

Depute Headteacher

Generic remit

- To participate in the development, implementation and evaluation of overall school priorities under the direction of the Head Teacher
- To develop and prepare resources for use by staff in closing the poverty-related attainment gap
- To assist with the use of appropriate whole school pupil progress tracking mechanisms with an emphasis on the tracking of attainment and wider achievement of pupils in receipt of free meals and/or in SIMD deciles 1,2 and 3
- To play a key role in supporting children and young people affected by disadvantage
- To support school policy and practice in order to ensure effective transitions

DHT

Analyse school data for all pupils in S1-3 in particular looking at features of SIMD, FME, LAAC, Young Carers, ASN and any other vulnerabilities. Utilise this information to track the progress of pupils and clearly identify attainment gaps.

- Target pupils in S1-3 who are underperforming in collaboration with the PEF PT's and monitor progress
- Responsibility for coordinating the work of the PEF team of Principal Teachers and for communicating strategies and progress of pupils to; all staff, parents and carers.
- Liaison with cluster primaries – attend cluster meetings and link with cluster Headteachers/DHT for primary transition to coordinate and plan interventions and supports
- Attend SMT meetings and provide regular updates on the interventions and strategies that are in place to close the gap for target pupils and to support the work of the SMT
- Present updates to all staff at meetings as and when required on the PEF initiatives / pupil progress
- Showcase best practice and encourage parental engagement in pupils school lives to celebrate their successes
- Support the p6 and p7 transitions programs by leading and coordinating all events in partnership with the DHT for primary transition
- Attainment challenge lead