

Chryston Primary School Parent Council

MEETING TWO: **AGENDA**

TUESDAY 7 NOVEMBER 2017, 6.30PM, CHRYSTON PARISH CHURCH

1. **Chairperson's welcome**
2. **Present/apologies**
3. **Minutes of last meeting**
4. **Post**
5. **Disclosures**

BUSINESS

6. **Head Teacher's update**

FUNDRAISING

7. **Financial statement (see following page)**
8. **Xmas Fayre (see list below)**
9. **Playground/gardening/library update?**
10. **Further fundraising ideas (party in February?)**
11. **Any other business**
12. **Next meeting: Tuesday 23 January 2018, 6.30pm.**

XMAS FAYRE: THURSDAY 30 NOVEMBER

Raffle tickets have gone out. Roy to update leaflets, put banner up and sort floats. Jen has distributed letters for donations from businesses, to be collected nearer the time. And we can remind people about raffle/baking via Facebook or Twitter. Sharon M to arrange personnel.

STALLS:

Santa - Santa, Mandy doing grotto?, Roy/Jen to get prizes. **(Santa and one/two others?)**

Photo booth **(Martyn and one other?)**

Hot dogs/tea/coffee/mince pies/biscuits **(Sharon Murray and other?)**

Home Baking/Tuck, Roy/Jen to get stock. Two tables! **(Two people)**

Tombola - got cloakroom tickets. Two tables? **(One or two people)**

Raffle - collect prizes (Jen) **(One or two people)**

Reindeer dust/temporary tattoos **(Lisa?)** *How many labels do we need?*

Pluck-a-duck/Lucky Dip **(Tracy & Mum)**

Games - snowball toss, etc. **(?)**

Jazzy jars - teachers in corridor? **(?)**

Other stalls: Santa's mailbox? Put in school earlier? Discuss.

Visiting stalls – limit to eight? £15 per table. (Jen dealing with them)

FINANCIAL STATEMENT

PROFIT AND LOSS, 9 MAY - 30 OCTOBER 2017

Item	Date	Takings	Costs	Profits	Balance
Opening balance	9 May 17				1,510.14
P7 sunglasses	16 May 17	----	85.56	----	1,424.58
Scotia (P1) Books	22 May 17	----	285.78	----	1,138.80
Sports Direct/balls	25 May 17	----	30.04	----	1,108.76
Summer Fair	10 June 17	1,091.46	897.34	194.12	1,302.88
Bowling deposit	15 June 17	----	60.00	----	1,242.88
Shorts & Shades	15 June 17	470.30	91.32	378.98	1,621.86
Gala Day	17 June 17	216.20	50.00	166.20	1,788.06
Ice cream van	27 June 17	----	130.00	----	1,658.06
Bowling (balance)	27 June 17	----	100.00	----	1,558.06
Staff gifts	27 June 17	----	24.40	----	1,533.66
Fair/S&S lets	20 July 17	205.47	205.47	----	1,533.66
CPC let/PC meet	12 Sept 17	----	20.00	----	1,513.66
Gambling licence	01 Oct 17	----	40.00	----	1,473.66
Stubbs tickets	04 Oct 17	----	42.00	----	1,431.66
Gardening supplies	13 Oct 17	----	130.04	----	1,301.62
Xmas toys	17 Oct 17	----	93.51	----	1,208.11
Rudolph cards	19 Oct 17	347.40	----	347.40	1,555.51
Donation - school	23 Oct 17	----	108.00	----	1,447.51
Sports Dir./shorts	23 Oct 17	----	21.00	----	1,426.51
Halloween Disco	26 Oct 17	655.27	405.15	250.12	1,676.63
Closing balance	30 Oct 17				1,676.63

18 October - Transferred £908.11 to our new bank account. Held £300 cash float for disco.

Raised £347.40 from Xmas cards. £108 was donated to school. Still to bank £239.40.

23 October - £21 for shorts, taken from £239.40 we've still to bank, leaving £218.40 (£56 cheques and £162.40 cash).

26 October - Halloween Disco

Float: £300.

Takings:	£655.27
DJ	£80
Tuck/prizes	£233.83
Let	£91.32 (to be invoiced/paid)
PROFIT	£250.12

Money I hold: £56 cheques and £162.40 (cards) plus £300 float plus £250.12 disco profit and £91.32 let still to be paid = £803.84 cash.

Cash, cheques and money in bank = £1,767.95. This is money for let plus closing balance of £1,676.63.