

Calderhead HS Parent Council

AGM Minutes

Thursday 4th September 2025



	Actioned By:
Present Audra MacPhee, Lynn Prentice, Lisa McAllister, Colin Shearer, Moira Williams, Cllr Margaret Hughes, Gordon Muir, Denise Dickson, Jemma Millar, Jennifer Di Mambro, Cristina Radulescu, Maxine Paterson.	
Apologies Apologies received from Kirsteen Boyd, Edward Ford, Cllr Martin McCulloch, Cllr John Jo Leckie and Cllr Clare Quigley.	
Welcome Audra MacPhee welcomed everyone to the 2025 AGM. Minutes from last PC meeting June 2025 reviewed. Approved Gordon Muir and seconded Lisa McAllister. The session prior to the AGM was an introduction night for our new S1 parents. It was great to see around 50 parents / carers present and that some parents from this meeting attended the AGM.	
Annual Report 2024 / 2025 The past year has been a busy one, full of significant changes. We've seen the departure of our headteacher, John Robertson, and other staff. The Parent Council was delighted to be involved in the recruitment of members of our new senior leadership team, including our new headteacher, Jennifer Di Mambro. We've continued our efforts to engage with the Calderhead parent forum, using various methods to connect with as many parents as possible. Our Facebook page, requested by the parent forum, has been running for 3 years and has 316 members. It's a closed group with comments disabled, but members can message the page directly with questions. To ensure we reach as many parents as possible, we also use Twitter, WhatsApp for the committee, and the school email system. Over the last few years, we've seen a steady stream of parents leave the group as their children finish their time at Calderhead. We currently have three parents who will be leaving within the next year for this reason. Therefore, a key focus for the coming year will be recruiting new members to ensure we have members who can take on office bearer roles as they become vacant. To encourage continued parental engagement, we ran our first-ever Cluster Parent Council meeting last year. We've since reached out to primary school parent councils in the cluster to build on this work. A special note of thanks was made to Lynn Prentice and Gordon Muir for visiting these primary schools and highlighting what goes on at Calderhead and how parents can get involved. Our Parent Council meetings have been incredibly productive. A note of thanks was made to Jennifer Di Mambro for her regular, informative updates throughout the year. Rachel Duddy and Vicki Madigan presented on the issue of attendance, which has been a concern for some time and has undoubtedly affected attainment. It is great to see that the most recent attendance update shows that the work Jennifer and her staff have started is paying off. Parent Council have been grateful to be involved in consultations on the new learning and teaching policy, led by Stuart Higgins, and the school improvement plan. Prior to last year's AGM, we asked for some help with study skills. Nicola Stirling, along with pupils Tori Frew	

and Myren MacPhee, kindly volunteered and presented at one of our meetings. Following this presentation it was felt that the information would be beneficial for the broader parent forum, so a follow-up session was held open to parents. This event was a success, and since then work has continued on study skills and the sharing of information about this topic. Calderhead HS Parent Council have continued our involvement with the Parent Consultative Group (PCG) this year. The PCG is a group of parent council chairs who meet virtually and in person throughout the year to hear from council officers within North Lanarkshire Council and share best practice with their peers. This has been useful in many ways and has helped give Calderhead a voice and a presence at these meetings. Through this link, Audra MacPhee was asked to take part in a working group to revise the NLC Parental Engagement strategy. This work took over two years to complete and the policy was passed by committee last year. It has recently been rolled out to Headteachers across NLC. As the Chair of the Parent Council, Audra MacPhee was invited to speak at the recent awards ceremony in June. This was a great advertisement for the strong parent-school relationships we have at Calderhead. Audra MacPhee thanked all parent members for their attendance and support at meetings and events, our elected members for their support and attendance at our meetings and to Jennifer Di Mambro for her support as advisor to the Parent Council. A special note was made thanking Lynn Prentice. Lynn has been a member of Calderhead Parent Council and this past year has served as Secretary. Lynn has given many years of service to CHS parent council and has been a dedicated advocate for the school. With Lynn's son, Kris, starting his next chapter Lynn is stepping down from her PC role. Audra MacPhee handed over to Jennifer Di Mambro for the election process of committee and office bearers.	
Election of Office Bearers and Committee Chair: Audra MacPhee, nominated Gordon Muir, seconded Lisa McAllister. Secretary: Gordon Muir, nominated Audra MacPhee, seconded Colin Shearer. Committee: Lisa McAllister, nominated Gordon Muir, seconded Colin Shearer. Committee: Colin Shearer, nominated Gordon Muir, seconded Lisa McAllister. Committee: Kirsteen Boyd (in absentia), nominated Colin Shearer, seconded Lisa McAllister. Committee: Edward Ford (in absentia), nominated Lisa McAllister, seconded Colin Shearer. Committee: Jemma Millar, nominated Lisa McAllister, seconded Colin Shearer. Committee: Denise Dickson nominated Gordon Muir, seconded Lisa McAllister. Committee: Cristina Radulescu, nominated Lisa McAllister, seconded Colin Shearer. Committee: Moira Williams, nominated Colin Shearer, seconded Lisa McAllister Committee: Kimberley Hillan (in absentia), nominated Lisa McAllister, seconded Colin Shearer. Code of conduct to be completed at next available meeting following review of documents.	ALL
Parent Council Meetings 2025 / 2026 Please note PC meetings 25/26 will take place on Wednesday and Thursday evenings, alternating each month. All meetings will start at 18:00 and take place in the conference room. Dates as follows: Thursday 2nd October 2025 Wednesday 5th November 2025 Thursday 4th December 2025	

Wednesday 4 th February 2026 Thursday 5 th March 2026 Wednesday 6 th May 2026 Thursday 4 th June 2026	
Next Meeting Next meeting is Thursday 2 nd October 2025 at 18:00, Calderhead HS – all parents / carers of pupils at CHS are invited to attend.	