Chryston Primary School Parent Council Meeting

Date: Wednesday 11th October 2023

Location: Crowwood Golf Club



Item No.	Items Discussed	Actions	Owner	Due Date
1	Welcome & Attendance: Leigh Moore welcomed everyone present. Leigh updated everyone that Levi White has emailed to say that she has decided to step down. Leigh expressed her thanks for Levi's hard work and dedication over the years. This leaves up to three vacancies including office bearer roles of Vice Chair and Treasurer. Leigh suggested that an email is sent to the wider parent forum asking for volunteers. Those in attendance at tonight's meeting were: Leigh Moore (PC Chair) Mrs Jilly Moffat (Headteacher, CPS) Graeme Walker (PC Secretary) Mrs Linda MacIntyre (PT, CPS) Colin McIntyre (PC Member) Ed Clinton (PC Member) - Via Zoom Susan Watt (PC Member) Aga Ibek (PC Member) - Via Zoom Debs Fraser (PC Member) Debra Boyle (Parent) - Via Zoom Gemma Lynch (PC Member) Apologies were received from the following people: Lynsey Graham (PC Treasurer) Kara Denholm (PC Member) Jennifer Rodden (PC Member) Mark Graham (PC Member) Rachel Crozier (PC Member) Chis Baxter (PC Member) Jayne Clinton (PC Member)	Leigh to send email re vacancies	Leigh	ASAP
2	Previous minutes: Graeme advised that the minutes from the previous meeting had been circulated via email and some minor amendments made. The minutes were formally approved by Debs and seconded by Leigh. A copy of the previous minutes are now available on the school website or by requesting a copy from pc email (chrystonpcfunding@gmail.com).	Minutes have been added to the School website.	Graeme	Complete
3	Financial Report Unfortunately, Lynsey could not attend tonight but Leigh gave a brief update on the financial position. We have just over £5,500 in the bank however we have already committed to paying for Swimming Bus (£1728) and IT equipment (£4434) meaning that if those invoices come in before we raise additional funds we will be in the red. Graeme updated everyone that there have been some technical issues with changing signatories. The signatories are currently Lynsey Graham and Jenifer Troup. Plans are to change the signatories and then explore options for digital banking to make it easier in the future. Post Meeting Note - Final invoice received for swimming was £1140. This is due to a refund of 2 weeks when swimming did not go ahead.	No Action Required	N/A	N/A

4	Headteacher Update Mrs Moffat advised that we are one week into the new school and the kids are adapting really well. It has been a very busy and stressful time for the staff team, especially having to unpack and prepare the school in just two days. Mrs Moffat expressed her thanks on behalf of the staff for the hamper. This was incredibly well received and very much appreciated by everyone. Mrs Moffat updated that the school offers so much space and it will enhance the teaching experience for the children. The playground is open at the moment and not segregated which allows integration. We have had to timetable to MUGA to ensure that everyone gets a chance to use it but so far there have been no issues. Mrs Cassidy starts on Monday and we are looking forward to welcoming parents in for our Doors open event. Parent Council to help with Tea / Coffee. P3 parents received an email today to advise that Lindsay McTier will be going on Maternity leave and will be replaced by Jennifer McNeil who is returning from Mat leave. There will be no change to overall staffing numbers.	No Action Required	N/A	N/A
5	Traffic around School Graeme advised that we have received concerns from parents and members of the public with regards to traffic around the new school. There have been concerns that parents are parking on the curb, blocking driveways and blocking disabled access. A question was raised over the lack of Yellow lines painted on the road. Mrs Moffat advised that not all schools get yellow lines automatically but she has raised with NLC and is waiting for confirmation from them. Ed advised that every school has these issues and ultimately this is parent behaviours rather than anything the school can change. It was highlighted that there is ample parking in the car park for pick up / drop off and no need to park in the surrounding streets. There have also been some concerns about the traffic lights on Lindsaybeg road/ cliffvale road. The pedestrian lights are not long enough to walk across the road and cars have been witnessed going through red lights. Mrs Moffat has also asked NLC for clarification.	Mrs Moffat to contact NLC about traffic concerns	Mrs Moffat	ASAP

