

Condorrat Primary School

Bun-Sgoil Chondobhrait



Mobile Phone Policy

(Reviewed September 2025)

*Dream, Believe, Achieve
Bruadair, Creid, Coilean*

1. Purpose

This policy aims to outline the appropriate use of mobile phones by pupils to ensure a safe, focused, and respectful learning environment.

2. Scope

This policy applies to all pupils, staff and parents at Condorrat Primary School.

3. Policy Statement

At Condorrat Primary, we recognize that some pupils may need to bring a mobile phone to school for safety reasons, particularly for communication before or after school. However, during school hours, mobile phones must not disrupt teaching, learning, or the wellbeing of others.

4. Guidelines for Pupils

- Pupils are **not encouraged** to bring mobile phones to school.
- If a pupil **must** bring a phone (e.g., for travel safety), the phone must:
 - Be **switched off** upon arrival at school and placed in school bags (Phones are not permitted at Breakfast Club)
 - Be **handed in to the class teacher** on entry to be stored safely in the class mobile phone storage box. This box will be locked for security purposes.
 - Be collected at the end of the school day.
- Phones **must not** be used during school hours, including break and lunch times.

5. Prohibited Use

- **Recording, photographing, or videoing** is strictly forbidden on school grounds at any time, including whilst attending school discos.
- **Messaging, calling, or using apps/games** on mobile phones during school hours is not permitted

6. Staff Responsibility

- Staff are not responsible for the **loss, theft, or damage** of pupils' mobile phones.

- Staff may confiscate phones that are not used in line with this policy.
- Confiscated phones will be kept in a secure location and returned at the end of the day or to a parent/carer.

7. Parents/Carers

- Should only contact their child through the school office during school hours.
- Are encouraged to discuss the responsible use of mobile phones with their child.
- Must collect phones if confiscated for policy breaches.

8. Sanctions for Misuse

Misuse of a mobile phone may result in:

- Confiscation of the phone.
- Parent/carer meeting.
- Repeated offences may lead to a ban on bringing a phone to school.

9. Exemptions

Pupils who require access to their phone to support the management of a health condition will not require to switch their phone off or place it in the secure box. This applies when access to a phone is part of an agreed Health or GIRFME plan. All other expectations in relation to the use of phones in school still apply.

10. Emergency Contact

In an emergency, staff will contact parents/carers through the school office. Likewise, parents can reach their child via the same route.

11. Review

This policy will be reviewed annually and updated as necessary. Feedback from staff, parents, and pupils may inform revisions.

Date of Issue: September 2025

Review Date: September 2026