

Balmalloch Primary School and Nursery Class



Parent Council Meeting – 5th September, 2023 6-7pm (in school)

A PLACE OF ENTHUSIASTIC LEARNING AND ACHIEVEMENT

ResponsiBility

grAitude

BELIEVE IN YOURSELF

huMility and forgiveness

perseverAnce

Love

ACHIEVE YOUR GOALS

hOnesty and generosity

Compassion and respeCt

friendsHip

COST OF LIVING:

NLC webpage for information and signposting to benefits and supporting agencies.

https://www.northlanarkshire.gov.uk/benefits-and-money/cost-living?utm_source=hootsuite&utm_medium=&utm_term=&utm_content=&utm_campaign=Talk+Money+Week+2022

PARENT COUNCIL MEETINGS

05.09.23

07.11.23

06.02.24

26.03.24

AGENDA

- AGM - Parent Council Election
- Information Evening Feedback
- Swimming
- After School Clubs
- PE Days Communication
- Snapshot Jotters/Pupil Progress Profile
- Family Engagement Group
- Homework

VALUE OF THE MONTH

August - Friendship

September - Gratitude

October - Honesty

Self-Help for Parents/Carers

www.solihullparenting.com – free online course 'understanding my child'

www.opfs.org.uk – support and advice for single parents

www.relationships-scotland.org.uk – advice and resources for parenting apart

www.sleepscotland.org – help with children's sleep issues

www.sdsscotland.org.uk – guidance on your child's health and education

www.enquire.org.uk – advice for parents about additional support for learning

www.youngminds.org.uk – mental health charity for children, young people and their parents

www.familiesoutside.org.uk – support to families affected by imprisonment

www.sfad.org.uk – Scottish Families Affected by Alcohol and Drugs

AGM - PARENT COUNCIL ELECTION

Information from NLC

- PCs meet regularly (see dates above). Some PCs may wish to have a mix of online and in-person meetings.
- Parent Councils are responsible for setting the agenda for meetings. This is not the role or responsibility of the HT.
- For each meeting (including the AGM) that is held please ensure that you send all agendas and minutes to Catherine Sweeney SweeneyCa@northlan.gov.uk. We require this information for our records and for Audit purposes.
- Invites to PC meetings, as well as the agenda, can be sent to your elected members (Councillors).

Elected Chairperson:

Elected Secretary:

INFORMATION EVENING FEEDBACK

Attendance P1-7

P1a - 10/18

P1b - 11/18

P2a - 8/22

P2b - 11/21

P3a - 12/28

P3b - 8/27

P4a - 10/24

P4b - 14/27

P5a - 5/24

P5b - 4/26

P6 - 9/30

P7/6 - 7/25

P7a - 8/28

P7b - 6/30

Mr Paterson will send out the 'Survey of the Month' to all parents/carers and teachers linked to the Information Evening to gather responses. The Survey of the Month will be sent out on 11th September, 2023.

Feedback from Parent Council:

SWIMMING

Wednesday 8th November, 2023 - 6th March, 2024

Group 1 - Primary P7/6 - 10.30-11.15am (9 Pupils)

Group 2 - Primary 7A - 12.45-1.30pm (28 Pupils)

Group 3 - Primary 7B - 1.45-2.30pm (30 Pupils)

Times have been chosen for specific classes to accommodate what can be provided by the swimming pool team. The morning session has been added by the swimming pool team due to the number of children we have at the P7 stage. There will be only one instructor at that time and the number of children they can have responsibility for would be less than for two instructors. We are very aware of the impact on bus children in the last session as this does not finish until 2.30pm. The children would still need to get changed and walk back to school for the bus, particularly in winter weather, so that is not ideal as that may be unrealistic to achieve. The only other alternative would be for bus children (14 pupils) to attend the morning session but this would impact on teaching and learning as children are from all three classes. If parents are able to make alternative arrangements on that day to enable their child to remain with their current class, it would be helpful if they could contact the school in writing to confirm.

