

**Chryston Primary School**  
**Parent Council Meeting 3**  
**Date: Monday 4th December 2023**  
**Location: Chryston Parish Church**



Item No.	Items Discussed	Actions	Owner	Due Date																				
1	<p><b>Welcome &amp; Attendance:</b> Leigh Moore welcomed everyone present. A special welcome to Mrs Cassidy who recently started as DHT and is attending her first PC meeting. Those in attendance at tonight's meeting were:</p> <table border="0"> <tr> <td>Leigh Moore (PC Chair)</td> <td>Mrs Jilly Moffat (Headteacher, CPS)</td> </tr> <tr> <td>Graeme Walker (PC Secretary)</td> <td>Mrs Suzanne Cassidy (DHT, CPS)</td> </tr> <tr> <td>Colin McIntyre (PC Member)</td> <td>Ed Clinton (PC Member)</td> </tr> <tr> <td>Susan Watt (PC Member)</td> <td>Aga Ibek (PC Member)</td> </tr> <tr> <td>Mark Graham (PC Member)</td> <td>Chis Baxter (PC Member)</td> </tr> <tr> <td>Hansa Brown (Parent Member)</td> <td></td> </tr> </table> <p>Apologies were received from the following people:</p> <table border="0"> <tr> <td>Lynsey Graham (PC Treasurer)</td> <td>Kara Denholm (PC Member)</td> </tr> <tr> <td>Jennifer Rodden (PC Member)</td> <td>Jayne Clinton (PC Member)</td> </tr> <tr> <td>Gemma Lynch (PC Member)</td> <td>Debs Fraser (PC Member)</td> </tr> <tr> <td>Rachel Crozier (PC Member)</td> <td></td> </tr> </table>	Leigh Moore (PC Chair)	Mrs Jilly Moffat (Headteacher, CPS)	Graeme Walker (PC Secretary)	Mrs Suzanne Cassidy (DHT, CPS)	Colin McIntyre (PC Member)	Ed Clinton (PC Member)	Susan Watt (PC Member)	Aga Ibek (PC Member)	Mark Graham (PC Member)	Chis Baxter (PC Member)	Hansa Brown (Parent Member)		Lynsey Graham (PC Treasurer)	Kara Denholm (PC Member)	Jennifer Rodden (PC Member)	Jayne Clinton (PC Member)	Gemma Lynch (PC Member)	Debs Fraser (PC Member)	Rachel Crozier (PC Member)		No Action Required	N/A	N/A
Leigh Moore (PC Chair)	Mrs Jilly Moffat (Headteacher, CPS)																							
Graeme Walker (PC Secretary)	Mrs Suzanne Cassidy (DHT, CPS)																							
Colin McIntyre (PC Member)	Ed Clinton (PC Member)																							
Susan Watt (PC Member)	Aga Ibek (PC Member)																							
Mark Graham (PC Member)	Chis Baxter (PC Member)																							
Hansa Brown (Parent Member)																								
Lynsey Graham (PC Treasurer)	Kara Denholm (PC Member)																							
Jennifer Rodden (PC Member)	Jayne Clinton (PC Member)																							
Gemma Lynch (PC Member)	Debs Fraser (PC Member)																							
Rachel Crozier (PC Member)																								
2	<p><b>Previous minutes:</b> Leigh advised that the minutes from the previous meeting had been circulated via email and some minor amendments made. A copy of the previous minutes are now available on the school website or by requesting a copy from pc email (<a href="mailto:chrystonpcfunding@gmail.com">chrystonpcfunding@gmail.com</a>).</p>	Minutes have been added to the School website.	Graeme	ASAP																				
3	<p><b>Financial Report</b>  Unfortunately, Lynsey could not attend tonight's meeting but Leigh gave an overview of the current financial position.</p>	No Action Required	N/A	N/A																				

