

NQ5 – 2014 (SQA) - SECTION 2 — WRITING

You are preparing an application for the job advertised below and you write an e-mail in Spanish to the company.

Hotel Son Bauló

Ronda de Torrent

Ca'n Picafort

Necesitamos **repcionista** para trabajar en la recepción de nuestro hotel desde principios de abril hasta finales de octubre. Se debe hablar inglés y español. Experiencia de trabajar en la industria hotelera. valorable pero no necesaria.

To help you to write your e-mail, you have been given the following checklist of information to give about yourself and to ask about the job.

You must include all of these points:

- Personal details (name, age, where you live)
- School/college/education experience until now
- Skills/interests you have which make you right for the job
- Related work experience
- Difficulties encountered in finding a job.
- Whether it is more important to do a job which you enjoy or a job where you earn a lot of money.

Use all of the above to help you write the e-mail in Spanish. The e-mail should be approximately 120–150 words. You may use a Spanish dictionary.

20 marks

[END OF QUESTION PAPER]

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