Helpers required as we do not have additional staff in school to accompany pupils. Parent Council are asked to confirm helpers by the end of September, 2023 as part of Family Engagement. Helpers must be able to attend each week. Additional helpers would also be required to be on the 'reserve' list in case there are any circumstances with parent helpers that cannot be avoided to ensure children participate in all sessions, as health and safety is a priority.

Group 1 - 2 helpers required (1 reserve)

Group 2 - 4 helpers required (1 reserve)

Group 3 - 4 helpers required (1 reserve)

Cost per pupil - £20.00 for 12-week block

Cost per PEF pupil - £8.00 for 12-week block

Money must be paid in advance by 1st November, 2023. There will be no refunds if pupils are absent as payment must be made in advance to North Lanarkshire Council - Kilsyth Swimming.

Children must bring 20p for a locker which will be kept by the teacher for 12 weeks and then returned.

Children should take their water bottle with them in their bag.

If children are not participating in swimming lessons, they will remain with the other Primary 7 pupils in school.

Mrs McDaid will attend with Primary 7A as Mrs Murphy will be nearing maternity leave in November, 2023. When Mrs Murphy is on maternity leave their new teacher (TBC) will take pupils to the swimming pool.

AFTER SCHOOL CLUBS

Staff have been given the opportunity to volunteer to deliver extra-curricular clubs. After School Clubs are voluntary and are not part of the Working Time Agreement. Clubs some members of staff have agreed to deliver are as follows:

Football

Rugby P5-6

Sports Hall Athletics P5-7

Netball P6-7

Christmas Choir and Musical Theatre P5-7

- Ages and days of the week are to be confirmed, and are subject to change from what is stated above.
- Active Schools are arranging for a group of HNC college students to come and deliver a six-week block of after school football starting in October, the aim is for this to be an all-girls club aimed at younger stages.

Active Schools have a calendar of training opportunities that are potentially open to parent volunteers, as well as teachers. With the commitment of parent volunteers in following their training with a minimum of a four-week block of an extra-curricular club, Active Schools will arrange for their PVG. This would link to our Family Engagement Annual Improvement Priority. We would ask anyone interested in taking a club makes contact through the enquiries email or through the Parent Council.

Kilsyth Library - After School Club

Manga club for P5-7, starting after school on a Tuesday at Kilsyth Library



PE DAYS COMMUNICATION

On return from the summer holidays, teachers discussed PE slots, ensuring 2 hours PE per week. All teachers must have the opportunity to do this to ensure there is a fair system in place. New teachers started in August and had the opportunity to be part of the discussion to plan timetables taking into consideration the other areas of the curriculum and needs of each class. 14 classes must be accommodated for a PE slot both in the gym hall and at the MUGA. The MUGA is used in collaboration with the High School. Newsletters, prepared by each class teacher, were sent out on 28th August 2023 including PE days to allow children to attend school wearing their PE uniform as agreed. There have been no changes to this system as we respect children's right to privacy

Article 16 - Every child has the right to privacy. The law should protect the child's private, family and home life.

There was no expectation for children to wear PE uniform on the days prior to the newsletters being issued. PE uniform information is on the school website and in the school handbook providing easy access for parents/carers.

SNAPSHOT JOTTERS AND PUPIL PROGRESS PROFILES

- Snapshot Jotters will be issued in each new school year - Primary 1 to Primary 7 and will contain learning from each of the Four Contexts for Learning:
 - Curriculum Areas and Subjects:
 - Literacy and English - Reading, Writing and Listening and Talking
 - Modern Languages
 - Numeracy and Maths
 - Religious and Moral Education
 - Social Studies
 - Science and Investigation
 - Expressive Arts: Music/Art & Design/Drama/Dance
 - Technologies
 - Interdisciplinary Learning
 - Opportunities for Personal Achievement
 - Ethos and Life of the School
- New Pupil Progress Profiles will be introduced in consultation with Staff and Parents/carers. The Pupil Progress Profile will ensure pupils, teachers and parents/carers have the opportunity to be part of the assessment process. Reporting during the session would include a Pupil Progress Report in Term 1 and Term 4 (see attached - feedback from parents/teachers) and a Pupil Progress Meeting (Parents' Afternoon/Evening) in Term 2 and Term 3, ensuring learners' progress is shared each term.