<p>4</p>	<p><b>Headteacher Update</b></p> <p>Mrs Moffat advised that we had seen some recent poor weather but that they now have a finalised gritting plan. Mr Grant has agreed with his line manager that the playground will be gritted in the following order: 1 Cliffvale road to Main Entrance, 2 Lanrig Road / Breakfast Club 3 Campsie View / Middle of playground. Mrs Moffat noted that the path leading from Campsie View / next to guide hall, past the MUGA to Cliffvale Road will not be gritted by Mr Grant as this is external to the school footprint and is the responsibility of NLC. The car park has now been included on the NLC priority gritting route and will now be serviced by gritters during incimate weather.</p> <p>Mrs Moffat updated us that the SLT are now in place. Mrs Fleck has returned to her role at PT and Mrs Moffat thanked her for acting up as DHT. Mrs Cassidy has settled in well and will now take the lead on all ASN. Consideration had been given to splitting this but Mrs Cassidy has a lot of experience in this area and it is felt that it will be beneficial to the children and parents if they have a single point of contact that will follow them through their full journey at Chryston Primary.</p> <p>We have recently been successful in our application to the Chryston Community Hub Grant. This money will be used for starting a cooking club and other after school activities. At the moment any activities are run using students or on the good will of staff but this will allow us to fund them. We will also be able to purchase resources such as tracksuits. There will be a media launch on wednesday and there will be representatives from NLC here for the presentation. Discussion took place around one of the biggest challenges of entering competitions is transport costs. Mrs Moffat gave an example that there are running / athletics competitions but travel costs are prohibitive. Mrs Cassidy suggested signing up for activities at the weekend and parents are asked to provide transport.</p> <p>Mrs Moffat thought that the Fayre went really well and seemed to be enjoyed by everyone. It was great to see the whole school and community come together. Ed added that he thought the performance from the High School Brass band was fantastic and asked that we send our thanks to CHS.</p> <p>Colin asked if there was an update around signage for the school. The High School Campus still has a sign at the entrance for Chryston Primary and there is nothing on lynseybeg road pointing people in the direction of the new school. At least two vendors and some grandparents went to the old school building on the night. Mrs moffat unsure when the old signage would be removed but she will feed it back to the development team.</p> <p>There is no update on traffic around the school but there are new laws regarding parking on pavements. School will continue to engage with parents.</p>	<p>Mrs Moffat to Thank CHS</p> <p>Mrs Moffat to liaise with NLC / Robinsons</p>	<p>Mrs Moffat</p> <p>Mrs Moffat</p>	<p>ASAP</p> <p>ASAP</p>
----------	---	---	-------------------------------------	-------------------------

	Graeme asked about the damaged bike shelter. Unfortunately the CCTV was not operational at the time so we are unsure what happened. Graeme asked who would absorb the cost of this as it is not part of the school footprint and is part of the community facilities. Mrs Moffat believed it would not come from the School Budget.			
5	<p><b>Vacancies</b></p> <p>Leigh advised that Lynsey has agreed to stay on till the end of the year as co treasurer and Susan has also agreed to take on this role. Unanimously agreed.</p> <p>Unfortunately Stacey has taken the decision to step down due to work commitments. Leigh thanked Stacey and wished her all the best in her new job.</p> <p>We have also had an expression of interest from Hanza Brown in joining. Leigh proposed the changes with everyone present in agreement.</p>	Graeme to update NLC of changes	Graeme	ASAP
6	<p><b>Fundraising</b></p> <ul style="list-style-type: none"> <li>• My Child's Art - So far we are sitting at £242.29. The last postal date is 14th December to guarantee delivery for Christmas. Final amount will be confirmed with payment made mid Jan.</li> <li>• Christmas Fayre - There was a general feeling that the Christmas Fayre was a great Success and everyone seemed to have a good time. Unfortunately we didn't take any pictures or do a count to estimate the number of people who attended but the hall felt very busy suggesting a good turnout. There was a general discussion around feedback which has been mostly positive. There have been a few comments about the price of some of the food items which were outwith our control. Mrs Moffat will include a thank you message in her next newsletter and remind everyone that if they have any feedback that they can email us directly.</li> <li>• Cala Donation - Cala have been in touch to say that they are still willing to give donation towards stem resources. Cala will liaise directly with the school regarding purchasing resources.</li> <li>• NLC Environmental Grant - We have had confirmation from NLC that we have been awarded a grant of just under £2000 for environmental items such as litter pickers, leaf blowers and high vis etc. As soon as we receive the funds we will place the orders.</li> </ul>	Graeme to purchase resources with grant funding	Graeme	ASAP
7	<p><b>Equipment</b></p> <p>Following recent events such as the christmas fayre and parent engagement sessions it has been suggested that we purchase a gazebo and flasks. Estimated prices would be £200 for gazebo and £25 for flask. Those present agreed to purchase 1 x Gazebo and 4 x flasks.</p>	Leigh to purchase equipment	Leigh	ASAP
8	<p><b>Connect Training</b></p> <p>Graeme advised that NLC had been in touch to offer space on the Connect training course. It was unclear from the email how many spaces we would be offered</p>	Graeme to circulate the courses with all members and gauge opinions	Graeme	ASAP

9	<b>Constitution Update</b> Leigh advised that Lysney had looked at other examples and had compiled some drafts to the working group. The plan is for the working group to meet to discuss these but no dates set yet.	Work ongoing.Working group to arrange to meet.	Lynsey	ASAP
	<b>AOCB</b>	Actions	Owner	Due Date
	<b>The chair thanked everyone for coming and closed the Meeting at 20:00</b>			