

Chryston Primary School
Parent Council Meeting 2
Date: Monday 21st October 2024
Location: Chryston Primary School



Item No.	Items Discussed	Actions	Owner	Due Date
1	<p>Welcome & Attendance: Leigh Moore welcomed everyone to our AGM and the first meeting of this year. Those in attendance were: Leigh Moore (PC Chair) Susan Watt (PC Member) Graeme Walker (PC Secretary) Aga Ibek (PC Member) Mrs Jilly Moffat (Headteacher, CPS)</p> <p>Apologies were received from the following people: Jennifer Rodden (PC Member) Mrs Suzanne Cassidy (DHT, CPS) Gemma Lynch (PC Member) Christopher Baxter (PC Member) Mark Graham (PC Member) Hansa Brown (PC Member) Lynsey Graham (PC Member)</p>	No Action Required	N/A	N/A
2	<p>Previous minutes: Graeme gave an overview of previous minutes. These will be circulated via email for comments.</p>	Previous minutes to be uploaded to the school website.	Graeme	ASAP
3	<p>Finance Update: Leigh gave an overview of PC finances. Bank balance looks healthy with £5515 in the bank. Recent spend includes P7 Hoodies, Raisins and Tea/Coffee. In addition to this, we are expecting the following further expenditure: School Bus (Simming), Halloween Snacks and budget for Christmas Fayre. In terms of revenue we have received £500 from ASDA grant and we have received parental contributions towards hoodies.</p>			

4	<p>Headteacher Update</p> <p>Mrs Moffat gave an update on the building. Last of the snagging issues have been fixed – Floor Lining, trimming & climbing wall. We have been in the new building for a year now and we are in the process of handing over from the contractor to NLC. Mrs Moffat also updated on the traffic situation. NLC Roads dept have been out and conducted a site visit. As part of any new build they will conduct a traffic survey before it opens then one year after it is open. They are due to do a survey on lynseybeg road and they hope to have this coincide with the survey for the high school extension. Mrs Moffat advised that the roads department had looked at the traffic at Cliffvale Road and have said that they need to look further at the sequence of the traffic lights however their initial feedback is that part of the issue is being caused by poor behaviour of the road users. Graeme suggested contacting the Community Police and get them involved in education and awareness.</p> <p>Staffing – Mrs McLaren retiring in November after 36years at Chryston Primary. PEF funding due to end meaning budget is really tight. We will be using this money to focus on Literacy. Next term we will be reviewing policies such as anti-bullying, cost of the school day, relationships policy. Mrs Moffat is keen to engage with parents and plans to hold a series of workshops on how to tackle these.</p>	Information Only / No action required	N/A	N/A
5	<p>Forthcoming Events</p> <p>Halloween – We have had a lot of parents asking about a Halloween disco and it appears that there may be a desire to hold one in the future. Graeme suggested that we could consider only having disco for older kids or not dress up for younger ones as this would alleviate any concerns about younger kids being scared / intimidated by costumes. This year we are only supporting halloween parties during class time by providing snacks / drinks. .</p> <p>Christmas Fayre – 14 stalls so far. A separate whatsapp for volunteers has been set up. Anyone interested should contact Leigh. A general discussion took place around layout and food options. Friday 15th Nov is Children in Need, therefore Mrs Moffat has suggested Friday 22nd for dress down day. Leigh to ask Mark to update posters.</p>	Information Only / No action required	N/A	N/A

6	<p>Fundraising Mrs Moffat advised that her school budget was really tight this year. Although we are in need of new IT equipment it is unlikely that she will have any funds available to match any PC donation the way we did last year.</p> <p>Raisins are due back on Friday. Prize for the class with the highest % return similar to last year.</p> <p>My child art on way. Mark to create a digital thermometer to show how we are meeting our fundraising target.</p> <p>We had applied for the Co-Op fund but unfortunately we have been unsuccessful. Leigh has suggested that we look at tesco.</p> <p>ASDA Rewards - We are doing well with a total of £668 raised so far.</p>	Leigh to circulate FundRaisin winners and MyChilidsArt info	Leigh	ASAP
7	<p>Constitution Update All parents were sent a consultation on changes to the constitution and code of conduct. Although it did have a poor response rate, it was overwhelmingly approved with 92% acceptance. Graeme to make sure the new documents are on the school website.</p>	Documents and minutes to be published on website- Graeme to send to school	Graeme	ASAP
AOCB		Actions	Owner	Due Date
14	<p>James - Lollypop Man Leigh advised that a parent had been in touch to advise that the lollipop man who used to cover the school gates at Lynseybeg Road is having to take early retirement. It was suggested that we offer a gift due to his long service towards the kids.</p>	Leigh to look at possible gift	Leigh	ASAP
	<p>Christmas Lights Switch On Leigh advised that the gala committee had been in touch to ask if the school wanted to take part in the Christmas lights switch on. Last year the choir performed. Mrs Moffat will speak to Mrs Murray.</p>			
15	<p>Date of Next Meeting The next meeting will take place on...4/12/2024</p> <p>The chair thanked everyone for coming and closed the Meeting at 20:00</p>	Circulation of meeting dates and change to next meeting date	Leigh / Graeme	ASAP