

**Parent Council Meeting
24th January 2023 6:30-8pm
The Muirhead Inn**

Attendees	Role	Attended Y/N?
Leigh Moore	PC Chair	Y
Debs Fraser	PC Secretary	Y
Lynsey Graham	PC Treasurer	y
Mark Graham	PC Member	y
Kelly-Anne Dunn	Headteacher, CPS	y
Colin McIntyre	PC Member	y
Ed Clinton	PC Member	Y
Claire Williams	Local councillor	Y
Levi White	PC Member	Via Zoom
Lee McKellan	PC Member	Via Zoom
Jennifer Rodden	PC Member	Via Zoom
Kara Denholm	PC Member	Via Zoom

Apologies	Role
Joanne Elliot	PC Member
Jen Troup	PC Member
Jayne Clinton	PC Member
Rachel Crozier	PC Member
Arlene Butcher	PC Member
Graeme Walker	PC Member
Agnieska Ibeli	PC Member

Chryston Primary School Parent Council

Item No.	Items Discussed	Ref	Actions	Owner	Due Date
1	<p>Leigh Moore opened the meeting with a vote of thanks and appreciation to Mrs Dunn for all she has accomplished in the short time she has been at Chryston Primary School and for her support of the parent council during this time Minute taker was Debs Fraser</p> <p>Previous minutes: approved and are now available on the school website or by requesting a copy from pc email (chrystonpcfunding@gmail.com) Mark Graham proposed that previous minutes be accepted Leigh Moore seconded above</p>		No further action required	N/A	N/A
2	<p>Headteacher Update</p> <p>Mrs Dunn opened by acknowledging Leighs vote of thanks and stated that she felt she had arrived in Chryston Primary School at a time of real change and growth and had in many ways simply ridden that wave!</p> <p>Mrs Dunn has now met with the new HT, Mrs Moffat several times and will continue to support her developing relationship with CPS and the authority. It is hoped that she will continue on the same trajectory regarding school improvement plan, homework consultation etc.</p> <p>There will be no Scotland show this year as it is likely that the school will want to put on some type of production to mark the end of their time in the current building and it was felt two shows would be too much for pupils and staff.</p> <p>P1 transition: 53 Pupils have enrolled for starting school in August</p> <p>P7 Transition: 3 days joint working with CHS art department before Christmas was enjoyed by all. Next transition activity is for children to write a joint novel across all cluster schools and this will feed into literacy placing in S1. No dates for planned visits yet.</p> <p>New build is on track, no change</p> <p>Cluster priority for 22/23 has been Attendance, this will continue</p> <p>No official budget update: Mrs Dunn advised that a significant investment in laptops for the new school had been</p>		No further action required	N/A	N/A

	made in December 2022 as the cut off date for IT purchases was 19/12/22. Mrs Moffat has been kept informed.			
3	<p>Financial Update Treasurers summary attached Total raised at Christmas Fayre was £3,087.60 Closing Balance <u>£5942.27</u></p>	No further action required	N/A	N/A
4	<p>Membership Matters No notes of interest have been received from the parent forum regarding the 3 remaining places on the PC, these remain open and unfilled Debs Fraser will be standing down as secretary after this meeting for personal reasons but remaining as PC member. No notes of interest received as yet regarding filling this of-fice bearers role. Discussion around need to publicise and explain role of PC and office bearers to all parent forum and in particular parents of August P1 intake. Lynsey Graham proposed re-introducing monthly or termly PC newsletter (via Sway?) to update and inform parents. No actions proposed or agreed at this meeting but all agree it is of importance There is another opportunity for Criterion Led Selection Training for any PC Members who haven't done the training and would like to do so. Training is online 6/2/23 @ 6:30</p>	<p>No further action required at present</p> <p>No further action required at present. Minute taker required for future meetings</p> <p>No further action required at present</p>	<p>N/A</p> <p>All PC Members</p>	<p>N/A</p> <p>Next PC Meeting</p>
5	<p>Working Parties Names put forward to review constitution and code of conduct are Kara, Graeme, Colin. This working party will be led by Leigh and Lynsey. Lynsey will recirculate the communications charter with amendments as agreed at November meeting and this will be included as an appendix to the above</p>	<p>Email to be sent to all PC Members with this information and asking for names which must be submitted by 2/2/23</p> <p>Working party as agreed will review constitution and code of conduct</p>	<p>Leigh Moore</p> <p>Leigh Moore Lynsey Graham</p>	<p>30/1/23</p> <p>No date set</p>
6	<p>Community Engagement</p>			