- SHANARRI Web - Pupil Health and Wellbeing/Learner Dialogue with the Senior Leadership and Management Team if children are scoring themselves 7 or below in any of the wellbeing indicators. Class teachers will, as always, check-in with pupils if necessary when scoring themselves 8 or 9. This supports pupil mental, emotional, social and physical wellbeing and ensures we are working in partnership with parents/carers through a collaborative approach.
- P5-7 Self-Assessment - At the end of each term P5-7 pupils complete a self-assessment of their learning over the term in the Four Contexts for Learning taking responsibility for learning as senior pupils.
- Pupil Progress Report - The three core areas of Literacy and English, Numeracy and Maths and Health and Wellbeing together with learning across the curriculum (RME/Modern Languages/Social Studies/Science and Investigation/Expressive Arts/Technologies) are included. Knowledge, understanding and skills are highlighted in the report. Strengths/Next Steps in the form of 'I can ...' statements in the three core areas showing progress towards the benchmarks/achievement of a level.
- A comment from the teacher implementing learning support, if required, will be included to ensure a full picture of each learner's progress is provided.
- Attendance
- Personal Teacher Comment - as requested
- Parent/Child feedback and target setting
- Teacher/Senior Leadership and Management Team Response

Feedback is requested. Please complete the 'Pupil Progress Profile' feedback form - Appendix A by Friday 8th September, 2023 to enable these to be developed within the given timescale.

FAMILY ENGAGEMENT GROUP

- Parent Helpers - To increase number of helpers by 60% on initial uptake. Parent/Carer helpers will contribute to and enhance the learning outcomes of children in the school. This can be linked to parent helpers required for swimming or on trips but also to support groups in school.
- Parent Council Membership- - Parent Council membership to increase by 60% to improve outcomes for learners through effective partnership working.
- Family Focus Group - Create and implement a Family Focus Group of members across the school to provide and support family-centred approaches in learning in school and at home.

HOMEWORK

Teacher Consultation

- A survey was shared with parents/carers and the majority were happy with the current homework.
- There are a wide variety of tasks on the homework grid and direction to educational websites.
- Parent accounts can be set up on Studyladder where there is access to materials which will link to planned learning for the term which is outlined on class newsletters.

- A whole school Sumdog competition has been suggested, which would involve a focus on Number and Number Processes in the first instance. One month there could be a focus on who has answered the most questions correctly, the next month there could be a focus on the time spent on the activity on Sumdog and another month there could be a focus on the percentage of questions correct - sometimes a child may not be able to go on as much as someone else but they still have the opportunity of winning, giving all children a chance. These achievements would be displayed on the achievement walls in the hall, celebrating success.

The Working Time Agreement outlines the hours allocated against each activity teachers are required to participate in during the school year:

- SRG Meetings (School Representative Group) & Union Meetings
- Staff Meetings
- Monitoring & Tracking - Database
- Forward Planning, including an organised daily plan specific to groups/individual learners
- Staged Intervention - GIRFEC; Personalised Support Assessment/What I Think Tool/My World Triangle/Single Agency Assessment/GIRFME & HWB Plans/Report - External Agencies/Literacy Consultations/Request for Assistance/Needs Based Pathway/Interventions Database/Personalised Support File
- Assessment
- Reporting (e.g.) Pupil Progress Profile/Snapshot Jotters/Progress Meetings
- Leadership Responsibility (e.g.) Curricular Area - Numeracy Coach/Pupil Voice - DYW & SE
- Curriculum Development
- Policies
- Wider Achievements
- Policies/Survey of the Month
- Professional Dialogue - Teachers and Senior Leadership and Management Team
- Additional Pupil Supervised Activity
- Professional Review and Development

