PTA Minutes for Wednesday 9th November 2022

Attendees: John Paterson, Lorna Grant, Rachel Murphy, Lynne Carr, Emma Wardrope, Cassie Hallahan, Janice Campbell, Cheryl Stewart, Claire Frater

Halloween Disco Review

Everyone agreed that the Disco was a success with a great turnout and a record number of volunteers! For the next disco in February, the following changes will be considered:

* Office to process tickets only. Mark against names on each class list so that register can be held on the night to account for all children.
* Children to do directly to their class on arrival to get their name marked off the list.
* When ticket form is issued, need to record adult contact name and number that can be added to class register sheet for the evening
* Re-organise discos into P.1-P.4 and P.5-P.7
* Only senior toilets to be used - other toilets blocked off
* Infant parents/carers to enter with children
* More fruit to be bought
* Promote car sharing and park and stride in advance to avoid jam

Class Monetary Allocation

The PTA agreed to allocation £30 to every class for Halloween and Christmas class activities/ treats totalling £420

Christmas Fayre

The Christmas Fayre is taking place on Saturday 26th November 10am-12 pm. Access to the hall will be from 9.30am and hall must be cleared for 12.30pm.

Set up from the Friday is from 3pm until set up is finished.

The following actions are to be completed for the Fayre:

* Tweet request for Tombola prizes (handed into school) – **Cassie**
* Christmas and red curtain backdrop for Grotto – Emma & Janice
* Organise Hampers to be photographed by Emma for w/c21st – promote via Twitter with raffle tickets available to buy online and at Parents’ Evening - Janice/Rhona M Luxury, Claire – Pamper, Gayle – Christmas Eve, Rachel – Football Tops
* Cake decorations stall **– Claire to get supplies**
* Guess the number of sweets **– Cheryl to organise**
* Christmas Jumper Swap rail **– Lorna /school**
* Refreshments Supplies **– Cassie/ Emma/ Lynne (please see attached table for what/who)**
* Floats **– Lynne**
* Request for School Staff Volunteers **– Lorna (returned to Janice by Friday 18th to fill the gaps)**
* PTA stalls confirmed and PTA members and volunteers to be contacted by Janice. Table of PTA stalls and volunteers to be confirmed and issued by Friday 18th - **Janice**
* PTA Parents Evening Table for Branded Goods & Hamper **– Timetable to be organised and issued by Janice w/c 21st**

**Next PTA Meeting scheduled for Wednesday 1st February 6-7pm School Staffroom**

**Up and coming events:**

**Valentine’s Disco – Thursday 16th February 2023**

**Coffee Morning – Saturday 25th March 2023**