



Working in Partnership together



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Dear Parent/Carer

The process for Registration of Infant Beginners will be similar to last session and will support our COVID-19 mitigations in place. The online registration form has been updated and guidelines are below. A deadline of 24th January 2022 has been set for return of all forms.

Enrolment forms are available for parents/carers to complete online and email to individual schools. A guide with individual schools' enquiries email addresses has been sent to all schools/nurseries. Completed enrolment forms should be sent directly for schools to process by parents/carers with accompanying evidence. Placing Request forms are available on-line and can be emailed to ef.placingrequests@northlan.gov.uk

Transport forms are also available online and paper copies can be requested from ef.transport@northlan.gov.uk

Choosing a school booklet can be downloaded from the Scottish Government website
www.scotland.gov.uk/Publications/2010/11/10093528/0.

Parents/carers who wish to make an early entry request should contact their catchment area school download an Early Entry request form and send to ef.placingrequests@northlan.gov.uk

Children who attain the age of 5 years between 1 March 2022 and 28 February 2023 should register for starting Primary 1 in August 2022.

Establishments should communicate to all parents/carers the process for enrolment along with the deadline of 24th January 2022. Due to difficulties in the past, each child's birth certificate and proof of address in the form of the current council tax bill/utility bill must be produced.

Enrolments should be completed and sent to enquiries-at-sacredheart@northlan.org.uk by Monday 24 January 2022

Yours sincerely

Mrs K Somerville
Head Teacher

