

Westfield Nursery Class

February 2017



Suggestions, Concerns and Complaints

Please remember that you can make suggestions to the nursery staff using the suggestions board and box in the cloakroom, using the slip at the bottom of the newsletters or by speaking to a member of staff.

If you have any concerns or complaints you may also report these to nursery staff, Mrs Ellington or by following the complaints procedure on the cloakroom notice board. Thank you.

Open Door Policy

Please remember if you have any concerns or anything you wish to discuss please do not hesitate to approach your child's key worker or any other member of staff. Although it is not always possible to enter into discussions when all of the children are entering the nursery, the staff are usually able to discuss concerns once the busy period is over.

Mrs Ellington, Miss Reilly and Mrs Alston are also available by appointment if there is something you wish to discuss with management. Thank you.



Parents' Appointments

If you have not yet returned the slip please do so as soon as possible. Appointment times will be issued in due course. Please also note a mistake in the date for the evening appointments – they will take place Thursday 9th March. Thank you.

Suggestions / Comments: If you have any suggestions or comments please fill in below, tear off and return to a member of staff.

Toys

The staff have noticed an increase in children bringing their own toys into the nursery playroom. We would like to encourage parents and carers to try to prevent this by putting the toys in the child's bag, shoe basket or newsletter doukette. Thank you.



Topic

We have been learning about Polar Bears. After the February weekend a new topic will begin.

i-Pad and Book Lending Library

We have restarted the lending library and the responses so far seem to be positive. One or two of the evaluations have mentioned the free apps on the i-Pads and suggestions that we could do some fundraising to allow us to purchase the full apps, this is something that staff are discussing with Mrs Ellington. A full evaluation from the responses will be included on the next newsletter once we reach the end of the block.

We hope to be able to run at least one more block of the lending library before the end of the school year.

Gym Hall

The nursery children visit the gym hall every Friday. Please ensure that they have appropriate indoor shoes to wear for these visits. Thank you.



Dates for your Diary

Holidays and In-service Days

**Monday 13th and Tuesday 14th February (Mid term break)

**Wednesday 15th February (in-service day)

**Monday 3rd April to Monday 17th April inclusive (Spring break)

Events

Parents' Appointments
-Week beginning 20th Feb
-Afternoon and Evening of Thursday 9th March, from 4.10 onwards

Dummies

With Valentines Day and Easter approaching it could be a good opportunity for your child to give up their dummy to someone they love or the Easter Bunny.

If your child does still use a dummy please do not let them talk with it in their mouth as this can distort their speech leading to problems when forming different letter sounds. Thank you.



Suggestions / Comments: If you have any suggestions or comments please fill in below, tear off and return to a member of staff.

Building the Ambition and How Good is Our Early Learning and Childcare

Two of the documents that the nursery staff use to guide and support early learning in the nursery are 'Building the Ambition' and 'How Good is Our Early Learning and Childcare.' Staff have read these documents as part of their professional development, have attended training sessions with other nurseries to explore different ways that the documents are being used and complete annual evaluations with Mrs Ellington to ensure we are delivering a good service.

In order to gain a more holistic view of our nursery we would like to extend the questions to our parents and carers to help us evaluate the establishment and improve the service that we offer. In each newsletter we will pose a question to the parents and carers. Responses can be filled in on the tear off slip, emailed to Mrs McClure at lmccclure@westfield.n-lanark.sch.uk or written on a sheet in the cloakroom area.

With our parents' appointments approaching we would like to find out how our parents and carers feel about the ways in which we communicate and report to them. We appreciate any feedback to help us improve our service.

Are you happy with the twice yearly parents' appointments and annual report that are offered to discuss your child's progress and targets? Do you feel the profiles are sufficient to show the activities your child takes part in and the progress they have made during their time at nursery? Do you feel these appointments and reports make a difference to your child's learning and development? Are there any other ways you feel we could communicate better with parents and carers?