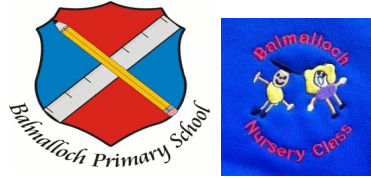


Balmalloch Primary School and Nursery Class



Mobile Phone Policy



responsi **B**ility

gr**A**ttitude

BELIEVE IN YOURSELF

hu**M**ility and forgiveness

persever**A**nce

Love

ACHIEVE YOUR GOALS

h**O**nesty and gener**O**sity

respe**C**t

friends**H**ip & family

A Place of Enthusiastic Learning and Achievement!

Rationale:

The welfare, protection and safety of every child who attends Balmalloch Nursery Class is of paramount importance, we take our responsibility to safeguard and protect our children seriously. We have procedures in place which are created to respect and promote the welfare and safety of all children in our care.

Mobile Phones:

There is a NO USE policy in place which ALL staff must adhere to whilst caring for our children. It is our intention to provide an environment in which all of our children are safe and cared for.

Staff members should not have their mobile phone on their person or in the play room whilst working with children. It is essential that staff are not distracted from their vital role with the children and therefore any use of mobile phones is inappropriate and entirely unacceptable.

We believe our staff should be attentive and focused on their primary role during their working hours and therefore mobile phones should not be accessed by staff during the nursery session times.

Staff are permitted to access their mobile phones during lunch/tea breaks.

It is the responsibility of all staff to be vigilant and to report any concerns to a member of the Senior Leadership and Management Team immediately.

All urgent calls should be directed to the main line to the nursery. Staff should provide family, who may need to contact them in an emergency, with the nursery contact number.

For anyone who requires to receive a call on their mobile telephone, prior permission must be sought from the Nursery Senior Leadership and Management Team. Please ensure that this is a last resort and refrain from arranging such calls, where possible, within the allocated shift time.

K. Baker

Early Learning & Childcare Principal Lead

March 2021

Review Date: March 2022