Introduction to Dreamweaver

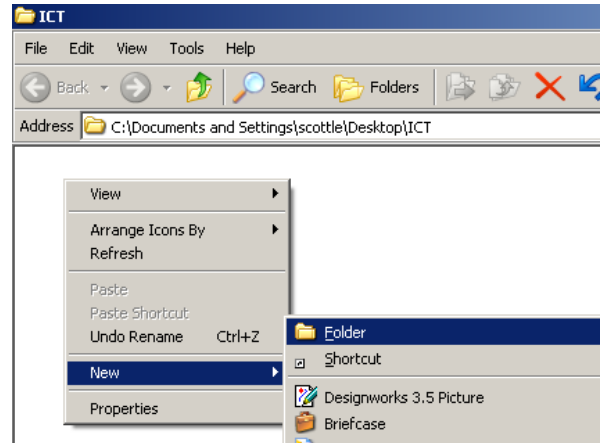# Adapted for CS3
By S. Stratton

Contents

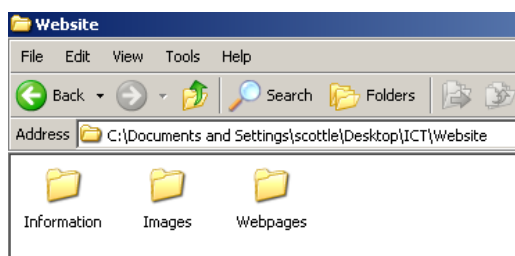# Files and Folders

1. The first thing you need to do is create folders for your website
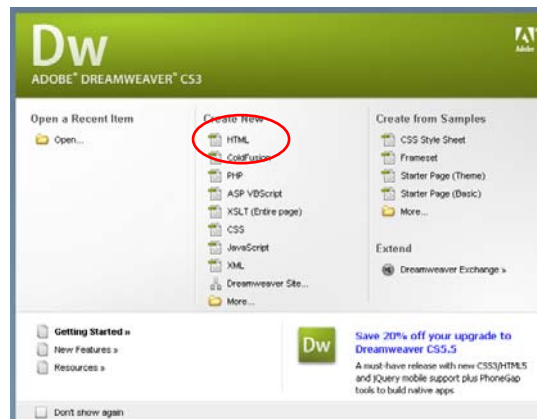2. Inside your ICT folder right click with your mouse and chose **New** >> **Folder**

3. Name your folder **website**

4. Inside your website folder make 3 new folders. **Images, Information** and **Webpages.**
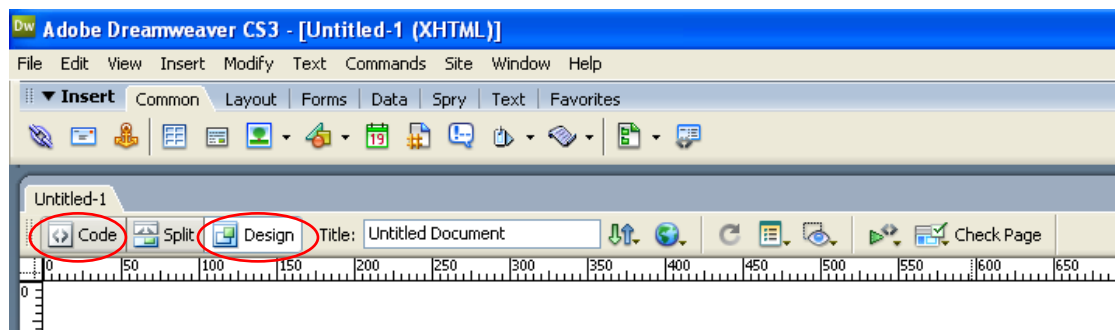

5. Save any written information, images and the webpages you are making in the appropriate folders.

Getting started

1. Open up Dreamweaver

2. From the **Create New** menu select HTML

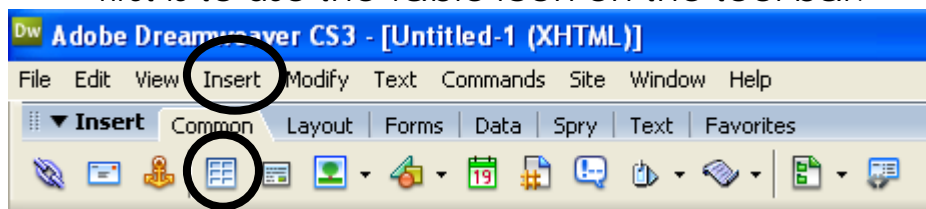3. Dreamweaver will open on a new blank page.

4. We will work in Design view – but you can also work in **Code** view. Click on **Code** and see what happens.
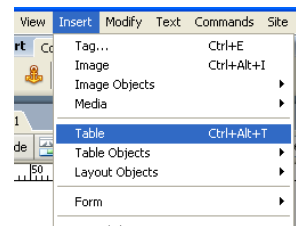
Tables

You should use tables on every page in Dreamweaver.

This will allow you to put text and images next to each other.

