Westfield Primary School

21 August 2020

Dear Parents and Carers

I would like to take this opportunity to thank you all so much for helping us to establish our school once again. I know it has not been easy and that there will have been much anxiety around your child’s return to school in the present circumstances.

The vast majority of the children have settled really well and seem delighted to be back with their teachers and their friends. Our new P1s have been amazing; quickly adapting to the routines and expectations of school life.

We know school is still not as it was and that there are important elements missing such as free play, singing, assemblies and collaborative working and we all hope it won’t be too long before these activities are included once more.

Breakfast club has worked well, with children being collected at **8.15am** by Mrs McLeish in **Zone 1**. Please be aware that we are not operating our normal drop-in style of club due to the current restrictions. Children must purchase a breakfast as this pays for staffing.

*N.B. Children entitled to free lunches are also entitled to a free breakfast.*

A number of parents have queried what to do if their child is unwell. Our advice is that if your child has the normal symptoms of a cold or an upset stomach then they should remain at home until they are well. However, if your child has one or more of the COVID-19 symptoms, namely: high temperature, persistent cough and / or loss of taste or smell then you should contact NHS Inform for advice. If the advice is for you to get your child tested then please keep your child and any siblings at home until you get the result. You should also inform us of any COVID-19 symptoms in your child and any test results.

I have reviewed the staggered drop-off and pick-up times that you have been so careful to observe and think it is possible to amend these a little to reduce the time parents and children are having to wait each day.

The following arrangements come into effect on Monday 24 August 2020:

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| Class | Zone | Drop -off | Pick -up |
| P1 Mrs Logan | 4 | 9.00 | 3.00 |
| P2/1 Miss Copeland | 4 | 9.00 | 3.00 |
| P2 Mrs Goodwin | 3 | 8.50 | 2.50 |
| P3/2 Miss McCallum | 3 | 8.50 | 2.50 |
| P3 Miss Mcdonnell | 2 | 8.50 | 2.50 |
| P4 Miss Ramsay | 2 | 9.00 | 3.00 |
| P5a Miss O’Hare | 2 | 9.00 | 3.00 |
| P5b Miss Manners | 2 | 8.50 | 2.50 |
| P6 Miss Coyle | 1 | 8.50 | 2.50 |
| P7/6 Miss Komolafe | 1 | 9.00 | 3.00 |
| P7 Mr McArthur | 1 | 8.50 | 2.50 |

Please do not hesitate to contact the school should you have any questions or concerns.

Kind Regards

Carol Ellington

Head Teacher