



Welcome everyone to the new session at Westfield Primary. I would like to send a huge thank you to all the parents and carers for sending your children to school looking so smart in full uniform – they look fantastic!

Nut Free Zone

We have a growing number of children with allergies to nuts. It is essential that no nut products including foods like Nutella or Kinder are brought into school. Some chocolate bars also contain nuts and I would be grateful if you could check carefully what you give your child for snacks and packed lunches.

If your child has a medically confirmed allergy to nuts or any other food type you must inform us **immediately** and provide us with an **Anaphylaxis or Allergy Action Plan** from your doctor / hospital and the appropriate medication.

In addition, if your child has asthma we need an **Asthma Action Plan**.

Parents of children with food allergies who wish a school meal must contact the school office to request a medical diet form. This form should be completed by the child's dietician and sent to catering services who will arrange for special meals should they be required.

Please do not hesitate to contact the school if you would like to discuss this or any other health issue.

Dates for your Diary

School closed: Friday 21 September 2018

School opens: Tuesday 25 September 2018

Improvement Plan Priorities

Every year the school has to decide what areas of the service we provide needs to be improved or developed. This year, we are working on the second stage of the following:

- Improving Attainment in Writing
- Improving Attainment in Numeracy
- Enhancing Parental Engagement

Full length copies of our Improvement Plan and Standards and Quality Report are available on request from the school office.

Attainment

At Westfield we pride ourselves on the high standards and expectations we have for all our pupils as we seek to fulfil our aims of encouraging tolerant, compassionate, confident and successful children who will go on to thrive in their lives and careers.

At every stage we have a range of assessment measures to ensure all our pupils continue to make very good progress according to their age and ability. In order to be able to meet our

high standards and expectations we require children to be good and punctual attendees (school target **96%** this session), well rested and ready and organised for learning.

Good home support is vital and we really appreciate the efforts parents make to ensure homework is carried out to a high standard and the interest taken, for example, in helping children to find out about more their topics; visits to libraries and book shops to create a strong reading habit; attendance at school events and support for positive and responsible behaviour at school. Please do not hesitate to contact the school if you are experiencing any problems with homework and / or attendance as we can work together to overcome any difficulties.

We are always very grateful for this support as we see first-hand the difference it can make – thank you!

Meet the Teacher: Wednesday 5 September 6.30-7.30pm (P1 – 6.00pm start)

All parents and carers of children from P1 to P7 are invited to an informal meet the teacher session. This should allow you to put faces to names and ask any questions you may have about homework, curriculum plans and expectations for the year ahead.

With the exception of P1 and P2/1 classes, this will start at 6.30pm and should last for approximately twenty minutes to allow parents to visit more than one class.

We look forward to your attendance and the chance to work in partnership with you for the benefit of our children. **Please complete the reply slip below if you wish to attend.**

Staff 2018 -19

Nursery Teacher	Miss. Copeland
Early Year Practitioner	Mrs. Bell
Early Year Practitioner	Mrs. Simpson (part –time)
Early Year Practitioner(Temporary)	Miss. Gough (part-time)
Early Year Practitioner	Mrs. Kerr
P1	Mrs. Semple
P2 /1	Mrs. Hogg
P2	Mrs. Logan
P3	Miss. King
P4/3	Miss. Sutherland / Mrs. Kowalski
P4	Miss. O’ Hare
P5	Miss. Komolafe
P6/5	Mr. McArthur / Mrs. Goodwin
P6 Acting Principal Teacher	Mrs. Marshall
P7 Acting Principal Teacher	Mrs. Webster
Non Class Contact Teacher	Mrs. Smith
Non Class Contact Teacher	Miss. Coyle
Principal Teacher (P4 to P7)	Miss. Reilly
Principal Teacher (Nursery to P3)	Mrs. Alston
Senior Clerical Assistant	Miss. Dougall
Clerical Assistant	Mrs. Arthur
Classroom Assistant / Clerical Assistant	Mrs. Watt (part-time)
Classroom Assistant / Breakfast Club	Mrs. McLeish
Additional Support Needs Assistant	Mrs. Johnston
Additional Support Needs Assistant	Mrs. McMillan

Additional Support Needs Assistant	Mrs. Stevenson
Janitor	Mr. Fraser
Cleaning Staff	Mrs. Munro / Mrs. Frew
Catering Staff	Debbie (Breakfast Club), Cathy, Carol, Roseanne and Debbie
Head Teacher	Mrs. Ellington

Parent Council

Our first meeting of the session will be on Tuesday 11th of September, 6.00-7.30 pm in the school.

