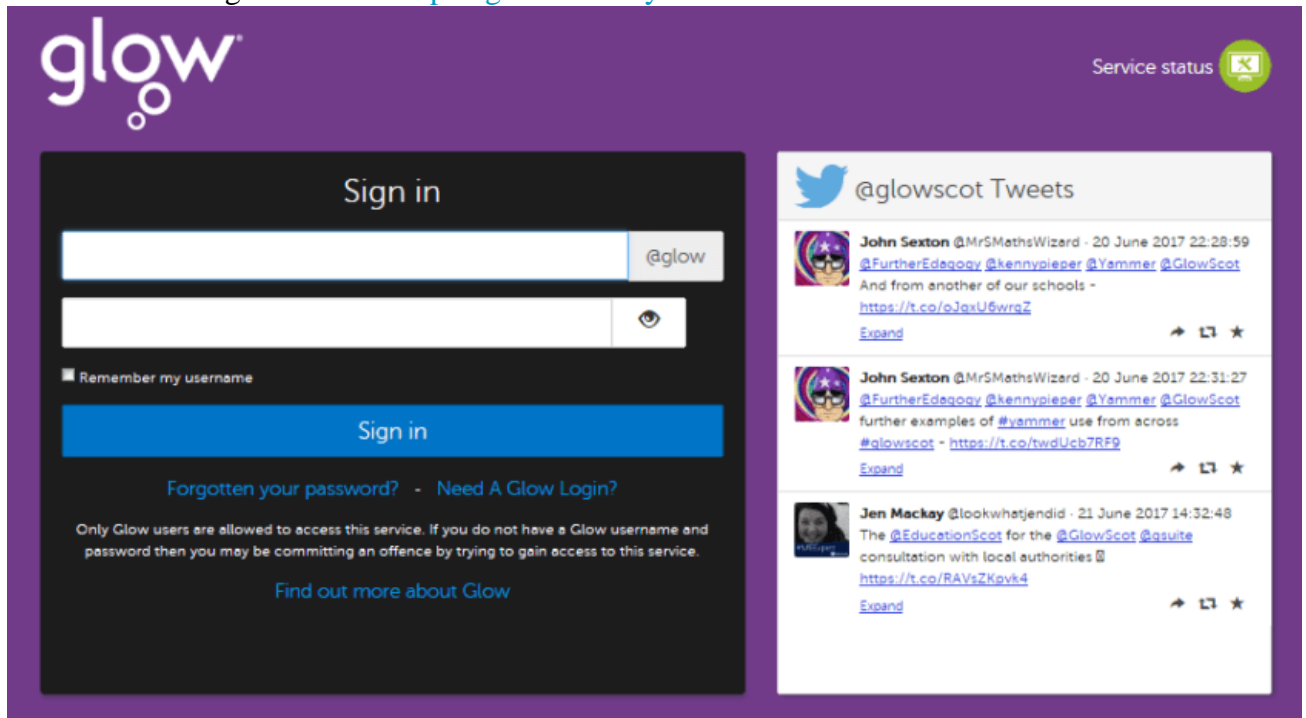


Step 1 – Sign in to Glow

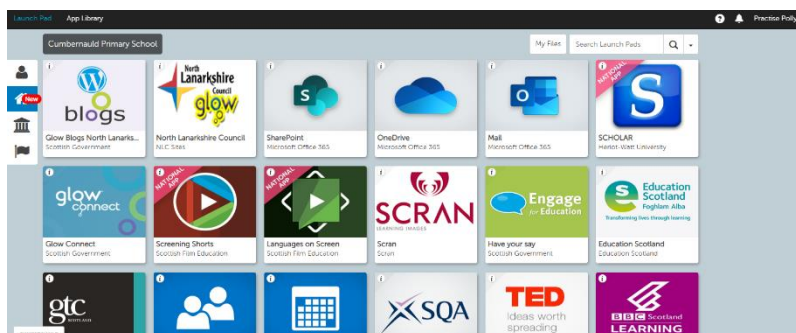
Visit the Glow sign in screen: <https://glow.rmunify.com/>



Enter your username and password in the boxes shown (clicking the eye icon allows you to see your password as you type it in) then click 'Sign in'.

