



**AITKENHEAD PARENT COUNCIL**  
**Minute of Meeting**  
**Held on Thursday 7th September 2023 at 7pm**  
**Aitkenhead Primary School, Primary 7 Classroom**

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**1. Attendance Committee Members**

Fiona Aitken (Chair), Charlene MacAlister (Vice Chair), Debbie Brogan, Marianne Finnon, Allison Gorman, Amanda Mason, Lorna Thompson, Jan McGregor (Principal Teacher), Councillor Helen Loughran, Edith Kupsky (Clerk).

**Attendance Parent Forum**

Adria Tomlinson, Andrew Hawksby

**2. Apologies**

Alison Sommerville (Head Teacher), Ruth Waterson (Treasurer), Danielle White and Councillor Margaret Boyd.

**3. Minute of Meeting**

Approved by: Fiona Aitken

Seconded by: Charlene MacAlister

**4. Matters Arising from previous meeting**

Fiona advised that the part of the Parent Council Constitution relating to attendance has now been updated and a copy was emailed to Catherine Sweeney from North Lanarkshire Council. (And copy emailed to all parents).

The next Parent Council meeting has been moved to Tuesday 14<sup>th</sup> November and the Summer Disco has been brought forward to Thursday 6<sup>th</sup> June.

Design a Christmas Card will be held on Thursday 28<sup>th</sup> September (PM)

Copy of the school calendar will be emailed to parents this week.

**Traffic Old Edinburgh Road**

Councillor Helen Loughran recapped regarding the ongoing speeding problems on Old Edinburgh Road which did not meet the criteria for a pedestrian crossing to be put in place. Helen has now put forward recommendations for an Island Crossing to be put in place at Second Street and asked for the speed limit to be reduced to help calm traffic from the top of the S bend on Old Edinburgh Road next to local shops, along to the small roundabout after Second Street. Helen explained there are many factors involved in such decisions, including budgets and the width of the road, this must be able to accommodate enough space for prams, wheelchairs as well as pedestrians. As of last week, this has been tasked to an external organisation. They will complete a survey of the area and once the data has been collected this will be fed back to the Road Traffic Team from North Lanarkshire Council. Helen to update. Estimated timescale is

thought to be October time.

She has also been asked from residents if the meadow next to the Sports Barn can be changed from grass to hardcore materials and for new lighting.

Alison Gorman mentioned that following on from parking Lines being painted at the front gate entrance on Lincoln Avenue this didn't seem to deter cars from parking at the front gate as parents are continuing to do so. Fiona will action to speak with Alison re using cones and give update.

## **5. Principal Teacher's Report**

We've had a positive start to the year. Our Primary 1's has settled well, there are twenty-three pupils this year. Primary 7 are enjoying their additional responsibilities, Captains/Vice Captains will be selected prior to the September weekend. We have a new member of staff, Kelsey McCartney, for NCCT and additional support.

Our PEF is being used again to allow Mrs Devine and Mrs McGregor to be non-class committed and provide Literacy and Numeracy support across the school which is beneficial to the children. Our Leadership Academies are starting tomorrow. This year we have eight: Responsible Reading Stars, Eco Warriors, Enterprising Entrepreneurs, Rights Rockstars, Play Leaders, Sports Leaders, Digital Ambassadors, STEM Leaders and Wellbeing Warriors. If anyone could provide any guidance or assistance to any of our groups, it would be gratefully received. We have two parents joining the Responsible Reading Stars which is great. They meet every 3<sup>rd</sup> Friday afternoon, starting tomorrow. The Pupil Council is going to operate separately to this and will meet with myself or Alison throughout the year. Each class will have the opportunity to vote for two Pupil Council Representatives and the children will also have the chance to choose their House Captains and Vice Captains before the September weekend.

## **6. Treasurers Report**

Cash at Bank £1809.38

Cash in hand £562.07

**Current Assets = £2371.45**

## **7. Swap Shops**

Aitkenhead Primary offered to help but didn't hear back from the Thorniewood Community Council and they went ahead with the uniform bank with no notice given. Fiona will discuss if the Parent Council does their own swap shop or donate to the Viewpark Church who work alongside the Thorniewood Community Council. Fiona to do a poll, once feedback comes in this will be revisited.

### **Halloween Swap Shop**

Mrs McGregor explained how her child's school do their swap by handing in costumes and children get a token to get a costume in return. Parent Council will discuss this further at the Fundraising part of the meeting. Fiona will arrange a letter for parent forum.

### **8. Fundraising Events**

The Smartie Challenge is currently underway until Friday 29<sup>th</sup> September. DJ for disco's is booked. Christmas Card Fundraising activity has been delivered to school this will be used at the Parent Open Afternoon on Thursday 28<sup>th</sup> September.

**Christmas Fayre Meeting - Thursday 5<sup>th</sup> October Fiona to speak to church.**

**Donations Night- Thursday 9<sup>th</sup> November**

**Christmas Fayre - Thursday 30<sup>th</sup> November**

**Mother's Day Sale - Friday 8<sup>th</sup> March**

**Fathers' Day Sale - Friday 14<sup>th</sup> June**

### **9. AOCB**

None

### **11. Date of next meeting: -**

Tuesday 14<sup>th</sup> November 2023 @7pm in school.