

Our Ref: MD/AO  
You're Ref:  
Contact:  
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E Mail: ht@calderhead.n-lanark.sch.uk  
Date: November 2016



**Mr John Robertson**  
Head Teacher

**Learning & Leisure Services**  
Calderhead High School  
Dyfrig Street  
SHOTTS  
ML7 4DH  
www.northlan.gov.uk

Dear Parent/Carer

**PRIMARY 7 FAMILY VISIT/OPEN EVENING – TUESDAY 22 NOVEMBER 2016**

The transition of children from Primary to Secondary school is a major experience for both pupils and their families. Effective and appropriate arrangements for this transfer is essential in ensuring curriculum continuity and progression in pupils' education.

**The involvement of Parents/Carers is acknowledged as central to the smooth transfer of children from Primary to Secondary school.**

I would therefore like to invite all pupils and parents/carers of P7 pupils to attend an introductory meeting here in Calderhead High School on Tuesday 22 November 2016 from 5:30 – 8:00 pm. From 5.30 – 6.00 I would like to invite you to a short meeting in the Assembly Hall when you will have the opportunity to meet both myself and the Head Teacher. Any questions or worries which you may have can be addressed either during the meeting or more informally afterwards over a cup of tea/coffee.

From 6 pm onwards we will provide you with an opportunity to tour the school, meet staff and see first-hand what happens in departments. Tour guides for the evening will be S1 pupils, who will have the opportunity to share their experiences of life in Calderhead. Tea and coffee will be available throughout the evening.

I look forward to meeting you on 22 November and trust you will find the visit both informative and enjoyable.

I would be grateful if you would complete the tear-off slip below and **return it to your Primary School no later than Thursday 17 November 2016.**

Yours sincerely

A handwritten signature in black ink, appearing to read "M M Darragh".

**M M Darragh**  
Depute Head Teacher

PLEASE COMPLETE AND RETURN TO **YOUR PRIMARY SCHOOL** BY THURSDAY 17 NOVEMBER 2016

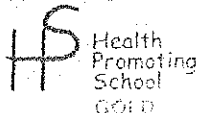
Name of Child \_\_\_\_\_ Primary School \_\_\_\_\_

Please tick (✓) appropriate box

- I will be able to attend the Family Visit on Tuesday 22 November 2016  
 I will be unable to attend the Family Visit on Tuesday 22 November 2016

Signature of Parent/Carer \_\_\_\_\_

Executive Director, Learning & Leisure Services, Civic Centre, Windmillhill Street, Motherwell ML1 1AB



**Service and People First**