

Parent Council Meeting
Date Monday 20th March 2023
Location: Muirhead Inn

| Attendees | Role | Attended Y/N? |
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| Leigh Moore | PC Chair | Y |
| Jayne Clinton | PC Vice-Chair | Y |
| Mrs Jilly Moffat | Headteacher, CPS | y |
| Mrs Lorraine Fleck | Acting DHT, CPS | y |
| Claire Williams | NLC Elected Councillor | y |
| Jennifer Troup | PC member | y |
| Ed Clinton | PC Member | y |
| Graeme Walker | PC Member (Elected PC Secretary, Item 4) | y |
| Mark Graham | PC Member | y |
| Colin McIntyre | PC Member | y |
| Levi Whyte | PC Member | Via Zoom |
| Aga Ibek | PC Member | Via Zoom |
| Arlene Butcher | PC Member | y |
| Elise Armer | Parent | Via Zoom |
| Laurie Marshall | Parent | y |

| Apologies | Role |
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| Deborah Fraser | PC Member |
| Kara Denholm | PC Member |
| Rachel Crozier | PC Member |
| Lynsey Graham | Treasurer |

Chryston Primary School Parent Council

| Item No. | Items Discussed | Ref | Actions | Owner | Due Date |
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| | Leigh Moore chaired the meeting and began by welcoming Mrs Jilly Moffat, new permanent Head Teacher of CPS to her first meeting. Due to Secretary vacancy, the minutes were taken by Graeme Walker. | | | | |
| 1 | Previous minutes: The previous minutes were approved having been proposed by Leigh Moore and seconded by Mark Graham. A copy of the previous minutes are now available on the school website or by requesting a copy from pc email (chrystonpcfunding@gmail.com). | | No Action Required | | |

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| <p>2</p> | <p>Headteacher Update</p> <p>Mrs Moffat thanked Leigh for the warm welcome. Mrs Moffat has now been in post for 5 weeks and during that time has focussed on building relations. A number of Parent engagement sessions have taken place and feedback obtained on priorities going forward which have been Learning, Parent engagement and communication. Mrs Moffat has been pleased to see that a theme has been that parents have overwhelmingly identified a key strength as being the staff.</p> <p>Mrs Moffat has also spent time with each class and is working on getting to know the names of the students. The next step will be to engage with the students.</p> <p>Work has been ongoing with regards to school improvement. We have just had a parents evening and are planning to focus on inclusion, Resilience and Antibullying.</p> <p>Term 4 priorities will be working towards and planning for the New School. Work ongoing to prepare both the staff and the pupils. We are arranging visits from class reps and will try to arrange class visits if possible. There is going to be a large logistical operation that needs planned too. And of course, this means we also need to look at the end of the current CPS and we will look to arrange a closing ceremony.</p> <p>Mrs Moffat confirmed that construction of the new school is still on track and due to open Aug 2023. Mrs Moffat and Mrs Fleck have been to visit Newmains primary which is a recent new build and although it is a different design, it is built to a similar spec. Mrs Moffat advised that Newmains looks fantastic, and she is very excited to see this at CPS.</p> <p>Each class will have an educational visit by the end of this term. There was a question about why some year groups were split and classes had undertaken separate activities, but Mrs Moffat stated that the plan would be for both classes in each to work together to arrange a joint visit however in some circumstances this has not been possible to capacity issues.</p> <p>Mrs Fleck advised that we have established links with a new local Garden Centre which has recently opened. They have donated seeds and some classes will be given a competition to grow mushrooms.</p> | | <p>No Action Required</p> | <p>N/A</p> | <p>N/A</p> |
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| <p>3</p> | <p>Financial Report Unfortunately, Lynsey could not attend tonight but Leigh gave a brief update on the financial position. Overall, the books are looking healthy with a current balance of £5817.99. This includes £300 donation from Doig and £37.59 from easy fundraising. There are some costs which are due to come out shortly including £330.5 for T-Shirts and Disco.</p> | | <p>No Action Required</p> | <p>N/A</p> | <p>N/A</p> |
| <p>4</p> | <p>Office Bearer (Secretary) – Vacancy Due to a recent vacancy for position of secretary, the chair had requested nominations. Only one candidate had been nominated – Graeme Walker. Proposed by Leigh and seconded by Arlene – Duly elected.</p> | | <p>G Walker elected as Secretary. Leigh to notify NLC</p> | <p>Leigh Moore</p> | <p>ASAP</p> |
| <p>5</p> | <p>Future Meetings Previous meetings had been set for a Tuesday evening; however, Mrs Moffat has identified that she will have issues committing to a Tuesday or Thursday evening. Tonight’s meeting had been rearranged to a Monday; however, some members of the parent council have stated that this does not suit them. Discussion took place around the possibility of setting the meeting to a Monday or Wednesday or alternating between the two. Leigh will contact all members to gage their views and confirm date of next meeting.</p> | | <p>Leigh to email all members regarding future meetings.</p> | <p>Leigh Moore</p> | <p>ASAP</p> |
| <p>6</p> | <p>Working Parties Update Expressions of interest have been submitted. Lynsey will circulate emails.</p> | | <p>Lynsey to follow up with email.</p> | <p>Lynsey Graham</p> | <p>ASAP</p> |
| <p>7</p> | <p>Support from Local Business Mrs Moffat has provided a wish list including items of PE equipment and Numicon sets which she would like support with. It was agreed that the money from Doig will be used to purchase Numicon sets with any shortfall made up from PC funds. It was agreed that the donation from Simpson’s will be used towards the PE equipment. Mrs Fleck will Price this and feed back to PC. Jayne advised that she has been in touch with Cala who are willing to donate £1000 which must be ringfenced for STEM resources. They have also offered to carry out some classroom visits. Mrs Moffat advised that the new school building will have a dedicated STEM room and this money can be used to support this. Discussions are ongoing with Alan Water who are also building houses in the local area.</p> | | <p>School to order - PC to transfer funds to school Await update from School Discussions ongoing with local house builders.</p> | <p>Jayne Clinton</p> | <p>ASAP</p> |