PTA

The first meeting will be on Tuesday 11th September at 6.30pm –7.30pm - new members are very welcome to come along.



Awards and Rewards

This session we will be working with the following reward schemes:

The **Westfield House Challenge** is for individual effort with counters awarded each term for: good behaviour, the wearing of uniform, following the Golden Rules, remembering PE kit and completing homework to a high standard. The counters for each house will be counted at the end of each term and a reward given to the most successful House.

We also have a weekly **Curriculum for Excellence class award** which is given out at Friday assemblies. Teachers are able to nominate up to three pupils each week for this award which recognises the qualities and attributes necessary to become **Successful Learners, Confident Individuals, Responsible Citizens** and **Effective Contributors**, such as: excellent behaviour, good manners, working well with others, hard working attitude, kindness or helpfulness. Extra House points are also given to award winners.

Pupils who bring in **evidence of achievement** out with school will also receive extra points for their House. Examples of these may be Brownie/BB badges, swimming, football or dancing awards/medals - anything which shows a new achievement. Some trophies are very large, heavy or fragile - in which case a photograph would be fine. For those achievements without badges or certificates a small note from parents would help identify and confirm the achievement especially for our younger pupils.

Kilbowie

This session's visit for P7 pupils to Kilbowie is from Monday the 20th August to Friday the 24th of August. The teachers accompanying the children this year are: Miss Reilly, Mrs Alston, Mr. McArthur and Mr. McLaughlin. Fingers crossed for good weather!

Parent Helpers

Last session we were very fortunate to have a group of parents who helped out with trips, events and general duties in the school. We really appreciate this parental involvement in

the school and hope that this will continue this session. If you are interested and available please phone or pop in for a chat and we can arrange times and days to suit.

Breakfast Club

Breakfast Club is available from **8.15 to 8.50 am** each day. Children must pay for any food purchased unless they are in receipt of free school meals. Children in P1 and 2 must remain in the breakfast club until class starts, children in P3- P7 are allowed into the playground from 8.40 onwards unless it is raining.



School Equipment

We would be very grateful for the following:

- ⇒ Every item of clothing **labelled** clearly with your child's name and class. We have already experienced the difficult task of matching lost clothes with their owners.
- ⇒ A change of shoes is essential for gym and again, shoes should have names written in them.
- ⇒ Money in purses, wallets or labelled envelopes.
- ⇒ No jewellery on gym days and earrings removed or covered with tape.
- ⇒ Only stud - type earrings are permitted in school – **no hoop earrings**.
- ⇒ Gym kit is essential and should be labelled and kept in their school bag. Older children may want to bring trainers to school for gym.
- ⇒ Every child to have a pencil, ruler, eraser, sharpener and a small pack of colouring pencils, crayons or felt tips.

Thank you!

School Bus

I would like to remind you that many pupils at Westfield are entitled to free school transport from P1-P7. Please contact the school or pop in for an application form if you think your child may be eligible. Only those children authorised by SPTC are permitted on the bus – friends can't join them for playdates, etc.

Behaviour on the bus must be of the highest standard and bus passes can be removed for those children who cannot be trusted to be responsible.

Wet Weather

We would be grateful if parents could drop children off as close to the 9.00am bell as possible on wet mornings. I would also like to remind parents that children should not be in the playground before 8.30am.

This does not affect children who attend the breakfast club.

School Car Park

I would like to respectfully remind parents that the car park is for **staff only** and children are not permitted at any time. I would be grateful if this instruction could be passed on to grandparents and childminders as sometimes they are unaware of this rule.

Your support in keeping our children safe and well is much appreciated. Thank you.

Meet the Teacher – Wednesday 5 September 2018

P1 and P2/1 session is at 6.00 - 7.00pm

P1	2/1	P2	P3	P4/3	P4	P5	P6/5	P6	P7
6.00	6.00	6.30	6.30	6.30	6.30	6.30	6.30	6.30	6.30
		6.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50
		7.10	7.10	7.10	7.10	7.10	7.10	7.10	7.10

Please circle which classes and sessions you would like to attend, including the P1 and P2/1 option which is at an earlier time to allow parents to visit other classes if necessary.

Name of child (ren)

Parent signature.....

Please return to class teacher by Friday 31 August.