PEF FUND 2023/24

PEF ALLOCATION (PUPIL EQUITY FUND) - £66150.00

2 Teachers to support school improvement priorities:

- Nurture/Learning Support Teacher.
- NCCT Teacher to allow us to have 14 classes.
- Nurture Training - Mrs Diamond and Mrs Patrick (£3,500)

CLASSES

Staffing Allocation at present for 2023/24 - 17.34

HT - Miss McCarthy (1.0)

DHT - Mrs Diamond (1.0)

Acting PT - Mr Paterson (1.0)

Acting PT - Miss Simpson (1.0)

P1a - Mrs Davidson (1.0)

P1b - Miss McNeil & Mrs Emslie (0.6 + 0.6 = 1.2)

P2a - Miss Martin (1.0)

P2b - Mrs Duff (1.0)

P3a - Mrs DaMaia (1.0) (PEF)

P3b - Miss Steel (1.0) (PEF)

P4a - Miss H. McCarthy (1.0)

P4b - Miss McDonnell (1.0)

P5a - Mrs Hamilton (1.0)

P5b - Miss Wright (1.0)

P6a - Mr Clark (1.0)

P7/6 - Mrs Grant (1.0)

P7a - Mrs Murphy (1.0)

P7b - Miss Wright (0.8)/Mr Paterson (0.2)

NCCT/Learning Support - Miss Paterson (3 days - 0.6)

NCCT/Learning Support - Mrs McDaid (2 days - 0.4)

NCCT/Learning Support - Miss Hay (1.0) (August - September 2023)

Learning Support/Nurture - Mrs Patrick (1.0)

NCCT - Mrs Mackie (0.2)

Staffing Information:

Miss Hay will be leaving Balmalloch at the end of September 2023 and will begin her maternity leave. Mrs Murphy will finish for maternity leave in November, 2023 so Progress Meetings (Parents' Night) will be brought forward for P7a - a date will be confirmed and sent to parents/carers). We wish them health and happiness for the future.

Mrs McKendrick - Cluster Attainment Teacher - will be working in Balmalloch Primary 3 days a week to provide support for our pupils. The days Mrs McKendrick will work are Wednesday to Friday.

SCHOOL IMPROVEMENT PRIORITIES - SESSION 2023/24

Improvement Plan Summary

| | |
|---------------------------|---|
| Cluster Priority: | <p>To improve outcomes for all learners who are struggling to increase their attendance to school through collaboration with colleagues in CST's, social work, virtual school, educational psychologist, community learning development and 3rd sector, as appropriate.</p> <p>Young people will be identified by Named Person and supported through a model of staged intervention, including Cluster Wellbeing Team.</p> |
| School Priority 1: | Raise attainment in writing across P3-7 by 10%+, ensuring equity for SIMD 1-2 and PEF learners, by developing pedagogical approaches to learning, teaching and assessment. |
| School Priority 2: | To develop a consistent and shared approach to the application of Nurture Principles using the Nurture UK framework – Nurturing Schools Award – improving learners' attainment and social/emotional competences. |
| School Priority 3: | To implement family-centred approaches to engage families proactively in the life of the school, improving outcomes for learners. |
| Nursery Class Priority 1: | Through a play approach, all children will make meaningful choices and lead their own learning about the world and their place in it, which will support our focus on sustainability and Global Citizenship. |
| Nursery Class Priority 2: | Through effective planning of learning experiences, mathematical skills will be embedded across the Early Level curriculum, improving outcomes for learners. |

Appendix A

Parent/Carer Feedback - Pupil Progress Profile

Teacher Feedback - Pupil Progress Profile

SL&MT Feedback - Pupil Progress Profile

