



Calderhead High School Parent Council

Date: 5th December 2024

Time: 18:00

Venue: Calderhead High School Meeting Room

√	Audra McPhee (Chair)	√	John Robertson (Head Teacher)		Maxine Paterson (Staff Rep)	√	Lynn Prentice (sectary)
√	Kirsteen Boyd (KB)	√	Gordon Muir (GM)	√	Lisa McAllister (LMcA)	√	Colin Shearer (CS)
	Kyrstie	√	Edward Ford (EF)				
√	Cllr Margaret Hughes (MH)	A	Cllr Martin McCulloch (MMcC)	√	Cllr Jonh Jo Leckie (JL)		
	ITEM						Paper
1.	Welcome; Apologies Minutes from Nov 2024 proposed Lisa McAllister, seconded Edward Ford						
2.	Business arising from meeting of 7 th November 2024						
3.	Chairperson's report Overview of Calderhead HS PC work 2023/2024: Parent Council have continued to work to engage with the parent forum, encouraging parents along to meetings, school events and the use of various forms of communication to connect with parents. Calderhead Parent FB page has now been up and running for 2 years and has 262 members. In the last month there have been 59 posts. On those posts there has been 129 active members which means anyone who has viewed, posted, commented or reacted to a post. The group is a closed group with posts closed to comments but allows members to message the page with any questions. Twitter, WhatsApp (for committee) alongside the school email system are used to try and reach as many parents as possible. Over the last few years we have seen a steady stream of parents leave our group which is a natural occurrence as young people come to the end of their time at Calderhead, so parents leave parent council and that will continue as several members of the committee near the end of their young person's time at Calderhead and so moving forward focus must be to recruit more parents.						



Note of thanks was made to John Robertson for his regular updates at PC meetings throughout the year. In response to feedback from the committee we arranged the following presentations at meetings in the past year – Pupil Support Role Angela Buchanan, Managing Bullying Behaviour Monica Darragh, Police Scotland Gail Nicol and Chris Gray, MVP Programme Elaine Byrne and last but not least Study Skills by Nicola Stirling, Tori Frew and Myren MacPhee. This year saw our first ever Cluster Parent Council meeting. The idea for this stemmed from visits made to our local primary schools the previous year and evolved into the idea of getting everyone together. Invitations went to parents council within the cluster and included St Pats as well. The event was a success with parents attending from all schools in the cluster. Spotlight Shotts and New College Lanarkshire attended and ran some sessions for the event and since this partnership Spotlight Shotts have been actively involved with young people at Calderhead. Calderhead hosted this cluster event and the PC committee supported this meeting alongside or elected members, John Robertson and our School Captains. In light of this we have a date in the diary for our next Cluster event which is February 2025 to focus on MVP. There has been continued involvement with the PCG. The Parent Consultative Group are chairs of parent councils who meet throughout the year to hear from council officers within North Lanarkshire Council and parent council peers to share best practice. This has been useful in many ways and has been a productive way of putting Calderhead on the map in respect of us having a voice and presence at these meetings. We have been involved in revising the NLC Parental Engagement strategy over the past two years. This was presented to committee in May 2024 where the policy was approved and adopted by NLC. It is hoped that this will be a working document / policy rather than just a paper exercise. William Collum who previously headed up parental engagement in North Lanarkshire heard about our cluster project and offered the opportunity to present this to the parent consultative group. It was a great opportunity to share best practice and showcase the great work that goes on at Calderhead. Some of these ideas have now been adopted by other groups and I expect we will see cluster events developing across North Lanarkshire. Calderhead were invited to take part in North Lanarkshire's thematic inspection in October this year. This involved inspectors meeting with HT's,	
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	council officers and chairs of parent council across North Lanarkshire to understand their experiences at local authority level. Audra MacPhee thanked all parent members for their attendance and support at meetings and events. Special mention was made of a valuable member of our group, Maxine Paterson who has been missing from our meetings. We would like to wish Maxine the very best and hope that we will see her back soon. Thanks to our elected members for their support. Thanks to Lynn Prentice for the work she puts into the role of secretary on top of her day job and other roles she has within our community. Special thanks to John Robertson for his support as advisor to the parent council and the inclusive dynamic that we have at Calderhead. As per the constitution office bearers, committee and co-opted members serve for the period of one year. Meeting handed over to John Robertson for election.	
4.	<u>Parent council elected members for session 2024/25</u> Chair- Audra MacPhee Proposed – Lynn Prentice Seconded – Lisa McAllister Secretary – Lynn Prentice Proposed – Audra MacPhee Seconded – Edward Ford *Note email addresses & contact details for all PC members	
5.	Head Teacher Update Parent Council, Calderhead High School Headteacher Report, December 2024 <u>Staffing</u> Stuart Higgins has been appointed to Acting DHT (PEF) until August 2026. Demi Mooty has been appointed to Acting PT Health and Wellbeing 0.2fte until June 2025 Stephen Leitch has been DHT 0.4 FTE from 21/10/2024 until 05/01/2025. Monica Darragh, DHT, is retiring on 05/01/2025. John Robertson, HT is retiring 05/01/2025.	