<p>7</p>	<p>Levi is no longer able to commit to leading a sub-committee on this matter. No notes of interest have been received from PC members (who were notified of this prior to the meeting) to take this on.</p> <p>Debs Fraser proposed that Community Engagement becomes a standard agenda item for all PC meetings thus removing the need for a subcommittee. This was seconded by Leigh Moore and all present agreed.</p> <p>Levi fed back re email received from Queens Green Canopy who will donate a Rowan tree for the new school. Levi will continue communications and keep PC informed</p> <p>Northern Corridor Community Forum: Colin McIntyre highlighted that he has been the only PC member attending these meetings and stressed the need for the load to be shared. Leigh Moore agreed to try if work pattern allows to attend as many as possible. Next NCCF meeting is Wednesday 1/3/23 (revised date) at 7pm, venue TBC</p> <p>Local Business Support</p> <p>Doig and Smith: Leigh has eventually managed to contact them. Part of the original amount offered in June 2022 has been allocated elsewhere but a £300 donation has been transferred to the PC account to purchase an item/items to take to the new school</p> <p>Simpsons Optometrist: Last year, this local business gave £500 to the school for the purchase of wet weather toys and games. They have offered a similar donation again this year</p> <p>Cala: Cala have agreed in principle to buy all the STEM resources on the list put together previously by Mark Graham and may buy more than this. Jayne Clinton is awaiting further contact from Cala. Cala are also extremely interested in developing partnerships with the school in terms of vocational and linked skills. Again Jayne Clinton awaiting further information and will take this forward with new HT/share at next PC meeting as appropriate</p>	<p>Community Engagement to become standard agenda item for PC meetings going forward</p> <p>Emails re this to be forwarded to PC email for records</p> <p>All PC members to be aware of need to share the load of attending NCCF meetings and engaging with NCCF</p> <p>PC to agree with HT/school how this money to be spent Note of thanks to be sent to D&S following purchase</p> <p>PC to agree with HT/school how this money to be spent Email to be sent to Simpsons thanking them for offer and explaining the delay (awaiting new HT starting in post)</p> <p>Discussions ongoing</p>	<p>Leigh Moore</p> <p>Levi White</p> <p>All</p> <p>All</p> <p>Leigh?</p> <p>All</p> <p>Leigh Moore?</p> <p>Jayne Clinton</p>	<p>24/1/23</p> <p>30/1/23</p> <p>With immediate effect</p> <p>Next PC Meeting</p> <p>Next PC Meeting</p> <p>ASAP</p> <p>No date set</p>
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<p>8</p>	<p>Fundraising: Leigh shared and commented on “Outstanding Activities Sheet” re activities of PC in previous years. Leigh keen to propose that Ice cream van visit and shorts and shades disco go ahead. No objections to this were raised however, most present felt it would be better to wait until at least the next PC meeting to discuss events for the summer term given that</p> <ol style="list-style-type: none"> 1. It will be the last term in the current Chryston Primary building 2. Mrs Moffat, new Headteacher may want input/have ideas for the PC activities next term. <p>Leigh Moore shared summary of fundraising ideas gathered from form sent out to PC in October 2022. This form will be condensed further and sent out to Parent Forum as a poll to identify popular fundraising ideas and gather opinion on how funds should be spent once raised No further comment from those present re fundraising ideas sheet although some further ideas/suggestions re how to fundraise were offered (Race Night, Applications to Asda, Ikea, Co-op) Levi White put forward the suggestion that she would like to see an all school free event put on by the PC using some of the current healthy funds. Some other suggestions put forward as to how funds raised could be spent were, swimming lessons for P5/6, Bikeability training Fundraising Targets: Jennifer Rodden queried if a fundraising target had been set for this school year. Leigh Moore confirmed this had not been done. Opinion at the meeting seemed split as to whether fundraising targets should be set or not. There was general agreement that it would be good to raise funds for some specific items to take to the new school Further discussion needs to take place with new HT and school staff re this. It was brought to PCs attention that PE benches need replaced however there was no consensus as to whether or not this would be appropriate use of PC funds. PC reluctant to purchase items that could and should be purchased by school/NLC such as IT equipment and basic furnishings.</p>	<p>No actions agreed</p> <p>Parent forum to be polled re fundraising: how and what for</p> <p>Suggestions noted for future discussions</p> <p>Further discussion required</p> <p>As Above</p>	<p>N/A</p> <p>Leigh Moore</p> <p>N/A</p> <p>All</p>	<p>N/A</p> <p>February 28th 2023</p> <p>N/A</p> <p>Next PC Meeting</p>