1. There are 2 ways of putting a table on the page. The first is to use the Table icon on the tool bar.

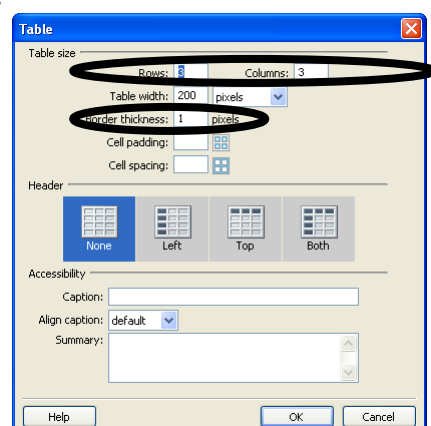2. The second is to use the **Inset** menu and chose **table**

3. The table option box will appear.

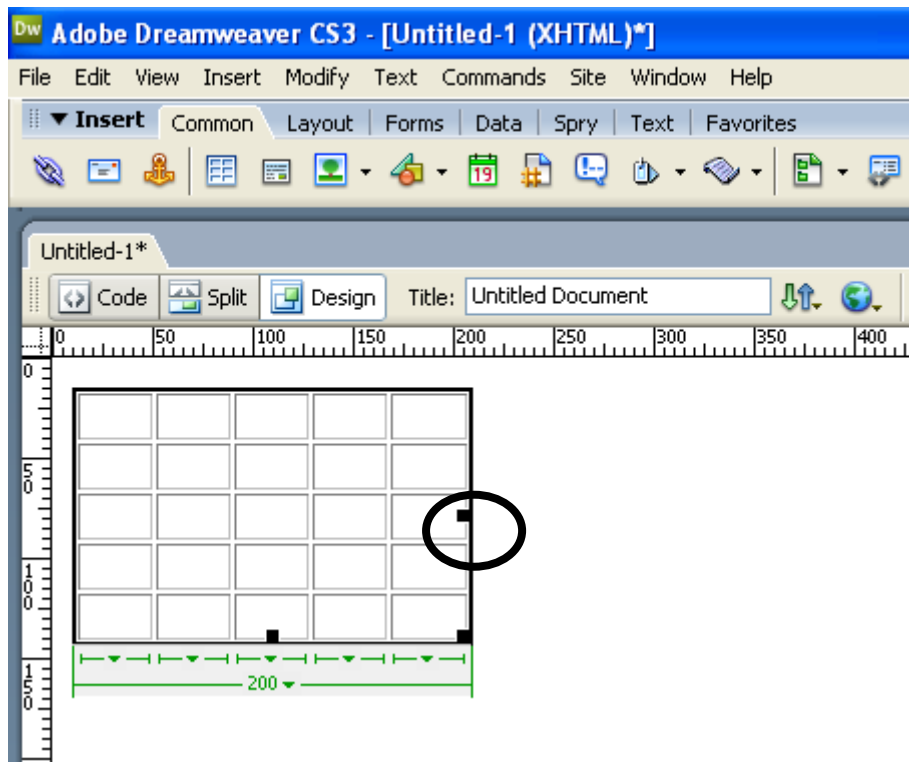Fill in the number of **rows** and **columns** you need

Leave the **table width** at 200 pixels.

Fill in the **Border Thickness**. If you do not want to see the table on your webpage chose **0**.
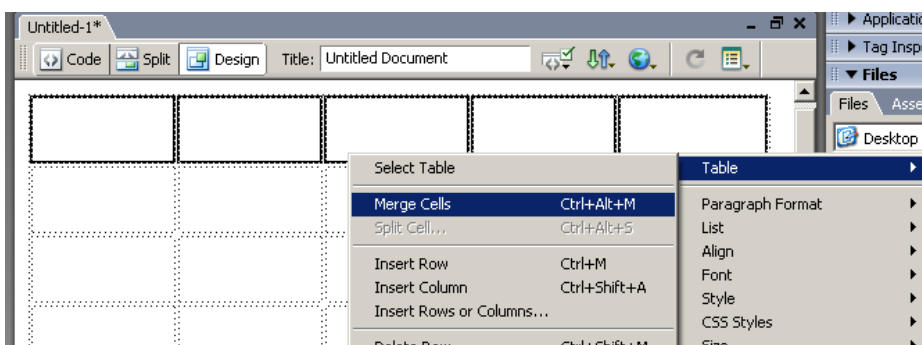
Press **OK**.

4. The table will appear in the corner of the page.

5. Use the black squares to stretch the table to the size you need.

6. Highlight the cells in the top row and right click with your mouse. Chose **Table** >> **Merge Cells**

7. Write your title in the space available

8. Other options on the table menu include Insert Row, Insert Column, Delete a Row.

Table ▶	Select Table	
Paragraph Format ▶	Merge Cells	Ctrl+Alt+M
List ▶	Split Cell...	Ctrl+Alt+S
Align	Insert Row	Ctrl+M
Font ▶	Insert Column	Ctrl+Shift+A
Style ▶		
CSS Styles ▶		
Size ▶	Delete Row	Ctrl+Shift+M
Templates	Delete Column	Ctrl+Shift+-