Ian Arbuckle, Senior Technician is retiring 05/01/2025. Pamela Cupples, confirmed as 1FTE PT Expressive Arts PT Modern Languages has returned to work Mhari Henderson Acting PT Future Fridays has made a positive start We currently have a number of people in Acting Positions that will be permanently filled once the NLC Management Review has been completed. We are interview on Monday 9th December from across NLC for an Acting DHT 1FTE to take on the role vacated by the above retiral. Jennifer Di Mambro has been appointed Acting Headteacher and will take up post on the 6th of January 2025. A National Advert for the permanent HT post has recently closed, Professional Dialogue will be week beginning 13th January 2025 with the final interview on the 30th January. The Parent Council will be consulted at the Professional Dialogue stage and has representatives on the selection panel on the 30th January 2025. In the next week there will be interviews for Office Senior 0.4FTE, Acting PT Technology, Acting DHT, Senior Technician, each requires a selection panel. From January 2025 the PTs Pupil Support will be • Burns Katie Phee • Fleming Nicola Stirling • Lochhead Stephen Leitch • Wallace Ros Ward/Rachel Duddy Management Review 2024/2025 At the last management review in 2019/2024 because our school had increased significantly were awarded more management points. Due to management savings imposed by NLC then lost nearly of these new additional points. This meant we were unable to grow the management team in line with the 25% increase in pupil numbers. In the current review, due to the increased school role we have gained a significant number of management points. The school role has increased from 377 pupils in 2016 to 567 pupils in 2024, a rise of 50.4%. As such the current SLT have a working model of a Senior Leadership team of HT, DHT S1&2, DHT S3&S4, DHT S5&^. Each member would also have significant strategic and operational responsibilities. The reason this is a working model is that it is likely that each promoted post within the school will need to be job sized,	
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	which in turn may change the nature of management points they are allocated. Throughout this process I am working closely with the Acting HT in waiting. ICT Provision We are investing in 37 new laptop computers. Thirty-two will have been allocated to Social Subjects and five to the library. This will bring the numbers of new laptops in the library to 20. Self-Evaluation As well as the NLC Attainment review carried out by our Education and Families Manager we also invited Lewis Paterson, Professional INSIGHT Advisor to look at our attainment data. We then had a rich two-hour session with him going through our data in detail. Lewis offered a three key pieces of advice, 1. we need to ensure all pupils gain awards this would drive up the attainment for the lower attaining 20% of our pupils. 2. we need to ensure that pupils in S4 sit as many National 5 or Level 5 awards as possible. 3. we need to convert S4 National 5/Level 5 awards to Level 6 or Higher passes. All three depend heavily on improving pupil attendance. <u>Additional notes taken at meeting</u> Heating being centrally managed – issues with temperature control Assembly hall underfloor heating, awaiting part to repair hall heating Stuart Higgins lead on MVP session Steven Leitch – acting DHT Oct to Dec 2024, looking for FT acting DHT as MD retiring, interviews Monday 9th Dec 4 applicants Acting head to take up post 6th of Jan 2025 National advert for substantive post – professional dialogue 30/01/2024 Roll 567 – model 3 DHT; same no principal teachers n=8	
6.	Planning for cluster meeting – Feb 2025	



	MVP – Graeme Russell / Senior pupils	
7.	AOCB	
	Date of next meeting: 6 th Feb 2025	