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Date: 07/10/21



Mrs Somerville
Sacred Heart Primary and Nurseries
Liberty Rd
Bellshill
ML4 2EU

Dear parent/guardian,

You are invited to make appointments for the school's next parent-teacher meetings. Due to Covid-19 restrictions these meetings will be booked online and then held by video meeting rather than in-person at the school.

The parent-teacher meetings are on **Wednesday 20th and 27th October 2021**.

To make your appointments please login at: <https://parents-booking.co.uk/sacredheartprimary>

To login you will need to enter:

- Your first name and surname
- Your child's first name and reg number (eg Rm 1)

The login details you enter must match those we have on record for you.

Appointments will be available to book from **8pm on Friday 8th October until 8am on Monday 18th October 2021**.

After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. 10mins before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s).

Internet Browser Compatibility:

You must use one of the devices below and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

Troubleshooting Tips

- If you cannot login please contact the school office.
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please contact the school office for help.

Kind regards,

K Somerville
Head Teacher

Des Murray, Chief Executive, Learning and Leisure Services, PO Box 14, Civic Centre, Motherwell, ML1 1TW



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