**To visit the Digital School Virtual Classroom:**

1. Log into Microsoft Teams with your username and password.
2. Click on the ‘Teams’ tab on the left side of the webpage.
3. At the top right there will be an option to ‘Join or create team’. Click this.
4. An option on this page will be ‘Join a team using a code’, with a box underneath. Click on the box and type in the following code: **r0f8wg2**

*(Please note that the 0 in this code is the number zero).*

1. Click on ‘Join team’.
2. This will take you to the NL Virtual Classroom Team. You are now a member of the team and can access all of the resources.
3. Each room has a colour. Your teacher will tell you a specific room to visit depending on which one they have selected for you.
4. The rooms will be displayed on the left side underneath the Team name. Click on the correct room and follow instructions given in the Posts section.
5. Click the 3 dots next to the file and click ‘Open in Browser’.
6. You have now entered the virtual classroom- have fun!