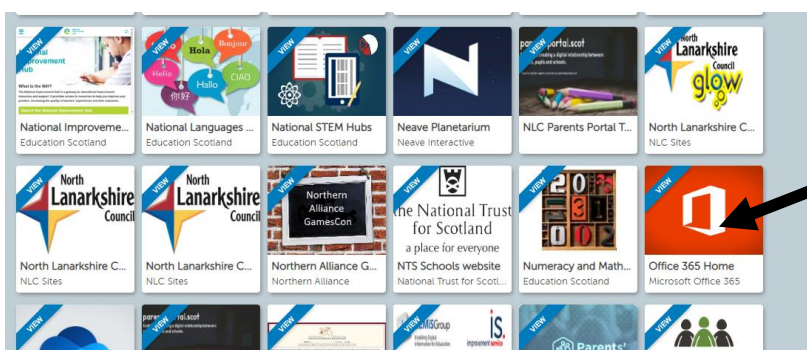
Step 2

That should take you to your **launch pad**. It looks like this:



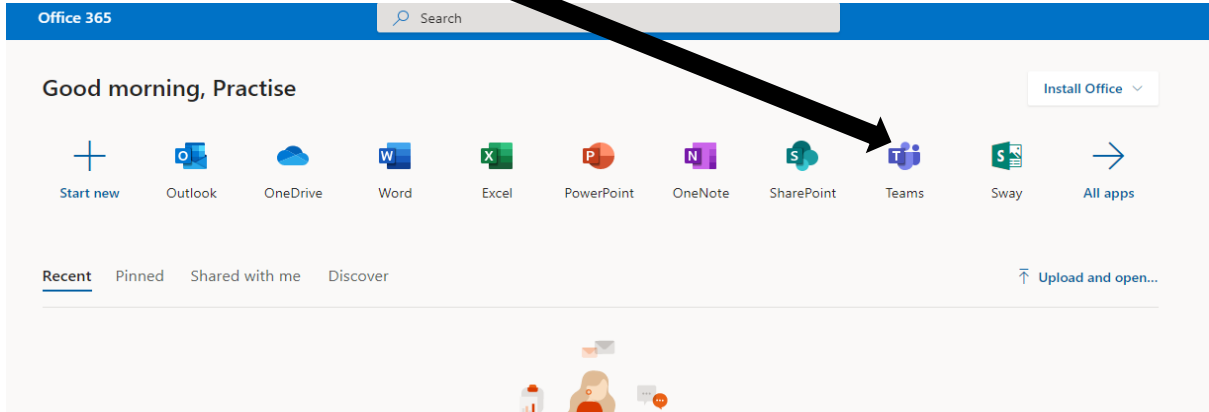
Step 3

- Locate office 365 home on your launch pad.



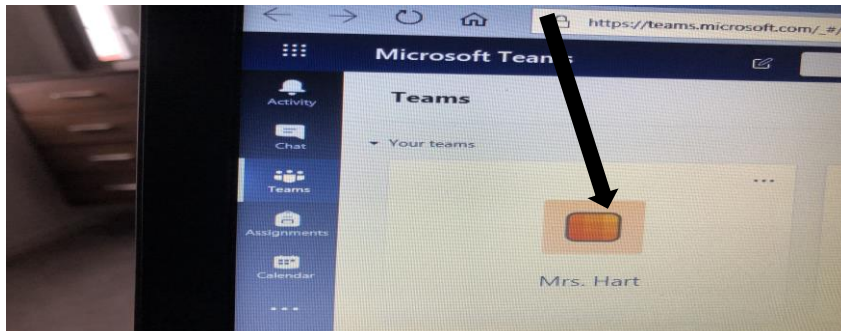
Step 4 and 5

- Open Microsoft office 365 to access a range of apps.
- Click on Teams.

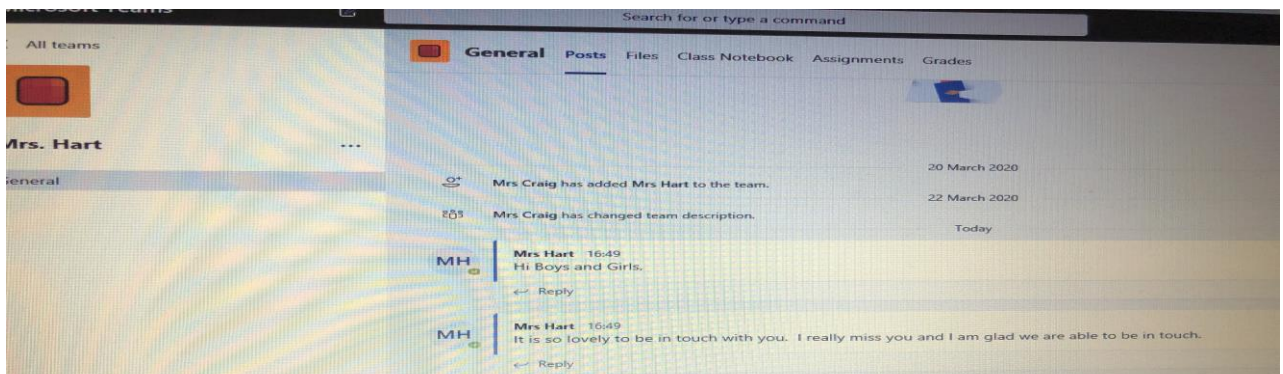


Step 6

- That should take you to your teams – ready to hook up with your teacher and your tasks. Just press your team icon button.



- You will see messages from your teacher and questions from your classmates.



- Have a look in files to see if your teacher has set a task for you. Good luck!