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	Fundraising Leigh advised that money from My Child's art currently sitting at £90. Reminder to be sent out. It was decided to do the fund- raisin after christmas as it was felt there is a lot going on just now. Graeme advised that the recover NL Environment fund is open. Discussion took place around types of things we should apply for including, leaf blowers, litter pickers, high vis etc. Mrs Moffat advised that this would be a great benefit to the school.	Graeme to apply to NLC Environment Fund	Graeme	ASAP
	Unfortunately Jayne couldn't attend the meeting but Debs gave an update on the planning for the christmas fayre. We are still waiting on the let being confirmed due to IT issues and the move to the new building. This has caused a delay in the planning process as we did not know what space we	Mrs McLaren to confirm let	Jayne	
6	would have available. Mrs Moffat advised that there should be no issues with securing the let and she can close up if required. Plan is to use the Main gym hall and open the drama box so that it flows through to the dining hall. We will also use the stem room for Santa's grotto. Barry is asking if we can set up inflatables in the hall. Chippy Van unavailable but Cafe C will be providing Burgers and Ice Cream. Hoping to add another food vendor. Volunteer list looking healthy. Ideally Jayne is looking for more volunteers than we need as this will allow people to have a break and wander around the stalls themselves. Communication to be sent to a wider parent forum looking for volunteers. Aga's husband has agreed to make banners for the school fence and we will begin to ramp up the social media posts. Raffle prizes looking healthy. Leigh advised that Lynsey has reapplied for Licence. Debs advised that we have approx 14 applications for stalls which will include crafts, home baking, tuck shop and pocket money toys. There will also be lots of activities such as face painting, games, bouncy castle, possible bungy run etc. We have also received word from the north pole that Father Christmas will be able to	Mr Grant to confirm about inflatables in the hall Graeme to get sweets for	Jayne Graeme	
	take a break from his busy schedule and will be visiting Chryston Primary Christmas Fayre. Kids will be given a cone of sweets from the PC. Gramee to get sweets when getting the tuck shop stuff. Leigh asked if we had an idea of the budget - advised this is being worked on Susan is working on number of floats required etc and will confirm later.	cones Jayne to provide budget Susan to request Floats	Jayne Susan	
	Last year we did a dress down day and asked for a donation of a bottle of something (Doesn't need to be alcohol) which seemed successful. Mrs Moffat is happy for this to be done this year. Suggested date - Friday 17th November. Debs also suggested that we do the Jazzy Jars again. Idea is that parents/ kids are encouraged to fill an old jar with sweets (Possibly left overs from Halloween), jazz			
	the jars up by decorating them and donating them. People can then buy one for £1.	Leigh to arrange visit from Santa's Elf	Leigh	
	Leigh proposed that we do the ELf visit and gifts which has been successful previously. All agreed.	Mrs Moffat to check about	Mrs Moffat	
	There was a question about a Christmas Church Service. Mrs Moffat wasn't sure what had been done previously. Mrs McIntyre advised that traditionally we went to Chryston Parish Church twice a year. Mrs Moffat to look into this.	Christmas Church Service		

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can give to specific students rather than providing a full dairy free calendar. Panto Mrs Moffat advised that P6 & P7 will be attending a panto at the high school. Discussion took place about the feasibility of a whole school panto. Levi had recommended a panto at the Crowwood Golf Course. This would be walking distance and would not require any transport costs. The total cost would be £6 per pupil and Levi has suggested that the PC would perhaps fund half of this? Mrs Moffat had also looked at alternative venues / providers. Stepps Primary school recommended a company that will come to the school and put on a whole school performance. This would be a Scottish festive theme of 500 miles and would only cost a total of £489. Everyone felt that a performance in the school would be the better option. IT was felt that this was better value for money and that it would be special to hold it in the new school and make use of the new stage / entertainment system. Leigh proposed that the PC help fund the panto, seconded by Colin. Constitution Update 9 Leigh advised that Lysney had looked at other examples and had compiled some drafts to the working group. The plan is for the working group to meet to discuss these but no dates set yet. ACCB Actions Correspondence Graeme advised that a parent had been in touch following the last meeting to discuss lack of reliable public transport between Moodiesburn and Chryston. These concerns were raised with Mrs Moffat who was aware of the situation. In this case the student has submitted a placing request and is not eligible for school transport therefore there was little we as a PC could do. Graeme replied to the	7	Smiggles Raffle Discussion took place around smiggle advent calendars. This had been started during the pandemic but there had been mixed feedback. Some people felt that the gifts only targeted a specific group. It was also felt that the calendars were quite expensive. This had previously been supported by a donation which we do not have this year. Leigh reminded everyone that funds were tight and so it was felt that they were not the best value for money. A discussion did take place around chocolate advent calendars and it was decided that the PC would support this by providing 2 calendars for every class. This would allow everyone in the class the opportunity to open a window. Leigh suggested that we provide dairy free sweets which the school	Leigh to source advent calendars	Leigh	Next Meeting
Leigh advised that Lysney had looked at other examples and had compiled some drafts to the working group to meet to discuss these but no dates set yet. Work ongoing.Working group to arrange to meet. ACCB Correspondence Graeme advised that a parent had been in touch following the last meeting to discuss lack of reliable public transport between Moodiesburn and Chryston. These concerns were raised with Mrs Moffat who was aware of the situation. In this case the student has submitted a placing request and is not	8	Panto Mrs Moffat advised that P6 & P7 will be attending a panto at the high school. Discussion took place about the feasibility of a whole school panto. Levi had recommended a panto at the Crowwood Golf Course. This would be walking distance and would not require any transport costs. The total cost would be £6 per pupil and Levi has suggested that the PC would perhaps fund half of this? Mrs Moffat had also looked at alternative venues / providers. Stepps Primary school recommended a company that will come to the school and put on a whole school performance. This would be a Scottish festive theme of 500 miles and would only cost a total of £489. Everyone felt that a performance in the school would be the better option. IT was felt that this was better value for money and that it would be special to hold it in the new school and make use of the new stage /	Mrs Moffat to book panto	Mrs Moffat	ASAP
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parent, sign posting them to their local councillors who may be able to be an advocate on their behalf. Graeme had offered to put something out to the wider parent forum if others were in a similar position or were able to care share etc but hasn't heard anything back. The chair thanked everyone for coming and closed the Meeting at 20:00	10	Graeme advised that a parent had been in touch following the last meeting to discuss lack of reliable public transport between Moodiesburn and Chryston. These concerns were raised with Mrs Moffat who was aware of the situation. In this case the student has submitted a placing request and is not eligible for school transport therefore there was little we as a PC could do. Graeme replied to the parent, sign posting them to their local councillors who may be able to be an advocate on their behalf. Graeme had offered to put something out to the wider parent forum if others were in a similar position or were able to care share etc but hasn't heard anything back.	No action required	N/A	N/A

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