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Education and Families

Mr Paul McKeever
Head Teacher
Auchinloch Primary & Nursery Class
Fourth Ave
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Dear Parent/Carer,

Nursery Enrolment 2024

The admissions process for session 2024-2025 has now started. All children aged three to five years old, as well as some two-year-olds, are entitled to 1140 hours of nursery provision. The focus is on flexibility for families, as well as an emphasis on quality and a strong connection with outdoor learning and learning through play. Auchinloch Primary Nursery Class will continue to operate as a term time nursery during 2024/2025, offering sessions from 8.55am - 2.55pm.

Eligibility for Entitlement

From session 2024-2025 starting on 1 August 2024, start dates for Early Learning and Childcare (ELC) placements will change. These changes are in keeping with Scottish Government legislation and continue to allow for all eligible children to receive their statutory entitlement up to 1140 hours. The Government funding start dates are where a child's third birthday fall on or between:

- **1 March 2024 and 31 August 2024 they will be eligible for funding from August 2024 (Autumn term) occurring in that year.**
- **1 September and 31 December 2024 they will be eligible for funding from January 2025 (Spring term) following their birthday.**
- **1 January and last day of February 2025 they will be eligible for funding from April 2025 (Summer term) following their birthday.**
- **Parents/carers of children applying to North Lanarkshire Council from another local authority should be guided by the Cross Boundary Protocol.**

Applying for an Early Learning and Childcare Placement

Children will normally attend an ELC establishment closest to their home but you can apply to any establishment, in accordance with the admissions policy, should you wish to do so.

Applications should be returned to your first choice of ELC provider by **Friday 16 February 2024.**

How to Apply

- The following link will take you to all the information you will need regarding the registration process link [Early learning and childcare applications | North Lanarkshire Council](#)
- Applications can be completed and **handed directly to your first choice setting** along with the necessary supporting paperwork.
- You may wish to email the application form directly to your **first choice** setting, supporting paperwork can be sent as a photo attachment if you do not have access to a scanning facility. If your first choice is Stepps Primary Nursery Class, then your application can be returned via email to: enquiries-at-auchinloch@northlan.org.uk
- **Please ensure that you indicate three choices on your form.**
- Paper applications can still be accepted where parents/carers do not have access to IT.
- **You must provide a copy of your latest Council Tax bill.** Parents/carers unable to provide their current council tax bill can register with the Council Tax portal and obtain a copy [View and manage your council tax account online | North Lanarkshire Council](#)
- For UK Nationals, please ensure that you provide **a copy of your child's birth certificate**. For non UK Nationals, a copy of your child's passport/Identity Card should be provided.

If you have any questions about this process, please contact the school office on: 01236 794824.

Please remember that the closing date for applications is **Friday 16 February 2024.**

Yours sincerely

Paul McKeever
Head Teacher