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9	<p>Current funding proposals:</p> <ol style="list-style-type: none"> 1. New pupil in P7 did not receive leavers hoodie. Email has been sent to parents to ask if they want this and Leigh Moore will take forward. All present agreed to fund this out of current funds 2. P7s gift. Previously CHS tie and sweets been purchased for all P7s from PC. All present agreed this would be done this year 3. P1s gift. All present agreed to buy this year, further discussion required as to what gift should be. Bears are nice but need to check with local nurseries as some have started doing this for the children 4. P7 leavers event. A P7 night out (bowling/Innoflate) was originally organised and funded by PC however in recent years this has been organised by a group of parents with PC making a contribution towards costs. Time for discussion on this topic limited, further discussion required <p>Farewell to Chryston Primary School</p> <p>General discussion re how best to say farewell to the current school.</p> <ul style="list-style-type: none"> • Agreement that it would be good for PC/Community/School/NLC to work together • Leigh Moore put herself forward to lead a group liaising with all interested parties (as above) to plan/coordinate an event/s. • Leigh Moore proposed an event similar to when the old CHS closed, where the school was open to all previous pupils, staff and families but would like to combine this with a summer fayre • Leigh Moore proposed that all current pupils and staff and recent staff should be presented with a memento of the current CPS • Discussion followed re the nature/scale of such an event and timings bearing in mind the local gala day etc. Levi White suggested that combining it with the gala day may be worthwhile. Opinion 	<p>Leavers Hoodie to be purchased if required</p> <p>CHS ties and sweets to be purchased for P7s</p> <p>Further discussion re what present to buy for incoming P1s</p> <p>No action agreed</p> <p>Leigh Moore will approach NLC, Community Groups and a few local individuals to gauge support for an event or events and find out if NLC are planning a formal closing ceremony</p> <p>No actions agreed. Further discussion required</p>	<p>Leigh Moore</p> <p>Action not allocated</p> <p>Action not allocated</p> <p>N/A</p> <p>Leigh Moore</p> <p>All</p>	<p>ASAP</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>March PC Meeting</p> <p>Next PC Meeting</p>
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10	<p>was split on whether such an event should be a fundraiser or simply an occasion</p> <ul style="list-style-type: none"> • Claire Williams suggested involving the community council, many of whom have lived in Chryston a long time, some of whom are retired and may have more time to get involved in such an event • Other ideas put forward were, a community ceilidh (final fling), a publication or magazine to mark the closure, Roy Boyd may be able to assist, some type of community artwork <p>AOB: Mrs Dunn left the meeting at this point and discussions were not minuted.</p>				
Key Decisions		Ref	Actions	Owner	Due Date
None of note					
AOB and Future Meetings		Ref	Actions	Owner	Due Date
<ul style="list-style-type: none"> • It was noted that the hybrid meeting with some PC members attending via Zoom worked well tonight and allowed extra to attend. This is something that people would like to see continue • The change of venue to the Muirhead Inn was good for this evening but may not be suitable if many more people attended. It was raised that holding a meeting in a pub may also deter some parents from attending. This was noted. • Date and location of next meeting TBC as proposed date of Tuesday 21st March may not suit new HT and March meeting cannot be held in church due to Hub running until Easter 			<p>Consideration will be given as to how next meeting can be made hybrid once date and location confirmed</p> <p>Date and location to be agreed with Mrs Moffat</p>	<p>Levi White Colin McIntyre</p> <p>Leigh Moore</p>	<p>March</p> <p>March</p>