

2024

UCAS

*CANDIDATES  
APPLYING  
THROUGH  
UCAS*



- If you are intending to go to university, at the end of this academic session, you need to apply through UCAS.
- It is your responsibility to ensure you will have the required entry grades/specified subjects. This can be done by checking individual universities courses. **You are responsible for researching!**
- You will have the opportunity to sign up to the UCAS Hub during our workshops. This will help with a several areas including the online process and personal statements. This should be the first thing you do today!



- You have already been furnished with materials to help you produce a personal statement. Your deadline for this statement is **Wednesday 29<sup>th</sup> November**. You should ensure whoever is doing your reference sees first and second draughts as soon as possible. I will add assignments to the UCAS Team so there is no excuses for things not been handed in on time.
- You have also be issued with a “UCAS Pupil Info” sheet. This will help you with your personal statement. Make sure you fill it out in it’s entirety, including as much information as possible with regards to extra-curricular and community involvement. This is an opportunity for you to sell yourself! Your referee no longer writes a traditional reference so the onus is on YOU!

# UCAS

- You will be issued with 5 “UCAS Reference Information” sheets. The first two lines of this form should be completed by you and ensure you fill in what you are planning to study. These should now be given to firstly- the subjects you are being presented for this year and if you have some left over give them to a teacher who taught you last year, only if necessary.
- Using the buzzword- **Caldervale2024**- you should then register with UCAS.
- Course codes can be found by Google search SQA Course Codes 2024 and download the spreadsheet of National Qualifications or use this link (use National courses tab)  
[https://www.google.co.uk/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwjKiq6\\_np\\_AhWjoVwKHaOgDIIQFnoECAkQAQ&url=https%3A%2F%2Fwww.sqa.org.uk%2Fsqa%2Ffiles\\_ccc%2FNQ\\_Catalogue.xlsx&usg=AOvVaw1FfaaBJSfb6UUsGUn-T7\\_n](https://www.google.co.uk/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwjKiq6_np_AhWjoVwKHaOgDIIQFnoECAkQAQ&url=https%3A%2F%2Fwww.sqa.org.uk%2Fsqa%2Ffiles_ccc%2FNQ_Catalogue.xlsx&usg=AOvVaw1FfaaBJSfb6UUsGUn-T7_n)



- If you live in SIMD 1-4 you may be offered an adjusted offer through Top-Up. To check eligibility for our “Top-Up” programme you can use the following website-

Google search priority postcodes

**Please add this to your information sheet** if you are eligible for our Top-Up programme. You must register with Top-Up.

Your referee will need to include this in your reference. You will get more information regarding this programme which will run after Christmas. If you add this you **must complete** Top-Up. The school pay for this service.

You have all been added to a UCAS Team, please ensure you are checking this Team for regular updates and check the display board too!

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## ADDING TOP-UP

- Click “add qualification” and type “other” into the search box at the top
- Choose “Other (UK Qualification)”

You will then need to manually type in all the details:

- Subject / title: Focus West Top-Up Programme / REACH / Summer School
- Qualification date: 2024
- Awarding organisation: UofG
- Result: <leave blank> if no drop down list or choose ‘Pending’ if there is one.

## ADDING FUNDING UNDER FINANCE SECTION (SIMPLIFIED)

- UK, ChI IoM or EU student  
Then second drop down box under S Student AA Scotland



# *SCHOOL'S SUPPORT PROGRAMME*

- UCAS assembly.
- Permission granted for 2 open days.
- 4 UCAS workshops (during minority time).
- Personal Statement helpful handouts.
- Personal Statement review by Pupil Support.
- Personal Statement review by Top-Up tutors.
- SAAS assembly.
- Campus visit to eligible pupils on completion of Top-Up.

