

# Balmalloch Primary School and Nursery Class



## Medical Emergency Protocol

Child Information Card	
	My name is: Sophie Louise Brown
	Date of Birth: 21/11/2011
	Allergies / Medical Conditions: Asthma Egg & Nut Allergy

responsi **B**ility

gr**A**atitude

**BELIEVE IN YOURSELF**

hu**M**ility and forgiveness

persever**A**nce

**L**ove

**ACHIEVE YOUR GOALS**

h**O**nesty and gener**O**sity

respe**C**t

friends**H**ip & family

**A Place of Enthusiastic Learning and Achievement!**

It is the aim of Balmalloch Primary School and Nursery Class to keep all children safe and secure and to respond appropriately to unforeseen circumstances.

In the event of an emergency, staff will follow school and nursery procedures and protocols where possible and adhere to the guidelines issued by North Lanarkshire Council.

In the event of a medical emergency, whereby a child has an identified Medical Protocol, all procedures will be followed. Emergency Services (Ambulance) will be called if appropriate. Parents/carers will be contacted.

In the event of a medical emergency, whereby a child does not have any identified conditions or illnesses, staff will contact the Emergency Services (Ambulance) to attend. Parents/Carers will be contacted.

In the event of an accident at school or nursery, and the child does not require emergency care, parents/carers should be contacted and advice taken.

Where a child receives a head injury, the First Aider will complete the head injury paperwork with a copy being sent home on the day the injury occurred. A member of the clerical staff will contact the child's parent/carer by telephone to ensure they can be monitored, seeking medical advice if required from medical professionals.

In the event of an accident at school or nursery, and the child does not require emergency care and parents/carers or the identified emergency contact cannot be contacted, the First Aider, in consultation with Senior Member of the Leadership & Management Team will decide if child should attend hospital.

In the event that a pupil should be transported to hospital, the First Aider and SMT Member will decide if an Ambulance is required or if a member of Senior Leadership & Management Team should transport the pupil. Two members of staff should accompany the pupil. Staff should also take pupil's school or nursery file and any relevant Medical Protocol including medication. The School or Nursery First Aider should remain at school or nursery unless there is concern that child may be unwell during journey. Parents/carers should be contacted by office staff or nursery Senior Leadership & Management Team and arrange to meet school or nursery staff at hospital. Where parents/carers are unable to be contacted, school or nursery staff will follow advice and guidance of the medical professionals as to the care which should be administered to a pupil.

Following an accident within the school or nursery which resulted in more than minor first aid (i.e. cuts, bruises, bumps), a Senior Member of the Leadership & Management Team will complete a Health and Safety Accident Report on CIRIS. This will be recorded on the pupil's Pastoral Notes and the date recorded when parents/carers were informed. This will automatically be sent to North Lanarkshire Council, Department of Health and Safety.

If the accident could be considered, in anyway, the responsibility of North Lanarkshire Council and/or Balmalloch Primary School and Nursery Class, this should be reported through the RIDDOR process.

R. McCarthy - Head Teacher

Reviewed: April, 2024

Reviewed: March, 2021

Original Date: August 2018

Review Date: March, 2023