

Westfield Nursery Class

June 2017



Suggestions, Concerns and Complaints

Please remember that you can make suggestions to the nursery staff using the suggestions board and box in the cloakroom, using the slip at the bottom of the newsletters or by speaking to a member of staff.

If you have any concerns or complaints you may also report these to nursery staff, Mrs Ellington or by following the complaints procedure on the cloakroom notice board. Thank you.

Open Door Policy

Please remember if you have any concerns or anything you wish to discuss please do not hesitate to approach your child's key worker or any other member of staff. Although it is not always possible to enter into discussions when all of the children are entering the nursery, the staff are usually able to discuss concerns once the busy period is over.

Mrs Ellington, Miss Reilly and Mrs Alston are also available by appointment if there is something you wish to discuss with management. Thank you.



New Staff

Miss Copeland will be taking over from Mrs McClure as the nursery teacher. She will work for two days each week until June and take over fully after the Summer holidays. A letter has been sent home confirming this and confirming the change to Mrs McClure's last day, she is now finishing on Wednesday 28th June.

Suggestions / Comments: If you have any suggestions or comments please fill in below, tear off and return to a member of staff.

Summerlee Trip

The trip is planned for Friday 16th June. Please arrive at school for 9am for registers to be taken, the bus will leave Westfield at 9.30am. There is an organised activity for the children which will take place outdoors, please ensure that your child is suitably dressed for this.

A sign up sheet has been put up in the cloakroom for parents to add their child's name to to help up split the children for their workshop and the buses. Please add your child's name to a list if you haven't already done so.

There is a room available for the adults and children to enjoy their packed lunches. If the weather is nice there is also a play area / picnic area outdoors which can be used.

The bus home has been booked for 2pm. Please make your way to the bus promptly to ensure we will return for 3pm for parents who will be collecting school children.

Thank you.

In-service

As the school will be used as a polling station on Thursday 8th June there will be no nursery session on this day. Please pass this information on to anybody who would be dropping your child at nursery or collecting them on this day.

Thank you.

Reduced Session

The nursery will close in line with the school finish time at 1pm on Wednesday 28th June. While the reduced session is shorter than the allocated 3 hours and 10 minutes the extra time will be made up on the nursery trip day.

Reduced session times are:
8.40 – 10.30
11.10 – 1.00

Thank you.

Wheelathon

Thanks for all of the generous donations for our wheelathon. We have raised an amazing **£1212** so far which will allow us to buy £60 i-Tunes cards for each i-Pad and some bikes and bike equipment. The apps are being bought and updated and will be sent home for the pre-school children before the summer, the children who are returning will take them home after the summer holidays.
Thanks again!

August Session Times

As per the consultation and letter from Mrs Ellington regarding the new nursery session times we will begin in August.

The morning session time remains the same (8.40 – 11.50) however the afternoon session has been moved by 15minutes. Our new times will be 12.45 – 3.55. Please update this information with anyone who may be dropping your child off or collecting them from an afternoon session.

Dates for your Diary

Holidays and In-service Days

- *Thursday 8th June, in-service day
- *Wednesday 28th June, early finish, reduced session (8.40 – 10.30 and 11.10 – 1.00)
- *Tuesday 15th and Wednesday 16th August, in-service days

*Thursday 17th August, Pupils return to nursery

Events

- *Pre-school children invited to Summer Disco, Thursday 15th June (evening)
- *Nursery trip, Friday 16th June (full day)
- *Nursery assembly, Thursday 22nd June (ante-pre and pre-school parents, carers and families invited to attend)

Suggestions / Comments: If you have any suggestions or comments please fill in below, tear off and return to a member of staff.

Stay and Play Feedback

Thanks to everyone who was able to attend the March Stay and Play Days. We issued feedback forms and have compiled the results below.

You think the nursery should continue to offer Stay and Play Days.

Some felt that there could maybe be a specific role for the parents rather than joining in with free play.

(Staff are happy for parents to lead activities in an area that they feel confident in, please let staff know what you would like to do and time can be arranged for this to happen. Staff don't know every parents' strengths or specialities but if you let us know we would be happy to incorporate them into nursery life. Staff normally let the parents take the initiative to join in or step back as they do not want to put anyone under pressure to do things they aren't comfortable with.)

You like to see how their child spends their time in nursery and to see them interact with friends.

Some were unsure of timings.

(The sign up sheet in the cloakroom has the possible times highlighted in the headings 8.40 – 10.40 and 1.00 – 3.00. Parents are welcome to stay as long as they wish within this time frame, we are very flexible to accommodate all parents and schedules.)

You are happy with the level of involvement at Westfield Nursery.

(You can always suggest to staff, write on the suggestions board or put an idea in the suggestions box if you have any ideas for future ways for parental involvement.)

Thanks for all your feedback.

Leavers' Assembly

The nursery assembly will be on Thursday 22nd June at 10.00 and 2.00. Parents and carers of pre-school children and those who are returning to nursery in August are invited to attend. Please use the school entrance to arrive for the assembly.

Children do not need to wear nursery uniforms for the assembly.

Templates for the mortar boards for pre-school children have been sent home. In the past we have had a variety of colours and designs. Some children may prefer to make their mortar board without help, some children prefer an adult to give some input. Please bring your child's mortar board with them at the start of the session so that staff can take photos and position them in the gym hall.

All children are invited to attend the assembly even if they do not normally attend a Thursday session.

Final Words

I would like to thank all of the parents and carers at Westfield Nursery Class for their support throughout the 5+ years I have spent teaching your children. It has been a privilege to see your child develop through their two years at nursery and onwards in their school education. I am going to miss all of the children, parents, grandparents, aunties, uncles and childminders but I'm sure the nursery staff will keep me updated with how the children are getting on and any new additions to the Westfield family. I wish Miss Copeland the best of luck for her time in nursery, I know she will be a great teacher and the children will love her.

Thanks again.

Mrs McClure x