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| <p>9</p> | <p>P7 Leavers Mrs Moffat gave an update on the plans for P7 Leavers. It is hoped that we can explore some sort of residential thing in the future but either way Mrs Moffat is keen to support a 'Leavers Week' which will see a range of activities including Active Schools, Bowling / cinema, water fight and a leavers disco. Ice cream van to continue. At the moment this is planned for w/c 19th June although we will look at having a leavers assembly on thurs 15th June in the hope that Mrs Whyte will be able to attend as she is pregnant.</p> <p>Mrs Moffat committed to supporting these events going forward. PC to continue to provide Tie and Goodie bag. Parents may be asked to contribute to cost of hoodie.</p> <p>PC will also continue to provide a Rhyming Book for new P1's.</p> <p>Mrs Moffat advised that the school are also looking to reintroduce Bike Ability for Primary 6, with part 2 being at Strathclyde Park in primary 7.</p> | | <p>School will price this and bring proposal back to PC for funding</p> <p>Mrs Fleck to look at suggest books</p> | <p>Mrs Fleck</p> | |
| <p>10</p> | <p>Community Engagement The local community have always been very supportive of CPS and Leigh asked how we can give something back? Glen Manor have recently done a litter pick which was quite successful.</p> <p>There was a suggestion that we could do a community walk as this was previously quite successful. There are lots of good walking routes nearby, especially around Dunlop Castle. This could even be combined with a litter pick.</p> | | <p>Liaise with Claire</p> | | |

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| <p>11</p> | <p>Farewell to Chryston Primary A lot of focus has been on the building of a new school, but a suggestion has been made to have an event to mark the closing of the current Chryston Primary school building. It is proposed that this should be a real community event featuring past and present students. Discussion took place around the proposed date of 3rd of June; however, it was noted that this is the date of the Scottish cup Final and so it was proposed moving it to Sunday 4th June. There was a reluctance to make the date any later as it is hoped that the event could have access to the building, and we need to be mindful that the building is still operational but there will be a short turnaround for staff having to pack and prepare for move to new building. It was also noted that the event should have a couple of week distance from Chryston Gala day so as not to compete against it or overshadow it in any way. Leigh to set up a short-term working group to plan and coordinate event.</p> <p>Colin suggested that we could also look to get a stall at the community gala day as additional way of raising funds. Suggestions were for a beat the goalie type event.</p> | | <p>Leigh to set up working group</p> <p>Leigh to contact Gala committee</p> | <p>Leigh</p> <p>Leigh</p> | <p>Completed 20/03/23</p> |
| AOB and Future Meetings | | Ref | Actions | Owner | Due Date |
| <p>12</p> | <p>School Transport Concerns have been raised by members of the parent forum regarding the proposed cuts to buses. There are concerns that there is no safe crossing point.</p> <p>Northern Corridor also have concerns.</p> | | <p>Leigh will contact council regarding these concerns</p> | <p>Leigh</p> | <p>ASAP</p> |